

**BUILDING COMMISSION
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT, 06016**

**SPECIAL MEETING
Monday, January 22, 2024
6:30 p.m.**

In-Person
John Daly, Jr. Meeting Room,
Town Hall, 11 Rye Street, Broad Brook, CT
and
Via Zoom Teleconference
Meeting ID: 714 897 1799

Meeting Minutes

These minutes are not official until approved at a subsequent meeting

1. TIME AND PLACE OF MEETING:

Chairperson, James Thurz called the special meeting to order at 6:30 p.m. The Meeting was held at the East Windsor Town Hall, John Daly, Jr. Meeting Room, 11 Rye Street, Broad Brook, CT and via teleconference.

2. ATTENDANCE:

James Thurz, Chairperson, Heather Spencer, Vice Chairperson, and members, David Swaim, Michael Pillion, Richard Pippin, Stanley Kement, Wayne Shary were present. Absent Peter Larese and Jeffrey Ostrout.

Also present: Len Norton, Director of Public Works/Town Engineer, Sarah Muska, Selectman.

3. APPROVAL OF MEETING MINUTES

A. Regular Meeting Minutes of September 25, 2023

MOTION: To approve the regular meeting minutes of September 25, 2023.

Spencer moved/Pippin seconded.
Discussion: None

VOTE: **In favor:** Thurz/Spencer/Pippin/Pillion/Kement/Shary/Swaim
No one opposed/No abstentions. Motion carried.

B. Special Meeting Minutes of December 4, 2023

MOTION: To approve the special meeting minutes of December 4, 2023.

Town of East Windsor
Building Commission Special Meeting
Monday, January 22, 2024
Meeting Minutes

Spencer moved/Pillion seconded.
Discussion: None

VOTE: **In favor:** Thurz/Spencer/Pippin/Pillion/Kement/Shary/Swaim
No one opposed/No abstentions. Motion carried.

4. UNFINISHED BUSINESS

- * **A.** Discuss School Projects to include Joseph Sauerhoefer

Vice Chairman Spencer indicated she spoke with Mr. Sauerhoefer (not present this evening) regarding the school projects and that there would be a joint meeting with the Board of Education, Board of Selectmen and Board of Finance to discuss the facilities study report. Commissioner Swaim asked if a copy of the report was available for review. Vice Chairman Spencer directed Commissioner Swaim to speak with Mr. Sauerhoefer regarding the report.

- * **B.** Update of Town Projects to include Joseph Sauerhoefer

Chairman Thurz stated that the contract with BRD Builders for the Scout Hall property/Community Center is being reviewed by the town attorneys.

5. NEW BUSINESS

- A.** Discuss and approve meeting dates and time for 2024.

A brief discussion was held regarding the proposed regular meeting dates for 2024. It was agreed that the meeting scheduled for May 27, 2024, would be changed to accommodate the Memorial Day holiday. It was agreed the new date would be May 20, 2024.

MOTION: To accept the proposed meeting dates for 2024 as amended.

Spencer moved/Pippin seconded.
Discussion: None

VOTE: **In favor:** Thurz/Spencer/Pippin/Pillion/Kement/Shary/Swaim
No one opposed/No abstentions. Motion carried.

6. FINANCIAL - None

Chairman Thurz stated there were no new financials to discuss.

Town of East Windsor
Building Commission Special Meeting
Monday, January 22, 2024
Meeting Minutes

7. TOPICS FROM THE FLOOR - None

Chairman Thurz asked for comments from the board. No one had comments.

8. PUBLIC PARTICIPATION – None

Chairman Thurz asked for comments from the public. No one had comments.
Chairman Thurz asked for comments from public participating on Zoom. No one from the public was signed into Zoom.

9. ADJOURNMENT:

MOTION: To ADJOURN the Meeting

Spencer moved/Swaim seconded.

VOTE: **In favor:** Thurz/Spencer/Pippin/Pillion/Kement/Shary/Swaim
No one opposed/No abstentions. Motion carried.

The meeting was adjourned at 6:36 p.m.

Respectfully Submitted,



Melissa V. LaBelle
Recording Secretary

BUILDING COMMISSION

2024 REGULAR MEETING DATES

Meetings will be held on the fourth Monday of every month at East Windsor Town Hall, John Daly, Jr. Meeting Room, 11 Rye Street, Broad Brook at 6:30 PM.

February 26, 2024

March 25, 2024

April 22, 2024

May 20, 2024*

Date changed from 27th due to Memorial Day Holiday

June 24, 2024

July 22, 2024

August 26, 2024

September 23, 2024

October 28, 2024

November 25, 2024

December 23, 2024