

**Town of East Windsor
Economic Development Commission
Tuesday, October 4, 2022 Regular Meeting
6:00PM**

**East Windsor Town Hall: 11 Rye St., Broad Brook, CT 06016
Small Conference Room & Zoom Meeting
Meeting ID: 714 897 1799**

** These minutes are not official until approved at a subsequent meeting. **

- I. **Time and Place of Regular Meeting In-person and via Zoom:** Chairman James Richards called the meeting to order at 6:00PM.
Members Present: Regular Members James Richards, Brian Turley and Gilbert Hayes
Members Absent: Regular Member Robert Lyke
Guests: Sarah Muska - BOS Liaison to the EDC
Danielle Miller - Assistant Town Planner, Zoning Enforcement Official and Wetlands Agent

- II. **Establish Quorum:** Chairman James Richards noted that a quorum was established with Brian Turley, Gilbert Hayes and himself being present.

- III. **Pledge of Allegiance:** All stood to recite the Pledge of Allegiance.

IV. Added Agenda Items:

**MOTION: To ADD under VII under E DISCUSSION of Recruiting new members.
Gilbert Hayes moved/ Brian Turley seconded/ Discussion: NONE
In Favor: Unanimous
Opposed: None**

**MOTION: To ADD VII G. Election of Officers
Brian Turley moved/ Gilbert Hayes seconded/ Discussion: NONE
In Favor: Unanimous
Opposed: None**

- V. Public Participation:
NONE**

VI. Approval of Minutes

A. September 6, 2022 Meeting

**MOTION: To APPROVE the Minutes of the Economic Development
Commission Regular Meeting dated September 6, 2022.
Brian Turley moved/ Gilbert Hayes seconded/ Discussion: NONE**

**In Favor: Unanimous
Opposed: None**

VII. General Discussion/Updates:

A. Proposed Blight Ordinance Discussion: An update was given by Selectman Muska on the current status and next steps of the ordinance.

B. Business Event in the Spring - Welcome New Businesses, Celebrate Expanded Businesses

Business Event in the Fall - Honoring Beautified Businesses: All members agreed to hold both events at Town Hall. Gilbert Hayes suggested holding a social hour first, so attendees could eat the hors d'oeuvres and network before the main presentation. James Richards noted that he will bring possible dates for discussion to the next meeting.

C. Transit Across Town Update: NONE

D. Parking and Walkability of Broad Brook Business Center: NONE

E. Other Items regarding Economic Development: Gilbert Hayes discussed the need for new members to join the Commission and other Commissions with vacancies. Brian Turley suggested that James Richards add the request to the Commission's Economic Development Facebook page and website.

MOTION: To consider and move to accept the Draft Annual Report for EDC and add contact information for Ruthanne Calabrese.

Gilbert Hayes moved/ Brian Turley seconded/ Discussion: NONE

In Favor: Unanimous

Opposed: None

F. 2023 Meeting Calendar:

MOTION: To accept the Economic Development Commission 2023 Meeting Dates.

Brian Turley moved/ Gilbert Hayes seconded/ Discussion: NONE

In Favor: Unanimous

Opposed: None

G. Election of Officers:

MOTION: To ELECT James Richards as Chairman of the Economic Development Commission.

Gilbert Hayes moved/ Brian Turley seconded/ Discussion: NONE

In Favor: Unanimous

Opposed: None

MOTION: To TABLE the election of a Vice Chairman of the Economic Development Commission to the November meeting.

James Richards moved/ Gilbert Hayes seconded/ Discussion: NONE

In Favor: Unanimous

Opposed: None

VIII. Adjourn

MOTION: To adjourn the meeting at 7:05PM.

Brian Turley moved/ Gilbert Hayes seconded/ Discussion: NONE

In Favor: Unanimous

Opposed: None

Respectfully Submitted,

Sarah A. Muska

Board of Selectmen Liaison to the Economic Development Commission