

Town of East Windsor

Capital Improvement Planning Committee

Special Meeting

Tuesday, October 24, 2023 at 6:00 p.m.

1. TIME AND PLACE OF SPECIAL MEETING

Tuesday, October 24, 2023, at 6:00 p.m.
Small Conference Room
11 Rye Street
Broad Brook

2. ATTENDANCE

3. APPROVAL OF MEETING MINUTES

Special Meeting Minutes of October 18, 2023

4. PUBLIC PARTICIPATION

5. NEW BUSINESS

A. Project Ranking and Allocation

6. ADJOURNMENT

Members:

Peter Larese
Robert Leach
Adam Mehan
Denise Menard

Richard Pippin, Jr.
Heather Spencer
David Swaim
Sabo Maniscalco – Recording Secretary

Advisors:

Jason E. Bowsza, First Selectman
Amy O'Toole, Finance Director
Len Norton, Director of Public Works

Capital Improvement Planning
Special Meeting
October 18, 2023

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee

11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Wednesday, October 18, 2023

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan, Peter Larese, Robert Leach, David Swaim, Denise Menard, Heather Spencer, Richard Pippin, Jr.

MEMBERS ABSENT: All members were present.

ADVISORY: Leonard Norton, Director of Public Works, Amy O'Toole, Director of Finance, Jason Bowsza, First Selectman, and Sabo Khalilova, Recording Secretary

1. CALL TO ORDER:

Adam Mehan called the Special Meeting to Order at 6:02 p.m.

2. TIME AND PLACE OF MEETING:

Wednesday, October 18, 2023, 6:00 p.m. at the East Windsor Conference Room (11 Rye Street, Broad Brook, Connecticut, 06016)

3. APPROVAL OF MEETING MINUTES:

A. Special Meeting, October 12, 2023

MOTION was made by (Denise Menard) and **SECONDED** by (Richard Pippin) to approve the amended special meeting minutes for October 12, 2023.

In Favor: All

Opposed: None

Motion: **PASSED**

4. PUBLIC PARTICIPATION:

None

5. NEW BUSINESS:

A. Questions and Answers with Jason Bowsza, First Selectman and Amy O'Toole, Finance Director.

Capital Improvement Planning
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The members of the CIP discussed bonding for the Town projects and how they could be accomplished.

B. Project Ranking and Allocation.

Chairman Mehan explained the process of ranking and what each member must account for when ranking the submitted projects. The members ranked each project according to their importance and priority.

6. ADJOURNMENT:

Next Meeting Date:

October 24 Tuesday at the Town Hall 6pm

MOTION was made by (Robert Leach) and **SECONDED** by (Peter Larese) to adjourn at 7:55 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Khalilova, Recording Secretary, Capital and Improvement Planning