

EAST WINDSOR POLICE COMMISSION

REGULAR MEETING: March 13, 2024

7:00 p.m.

East Windsor Police Department
25 School Street, East Windsor, CT 06088

Robert L. Leach, Chairman
Edward Filipone, Vice Chairman
Thomas Riordan, Commissioner
Ana R. Hills, Commissioner
David P. Menard, Commissioner

Advisory:

Matthew Carl, Chief of Police
Benjamin M. Murphy, Deputy Chief of Police

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:02 pm by Chairman Leach. Commissioners Menard, Riordan, and Filipone were present. Also, present were Chief Matthew Carl and Deputy Chief Benjamin Murphy. Present in the audience were also the Deputy First Selectman Marie DeSousa and Noreen Farmer.

Commissioner Hills was absent.

2. ADDED AGENDA ITEMS:

MOTION made by Commissioner Menard to accept the Agenda as presented.

SECONDED by Commissioner Riordan.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

3. PREVIOUS MEETING MINUTES:

Suggestion for correction:

- Page 2, Budget and Expenditure item 4a, the amount must be changed to \$3,500

The minutes from the February 21, 2024, Regular Meeting were reviewed by all Commission Members.

MOTION made by Commissioner Menard to accept the Regular Meeting minutes of February 21, 2024 as amended with corrections.

SECONDED by Commissioner Riordan.

VOTED IN FAVOR: Commissioners Menard/Riordan

ALL THOSE VOTING, VOTE IN FAVOR.

ALL IN FAVOR, MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

a) Police Department - Monthly Billing \$14,534.33:

MOTION made by Commissioner Riordan to approve the monthly billing in the amount of \$20,625.35 dated February 21, 2024.

DISCUSSION: None

SECONDED by Commissioner Menard.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

b) Police Department - Financial Statement:

MOTION made by Commissioner Filipone to approve the monthly financial statements, with a balance of \$1,453,948.27 for February 9th.

DISCUSSION:

Robert Leach, Chairman, asked about overtime

Matthew Carl, Police Chief responded that it was 80 percent. He assured that it should be fine by the end of the year. Additionally, hiring new staff and ordering the new uniforms also add to it.

SECONDED by Commissioner Riordan.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

c) Police Commission - Monthly Billing:

MOTION made by Commissioner Filipone to approve the monthly billing of \$125.

SECONDED by Commissioner Riordan.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

d) Police Commission - Financial Statement:

MOTION made by Commissioner Filipone to accept the Police Commission monthly financial statement with the balance of \$953.02.

SECONDED by Commissioner Riordan.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

5. **UNFINISHED BUSINESS:**

None.

6. **TRAFFIC AUTHORITY:**

None.

7. **NEW BUSINESS:**

a). **Procedures for Prevention of Potential Employee Conflict of Interest (Attachment A):**

Matthew Carl, Police Chief, read the statement regarding the East Windsor Police Department hiring Miranda Carl for the employment. Ben Murphy, Deputy Chief, was in charge of the hiring process including running the background investigation for Miranda Carl. Chief Carl was not involved in the process to ensure transparency and accountability, including the implementation of ethics and laws regulating conflict of interests. The process was highly impartial, fair and cleared with the Ethics Commission.

b) **Traffic Trailer Disposal:**

Matthew Carl, Police Chief, provided information on the Traffic Trailer that was purchased in 2002. It has been out of commission for decades sitting out at the back lot. It was time to get rid of it. It had no use and must be disposed. It has Town's licence plate but has no resale value.

The Commissioners deliberated the trailer and ways to dispose of it. It was agreed that it would be disposed via the Department of Public Works.

MOTION made by Commissioner Filipone to authorize the disposal of the traffic trailer through the Department of Public Works.

SECONDED by Commissioner Menard.

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

8. **COMMUNICATIONS:**

None.

9. **MONTHLY REPORTS:**

A) **Chief of Police:**

Dispatcher Osborn continues with her program and is yet to transition to phase 3. Antony Calderon resigned from the Department on Monday and rejoined the military. Renee is officially looking for other employment opportunities. The department began the process for recruitment. The Lieutenant moved in to the new office.

The budget workshop continues with the Town. Read Across America was a successful event with the Police Department, Fire, Ambulance and First Selectman. The Citizen's Academy is going to start soon. The Department is proud of this active civic engagement and popular interest by the residents. The East Windsor Charity Basketball game is coming up on March 22 between the Police Department and High School. The officers have been practicing a lot. Lady, labradore therapy service dog, is coming next week.

B) **Commission Members:**

Commissioner Menard had a Ride Along with the Police Officer Alex Hacia. It was a good experience for both of them. He was happy to have passed through the background check for the Citizen's Academy and looking forward start it.

10. **PUBLIC INPUT** - Comments and Discussion (3 minutes maximum time per subject):

None.

11. **EXECUTIVE SESSION:**

MOTION made by Commissioner Filipone to enter into Executive Session at 7:29 pm to include Chief Matthew Carl and Deputy Chief Murphy for legal and security updates.

SECONDED by Commissioner Menard

VOTED IN FAVOR: Commissioners Menard/Riordan/Filipone

ALL IN FAVOR, MOTION CARRIED.

12. **ADJOURNMENT:**

MOTION made by Commissioner Filipone to adjourn the meeting at 7:54 pm.

East Windsor Police Commission
25 School Street,
East Windsor, CT 06088
Regular Meeting Minutes
March 13, 2024

SECONDED by Commissioner Menard.

VOTED IN FAVOR: Commissioners Menard/Riordan

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Sabohat Khalilova - EWPC Recording Secretary

Attachment A



Matthew J. Carl
Chief of Police

East Windsor Police Commission

11 Rye Street

Broad Brook, CT, 06016

Subject: Notification of Disclosure Regarding Employment Matter

Dear Members of the East Windsor Police Commission,

I am writing to officially notify the East Windsor Police Commission, in accordance with the East Windsor Charter, of a disclosure related to the recent hiring of Ms. Miranda Carl, who is the daughter of Chief Matthew Carl.

As outlined in the East Windsor Charter, I am committed to maintaining transparency and adhering to all ethical standards in the operations of the East Windsor Police Department. It is with this commitment in mind that I am bringing to your attention the employment of Chief Matthew Carl's daughter, Ms. Miranda Carl, within our department.

To ensure the integrity of the department and to address any potential concerns related to the employment of a family member, we have implemented a robust supervisory structure. Deputy Chief Benjamin Murphy has been designated as the final decision-maker in all matters pertaining to Miranda Carl's employment. This arrangement is aimed at preventing any conflicts of interest and ensuring fair and impartial decisions regarding her role within the East Windsor Police Department.

EAST WINDSOR POLICE DEPARTMENT

25 SCHOOL STREET, EAST WINDSOR, CT 06088

860-292-8240

www.eastwindsorpd.net



Matthew J. Carl
Chief of Police

Deputy Chief Benjamin Murphy is well-equipped to handle the responsibilities associated with this supervisory role and will approach all matters related to Miranda Carl's employment with the utmost professionalism, impartiality, and fairness. This supervisory structure has been established to uphold the principles of accountability and maintain the public's trust in our department.

We are committed to providing the East Windsor Police Commission with any additional information or clarification you may require regarding this matter. Our goal is to operate with the highest level of transparency and accountability, and we value your oversight and guidance in maintaining the integrity of our police department.

Thank you for your attention to this matter. I look forward to your continued support and cooperation as we work together to serve and protect the East Windsor community.

Sincerely,

A handwritten signature in blue ink that reads "M. J. Carl".

Chief Matthew Carl

East Windsor Police Department

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