

**TOWN OF EAST WINDSOR**

**ETHICS COMMISSION**

**11 RYE STREET**

**BROAD BROOK, CT 06016**

Tom Burnham –Commissioner/Chairman

Michael Scalzo – Commissioner/Secretary

Mary Hevner – Commissioner

Zack Capitaio - Commissioner

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Special Meeting Minutes

**Tuesday July 2, 2019 – 7:00 P.M.**

Scout Hall Meeting Room

1. The meeting was called to order by Chairman Burnham at 7:00 p.m.
2. In attendance were Commissioners Scalzo, Hevner and Capitaio.
3. Public Comment time was announced and completed. No comments were received.
4. Old Business; there was no old business to discuss.
5. New Business;
  - a) Chairman Burnham introduced and welcomed the most recent Commissioner, approved by the Board of Selectman and assigned to the Committee, Zack Capitaio.
  - b) Commissioner Scalzo was appointed as Committee Secretary effective immediately.
6. Executive Session was called to discuss recently received certified mail. The meeting room was cleared and secured to conduct this business. Executive session started at 7:02 p.m. and concluded at 8:20 p.m.
7. A vote was called for regarding the Executive Session discussions. A motion was made by Mary Hevner to move forward with complaint 19-01. The motion was seconded by Zack Capitaio and was unanimously passed.
8. Public Comment time was announced and completed. No comments were received.
9. The meeting was adjourned at 8:23 p.m., motion made by Michael Scalzo, seconded by Thomas Burnham and carried.

Respectfully submitted,

Michael S. Scalzo, Sr.

Commissioner/Secretary