



**TOWN OF EAST WINDSOR**  
**AQUIFER PROTECTION AGENCY**  
11 Rye Street, Broad Brook, CT 06016  
860.623.6030

Commission  
Jim Thurz  
Mike Kowalski  
Anne Gobin--Chair  
David Leason  
Joe Sauerhoefer

Alternates  
Frank Gowdy  
Vacancy  
Vacancy

**DRAFT Meeting Minutes**  
**TUESDAY, October 25, 2022 – 6:30 pm- Immediately following PZC**

---

**I. TIME AND PLACE OF MEETING:**

Chairman Gobin called the October meeting of the East Windsor Aquifer Protection Agency dated October 25, 2022 to Order at 7:46 p.m. The Meeting was held in-person in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT., and via telconference.

**II. ESTABLISH QUORUM:**

**PRESENT:** Regular Members: Anne Gobin (Chairman), Michael Kowalski (Vice Chairman), David Leason, Joseph Sauerhoefer, and Jim Thurz (Secretary).

Alternate Members: Frank Gowdy. There are presently two vacancies for Alternate members.

**ABSENT:** No one; all Regular and Alternate Members present.

Director of Planning and Development/Town Planner Calabrese hosted the Planning and Zoning Commission Meeting. Also present in person was Planning Consultant D'Amato.

**III. APPROVAL OF MINUTES**

Members reviewed the April 26, 2022 meeting minutes. Chairman Gobin queried the commissioners for any changes they would like to make. None being noted Chairman Gobin asked for a motion.

**MOTION:** To **APPROVE** the April 26, 2022, meeting minutes of the Aquifer Protection Agency as presented.

Kowalski moved/Thurz seconded/DISCUSSION: None.

**VOTE** **In Favor:** Gobin/Kowalski/Leason/  
Sauerhoefer/Thurz  
(No one opposed/No Abstentions)

**IV. STAFF REPORT**

Planning Directory Calabrese offered the following report:

Three properties were identified as potentially requiring registration. The registration serves to grandfather the use as pre-existing because they are otherwise prohibited by the Aquifer Protection Regulations. We reached out to each property owner requesting they assess their eligibility for registration and to fill out the required forms. Below is a status update on each of the three properties.

95 Rye Street

Steve and Kim Dearborn filed the registration forms and fee of \$300. A site visit was conducted in April. The site visit summary is attached for your review. One of two tenants is vacating the premises November 1st. The Dearborn's are developing the required materials management plan collaboratively with their tenant who runs

an auto repair garage.

Mitigation areas include installation of secondary containment for hazardous material storage, waste storage, interior heating and waste oil tanks, relocation of exterior above ground oil tank, and repaving exterior to protect the site against spillage events.

#### 11 Chamberlain

Nutrien was nonresponsive to two separate letter inquiries. We contacted the site manager just before growing season at which time he requested the matter be addressed later in the growing season. We have a site visit set up at the facility for October 26, 2022. This facility will follow the same path as 95 Rye Street with applying for registration, developing a materials management plan, and address areas of concern to mitigation pollution potential.

#### 33 Apothecaries Hall Road

Upon our second attempt to reach the owner's regarding the eligibility for registration we received a letter from Kathy Holden which asserts that the use (asphalt, brick and concrete recycling) is not listed as prohibited and therefore not eligible for registration. A review of the regulations confirms this position. We did conduct a site in September as part of the permit renewal process for RCPC. At that time, we assess areas of concern and best management practices to protect groundwater. These included indoor storage of hazardous chemicals and spill response equipment on site to address potential incidents.

#### **V. ESTABLISH MEETING DATES**

The Commissioners reviewed the proposed 2023 meeting calendar and noted the year was incorrectly labeled as 2022 where it should read 2023. Also an inaccurate notation was present under the dates that cited the meeting being held on the second and fourth Tuesday of the month. This was removed.

**MOTION:** To Approved the 2023 meeting calendar with the following changes: change the calendar year from 2022 to 2023 and remove the notation at the bottom of the page.

Kowalski **MOVED:** Leason seconded/**DISCUSSION:** none

#### **VII. DISCUSSION: NONE**

#### **VI. ADJOURN**

Chairman Gobin called for a motion to adjourn the Aquifer Protection Agency Meeting.

**MOTION:** To **ADJOURN** the October 25, 2022 Aquifer Protection Agency Meeting at 7:57 PM

Sauerhoefer **MOVED/Leason** seconded/**DISCUSSION:** None

**VOTE:** In Favor: Gobin/Kowalski/Leason/Sauerhoefer/Thurz  
(No one opposed/No abstentions)

---

Respectfully submitted,  
Ruthanne Calabrese, Director of Planning & Community Development