

**TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION**

MEETING
September 11, 2023

Subject to Commission Approval

The Meeting of the Park and Recreation Commission was called to order by Chairman Szymanski at 6 PM in East Windsor Town Hall, 11 Rye Street, Broad Brook.

PRESENT: Chairman Szymanski; Commissioners Bagdikian, Lansner, & Simpkins; Board of Selectman Liaison Sarah Muska, Director Maltese, A. Irene Mosher from the Park Office.

ABSENT: Commissioner Taylor,

ESTABLISHMENT OF QUORUM:

A quorum was established as three (3) Commissioners were present.

PUBLIC PARTICIPATION

Michael Ceppetelli, 42 Skinner Road, Broad Brook.

Mr. Ceppetelli started by asking everyone to take a moment to remember the events of 9/11/2001 and all the those who lost their lives.

- Quoted from the minutes of the Board of Selectman meeting of June 11, 2018, regarding the regarding the pond bypass project,
- Why has this project not been completed or at least begun in five years?
- July 8th or 9th – The swim area was shut down due to high bacteria.
- Showed pictures showing that the bypass was not open and there was an obstruction. (Pictures were handed in and are included at end of minutes.)
- Handicap ramp still not addressed with water flowing from parking lot.

Keith Yagaloff, 125 Depot Street, Broad Brook

- Will there be a charge for people entering the park to only use the playground or have a picnic?
- Are people able to just come into the park during the off season? Can't find any information on line.
- What happens to people who want to use the park but can't afford it.
- Playground should be free for everyone.
- Will reach out to Melissa as she's the point of contact.

APPROVAL OF MINUTES

MOTION: To APPROVE minutes of the July 10, 2023 Meeting as written
Lansner moved/Simpkins second/VOTE: In favor: Unanimous

OLD BUSINESS:

None

NEW BUSINESS

- a. Financial accounts review
Update as of 8/31/23 show the fiscal years expenses up to date showing funds needed to meet basic need and expense to finish out the season
- b. Program Update: Summer & Fall
September calendar prepared by Samantha Charette, Recreation Lead, to let parents and others know what is going on in the department.
It was a good summer although it was rainier than usual. Campers were moved to the Town hall Annex and/or Scout Hall on rainy stormy days.
- c. CIP Submissions
5 year look out – a wish list of projects over \$20,000 thresh hold wants. The director stated that she is trying to be proactive, rather than reactive when something breaks. This summer the interns did inventory of all amenities in the all the parks. The following is a list of the submissions.
 - Park Amenities – phase in a plan to replace existing charcoal grills and picnic tables at all town parks
 - Shade structure – replace gazebos at Volunteer Park due to age as well as install new shade structures at east Windsor Park. Also replace gazebo at Broad Brook Pond Park
 - Skate Park Equipment – Complete purchasing and installation of equipment at the EW BMX/Skate Park. This has been an on-going volunteer-based project for over 10 years. Fund raising effort garner small gains and are not able to complete the project in a timely manner.
 - Concrete Pads – Provide more permanent shade structures at East Windsor Park and Volunteer Park. Concrete pads are needed for anchoring and less maintenance under them.
 - Basketball Court Repairs – Repair the basketball court at East Windsor Park, new hoops at Osborn Park, and repair the basketball court at Prospect Hill Park. Priority is for Prospect Hill, so we don't need to do a full reconstruction. Nonadjustable models would be used. Commissioner Szymanski asked if there was a way to lock the adjustable model. The Director stated they will cut off the locks and misuse the hoops.
 - Playground upgrades/replacements – replace play equipment that was removed 4 years ago due to age and disrepair. Allows for families in walking distance of this pocket park to have an option for play.
- d. 2024 Meeting Dates
All 2nd Monday except November 12 which is Tuesday, because
MOTION: To APPROVE the meeting dates for 2024
Bagdikian moved/Lansner second/VOTE: In favor: Unanimous
- e. Park Director's Report

- Answer concerning outlet structure – final design to be submitted to DEEP Dam Division for final approval
- Had a successful summer – 11 concerts – all bands were well received – there were no alcohol compliance problems – introduction of food trucks was well received and may try to use again next year.
- Stories at the splash pad were a big hit.
- Work is being done on the ADA compliant playground at East Windsor Park – The weather has slowed the contractor who is finishing another project in town.
- There are paperwork issues at the state level with the lighting for Abbe Road, hopefully it will start next Monday.
- The shade structures going over the player benches are built and ready to be installed as soon as the concrete pads are poured. It is important to secure the structures.
- Kick off weekend for East Windsor Soccer
- Partnership with CT Titans baseball – using the field at Osborn
- Will begin to winterize the parks. East Windsor Park is closed for the winter but people can still come and use the park at no cost
- Partnered with Kakley fitness for a 5K road race on October 14, 2023
- More community partners are using the park.
- Scare Crow Contest theme this year will be East Windsor Strong
- The Haunted Highway will be October 26, 2023. The community comes out and showcases their organization in a friendly competition for best booth.
- Afterschool programs will be beginning and will include Home Alone Safety, CPR Certification, Babysitting, Heartsafe designation renewal

MOTION: To ACCEPT the Director's report as presented:

Simpkins moved/Lansner second/VOTE: In favor: Unanimous

CORRESPONDENCE

None

MISCELLANEOUS

APPROVAL OF BILLS

Bills were approved by Commissioner Simpkins

ADJOURMENT

MOTION: To AJOURN MEETING AT 6:34 pm

Simpkins moved/Lansner second/Vote: In favor Unanimous

Respectfully Submitted
Alma Irene Mosher
Recording Secretary





AFTER