

# EAST WINDSOR POLICE COMMISSION

SPECIAL MEETING: February 21, 2024

7:00 p.m.

**East Windsor Police Department  
25 School Street, East Windsor, CT 06088**

Robert L. Leach, Chairman  
Edward Filipone, Vice Chairman  
Thomas Riordan, Commissioner  
Ana R. Hills, Commissioner  
David P. Menard, Commissioner

**Advisory:**

Matthew Carl, Chief of Police  
Benjamin M. Murphy, Deputy Chief of Police

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**1. CALL MEETING TO ORDER AND ATTENDANCE:**

Meeting was called to order at 7:04 pm by Chairman Leach. Commissioners Menard, Riordan, and Filipone were present. Also, present were Chief Matthew Carl and Deputy Chief Benjamin Murphy. Present in the audience were also the Deputy First Selectman Marie DeSousa and Noreen Farmer.

**2. ADDED AGENDA ITEMS:**

Chairman Leach suggested to amend the agenda to account for interviewing six candidates – three officers and three dispatchers.

**MOTION** made by Commissioner Filipone to accept the amended Agenda to add the Police Commission Billing and Police Commission Financial Statement under item 5 Unfinished Business for the month of December.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.**

**3. PREVIOUS MEETING MINUTES:**

The minutes from the January 10, 2024, Regular Meeting were reviewed by all Commission Members.

**MOTION** made by Commissioner Riordan to accept the Regular Meeting minutes of January 10<sup>th</sup>, 2024.

**SECONDED** by Commissioner Menard.

**VOTED IN FAVOR:** Commissioners Menard/Riordan

**ALL THOSE VOTING, VOTE IN FAVOR.**

**ABSTAINED:** Commissioner Filipone/**MOTION CARRIED.**

**4. BUDGET AND EXPENDITURES:**

**a) Police Department - Monthly Billing \$20,625.35:**

**MOTION** made by Commissioner Filipone to approve the monthly billing in the amount of \$20,625.35 dated February 21, 2024.

**DISCUSSION:** What expense is related to Dues and Fees for \$6,000 plus?

**Matthew Carl**, Chief of Police, it was allocated to ammunition. New Horizons, we pay \$35,000 per year for our computer vendor and for our free computer software training.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

**b) Police Department - Financial Statement:**

**MOTION** made by Commissioner Filipone to approve the monthly financial statements, with a balance of \$1,731,712.67 for February 9th.

**DISCUSSION:** None.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

**c) Police Commission - Monthly Billing:**

**MOTION** made by Commissioner Riordan to approve the monthly billing of \$125.

**SECONDED** by Commissioner Filipone.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

**d) Police Commission - Financial Statement:**

**MOTION** made by Commissioner Filipone to accept the Police Commission monthly financial statement with the balance of \$953.02.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

5. **UNFINISHED BUSINESS:**

- a) Police Commission Monthly billing for December \$125

**MOTION** made by Commissioner Filipone to approve the monthly billing of \$125.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

- b) Police Commission Monthly Statement for December \$1,078.02

**MOTION** made by Commissioner Filipone to accept the monthly statement with a balance of \$1,078.02.

**SECONDED** by Commissioner Riordan.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

**ALL IN FAVOR, MOTION CARRIED.**

6. **TRAFFIC AUTHORITY:**

None.

7. **NEW BUSINESS:**

- a). **Mental Health Peer Support Program Station Dog:**

Matthew Carl, Police Chief, briefed the Commissioners about Peer Support group "Serve Well, Be Well". K-9 for warriors established in 2011 to help veterans with PTSD. However, it did not work out for them. Therefore, these dogs have been repurposed them for the Police Departments. They are provided to the Police Department at no cost and are provided with extensive treatment. The American Kennel Association recognizes k-9 warrior dogs as therapy dogs. K-9 for warriors provides each dog with a vest, leash, a pouch, waste bags, IDs, 6-month supply and medication.

- b) **Departmental Promotions:**

Matthew Carl, Chief of Police, there are two vacated positions—one from the Detective Sergeant and the other is Administrative Lieutenant.

The change is in the job description through Labor Management meetings. The Administrative and Patrol Lieutenant would be divided into specific tasks. The Administrative Lieutenant would purely focus on the administrative side and the Patrol Lieutenant would be able to lead the rest of the officers. The organizational chart would be more transparent.

8. **COMMUNICATIONS:**

None.

9. **MONTHLY REPORTS:**

A) **Commission Members:**

None.

B) **Chief of Police:**

Chief Carl reported the newly hired Dispatcher is doing well. Antony Calderon is also doing well. The Lieutenant's office is also almost complete. Radio system is moving forward with a little bit of challenges but it is moving forward. He is presenting it before the Board of Selectmen on March 7<sup>th</sup>. No current traffic. He will be presenting the East Windsor Police Department Budget to the Board of Selectmen the next day. In the past month, he and Deputy Chief attended the Senior Center for coffee and lessons on how to protect themselves. The Police Department will also be offering a lot of programs targeted to youth in the community. There will also be an eight-week program training involving FBI, Prosecutor's office, Police Academy and educational leadership skills.

10. **PUBLIC INPUT** - Comments and Discussion (3 minutes maximum time per subject)

Noreen Farmer, 247 South Water Street, commended the Police Officers for their help during the snowstorm.

11. **EXECUTIVE SESSION:**

**MOTION** made by Commissioner Riordan to enter into Executive Session at 7:40 pm to include Chief Matthew Carl and Deputy Chief Murphy for legal, security updates and interviewing for the positions of Police Officers and Dispatchers.

**SECONDED** by Commissioner Menard

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Filipone

East Windsor Police Commission  
25 School Street,  
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Special Meeting Minutes  
*February 21<sup>st</sup>, 2024*

**ALL IN FAVOR, MOTION CARRIED.**

*Chairman Leach called the meeting to order at 10:05pm*

**MOTION** by Commissioner Leach;

To make a conditional offer to hire for the position of Police Officer in this ranking order.

#1. Rafael Cruz

#2. Elizabeth Torres

#3. Dylan Gargiulo

Contingent upon background check and process.

**SECONDED** by Commissioner Menard.

**ALL VOTED IN FAVOR.**

**MOTION** by Commissioner Leach;

To make a conditional offer to hire Miranda Carl for the position of Dispatcher.  
Contingent upon background check and process.

**SECONDED** by Commissioner Riordan.

**ALL VOTED IN FAVOR.**

**12. ADJOURNMENT:**

**MOTION** made by Commissioner Hills to adjourn the meeting at 7:50 pm.

**SECONDED** by Commissioner Menard.

**VOTED IN FAVOR:** Commissioners Menard/Riordan/Rivera-Hills

**ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Sabohat Khalilova - EWPC Recording Secretary