

Capital Improvement Planning
Special Meeting
September 28, 2023

TOWN OF EAST WINDSOR
Capital Improvement Planning Committee

11 Rye Street,
Broad Brook, CT 06016

MINUTES OF SPECIAL MEETING

Thursday, September 28, 2023

*****These minutes are not official until approved at a subsequent meeting*****

MEMBERS PRESENT: Adam Mehan, Peter Larese, Robert Leach, David Swaim, Heather Spencer, Richard Pippin, Jr., Denise Menard

MEMBERS ABSENT: All members are present.

ADVISORY: Leonard Norton, Director of Public Works, Helen Totz, Assessor, Ken Rich, Building Official, Sabo Maniscalco, Recording Secretary

1. **CALL TO ORDER:**

Adam Mehan called the Special Meeting to Order at 7:01 p.m.

2. **TIME AND PLACE OF MEETING:**

Thursday, September 28, 2023, 7:00 p.m. at the East Windsor Park Hill Community Center (1A Park Hill Road, Broad Brook, Connecticut, 06016)

3. **APPROVAL OF MEETING MINUTES:**

A. **Special Meeting, September 12, 2023**

MOTION was made by (Richard Pippin, Jr.) and **SECONDED** by (Peter Larese) to approve the special meeting minutes for September 12, 2023.

In Favor: Mehan, Larese, Swaim, Spenser
Abstained: Menard, Leach

Opposed: None
Motion: **PASSED**

4. **PUBLIC PARTICIPATION:**

None

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5. **NEW BUSINESS:**

A. Project Presentations:

1. **Helen Totz, Assessor** presented her budget for \$250,000 for Fiscal Years 2024 through 2028 for State Mandated revaluation of Real Estate property as of October 1, 2027.
2. **Ken Rich, Building Official** presented the budget for the Departments of Building and Planning in the amount of \$49,280.55. for document scanning of Public Records.

6. **ADJOURNMENT:**

Adam Mehan, Chair proposed the following dates for the CIP FY 2024-2025
Projects meetings:

October 3 Tuesday
October 12 Thursday
October 18 Wednesday 6pm
October 24 Tuesday

MOTION was made by (Peter Larese) and **SECONDED** by (David Swaim) to adjourn at 7:40 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Khalilova, Recording Secretary, Capital and Improvement Planning