

Capital Improvement Planning  
Special Meeting  
October 18, 2023

**TOWN OF EAST WINDSOR**  
**Capital Improvement Planning Committee**

11 Rye Street,  
Broad Brook, CT 06016

**MINUTES OF SPECIAL MEETING**

**Wednesday, October 18, 2023**

**\*\*\*These minutes are not official until approved at a subsequent meeting\*\*\***

**MEMBERS PRESENT:** Adam Mehan, Peter Larese, Robert Leach, David Swaim, Denise Menard, Heather Spencer, Richard Pippin, Jr.

**MEMBERS ABSENT:** All members were present.

**ADVISORY:** Leonard Norton, Director of Public Works, Amy O'Toole, Director of Finance, Jason Bowsza, First Selectman, and Sabo Khalilova, Recording Secretary

1. **CALL TO ORDER:**

Adam Mehan called the Special Meeting to Order at 6:02 p.m.

2. **TIME AND PLACE OF MEETING:**

Wednesday, October 18, 2023, 6:00 p.m. at the East Windsor Conference Room (11 Rye Street, Broad Brook, Connecticut, 06016)

3. **APPROVAL OF MEETING MINUTES:**

A. **Special Meeting, October 12, 2023**

**MOTION** was made by (Denise Menard) and **SECONDED** by (Richard Pippin) to approve the amended special meeting minutes for October 12, 2023.

In Favor: All

Opposed: None

Motion: **PASSED**

4. **PUBLIC PARTICIPATION:**

None

5. **NEW BUSINESS:**

A. **Questions and Answers with Jason Bowsza, First Selectman and Amy O'Toole, Finance Director.**

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The members of the CIP discussed bonding for the Town projects and how they could be accomplished.

**B. Project Ranking and Allocation.**

Chairman Mehan explained the process of ranking and what each member must account for when ranking the submitted projects. The members ranked each project according to their importance and priority.

**6. ADJOURNMENT:**

Next Meeting Date:

**October 24 Tuesday at the Town Hall 6pm**

**MOTION** was made by (Robert Leach) and **SECONDED** by (Peter Larese) to adjourn at 7:55 p.m.

In Favor: All

Opposed: None

Motion: **PASSED**

Respectfully Submitted,

Sabo Khalilova, Recording Secretary, Capital and Improvement Planning