

Town of East Windsor

Capital Improvement Planning Committee

Special Meeting

Wednesday, October 18, 2023 at 6:00 p.m.

1. TIME AND PLACE OF SPECIAL MEETING

Wednesday, October 18, 2023, at 6:00 p.m.
John Daly, Jr. Meeting Room and
Small Conference Room
11 Rye Street
Broad Brook

2. ATTENDANCE

3. APPROVAL OF MEETING MINUTES

Special Meeting Minutes of October 12, 2023

4. PUBLIC PARTICIPATION

5. NEW BUSINESS

- A. Question and Answer to include First Selectman Bowsza and Finance Director O'Toole
- B. Project Ranking and Allocation

6. ADJOURNMENT

Members:

Peter Larese
Robert Leach
Adam Mehan
Denise Menard

Richard Pippin, Jr.
Heather Spencer
David Swaim
Sabo Maniscalco – Recording Secretary

Advisors:

Jason E. Bowsza, First Selectman
Amy O'Toole, Finance Director
Len Norton, Director of Public Works

Capital Improvement Planning
Special Meeting
October 12, 2023

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee
11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Thursday, October 12, 2023

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan, Peter Larese, Robert Leach, David Swaim, Denise Menard, Heather Spencer.

MEMBERS ABSENT: Richard Pippin, Jr.

ADVISORY: Leonard Norton, Director of Public Works, Amy O'Toole, Director of Finance, Joseph Sauerhoefer, Deputy Director of Public Works, Melissa Maltese, Director of Recreation and Community Services, and Sabo Khalilova, Recording Secretary

1. CALL TO ORDER:

Adam Mehan called the Special Meeting to Order at 7:04 p.m.

2. TIME AND PLACE OF MEETING:

Thursday, October 12, 2023, 7:00 p.m. at the East Windsor Park Hill Community Center (1A Park Hill Road, Broad Brook, Connecticut, 06016)

3. APPROVAL OF MEETING MINUTES:

A. Special Meeting, October 3, 2023

MOTION was made by (Peter Larese) and **SECONDED** by (David Swaim) to approve the amended special meeting minutes for October 3, 2023.

In Favor: All

Opposed: None

Motion: **PASSED**

4. PUBLIC PARTICIPATION:

None

5. NEW BUSINESS:

Chairman Mehan requested to table item B under the New Business for the next meeting.

MOTION was made by (Robert Leach) and **SECONDED** by (David Swaim) to table item B Project Ranking and Allocations for the next meeting.

In Favor: All

Opposed: None

Motion: **PASSED**

A. Project Presentations:

1. **Joseph Sauerhoefer**, Deputy Director of Public Works presented budget for Information Technology in the amount of \$125,000 for the GIS continued implementation and update.

Joseph Sauerhoefer continued presenting the budget for the Department of Public Works involving facility equipment with the request of \$100,000; pavement management with the request of \$3,000,000; Town wide drainage with the request of \$750,000; Town wide sidewalks with the request of \$300,000; Vehicle Equipment Replacement with the request of \$1,875,000. He also requested \$1,082,000 to replace roofs for the Public Works Facility and Senior Center/Broad Brook Fire Department. He has also requested vehicle replacement for the Town Properties in the amount of \$150,000.

2. **Melissa Maltese, Director of Parks and Recreations/Community Center** presented the budget for her department. She requested \$60,000 for Playground upgrades and replacement; \$30,000 for shade structures to replace gazebos at the Volunteer and Broad Brook Pond Parks; new shade at the East Windsor Park; \$40,000 for concrete pads; \$50,912 for park amenities; \$76,198.03 for Skate Park Equipment; and \$63,765 for Basketball Court Repairs.

6. ADJOURNMENT:

Next Meeting Dates:

October 18 Wednesday at the Town Hall 6pm

October 24 Tuesday location TBD 6pm

MOTION was made by (Robert Leach) and **SECONDED** by (Peter Larese) to adjourn at 8:10 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Khalilova, Recording Secretary, Capital and Improvement Planning