

**TOWN OF EAST WINDSOR
INLAND WETLANDS AND WATERCOURSE AGENCY**

**Regular Meeting
(Amended Agenda)
Wednesday, September 6, 2023
7:00 p.m.
John Daly, Jr. Meeting Room
Town Hall, 11 Rye Street,
Broad Brook, Connecticut
(In-person)**

AND

Meeting held via ZOOM Teleconference
Meeting ID: 714 897 1799

REVISED SCHEDULE OF MOTIONS

- I. CALL TO ORDER:** Chairman Davis called the September 6, 2023 Regular Meeting of the East Windsor Inland Wetlands and Watercourse Agency to order at 7:00 p.m. in the John Daly, Jr. Meeting Room, Town Hall, 11 Rye Street, Broad Brook, CT. The Meeting is also available via remote access.

Present: Regular Members Rebecca Davis (Chairman), Alan Baker, Kurt Kebschull, Richard Osborn (Secretary), Richard P. Pippin, Jr (Vice Chairman); Alternate Members Kathleen Pippin, and Michael Sawka.

Unable to Attend: All Regular and Alternate Members of the Commission attended this evening's Meeting, either in person or via remote access.

Guests (In person): Inland Wetlands Agent/Zoning Enforcement Officer Danielle Boudreau, hosted the meeting. Application #IWWA #11-2023: Borrup Road – Jay Ussery, J. R. Russo & Associates, LLC; INFORMAL DISCUSSION: 121 North Road – Masood Syed.

Remote Guests (*as identified on meeting participation list*): Regular Commissioner Kurt Kebschull; Planning Director Ruth Calabrese; iphone; Peg Hofman, Recording Secretary.

II. ESTABLISHMENT OF QUORUM:

TOWN OF EAST WINDSOR
INLAND WETLANDS AND WATERCOURSE AGENCY
Regular Meeting – Wednesday, September 6, 2023
In-person AND
ZOOM Teleconference
Meeting ID: 714 897 1799
REVISED SCHEDULE OF MOTIONS

2

Chairman Davis noted the establishment of a quorum with 4 Regular in attendance in-person, 1 Regular Member participating remotely, and 2 Alternate Members participating in person. All Regular Members will sit in on votes this evening.

VI. APPROVAL OF MINUTES – August 2, 2023 – Regular Meeting:

MOTION: To APPROVE the Meeting Minutes of August 2, 2023.

D. Pippin moved/Osborn seconded/DISCUSSION: None.

VOTE In Favor: Davis/Kebschull/D. Pippin/Osborn
Opposed: No one
Abstained: Baker

VIII. PUBLIC HEARINGS:

- 1. IWWA #09-2023: 74 Newberry/9 Craftsman (M: 093/B: 19/Lot: 06, 09 & 010). Request for a permit for the construction of a new business in regulated Wetlands and upland review areas. Owner: Steve Dearborn/Applicant: Penske Truck Leasing Co., LP. Application Received: August 2, 2023:**

Chairman Davis read the description of this Item of Business, the Legal Notice, and acknowledged the process for conducting this Public Hearing, including acknowledgement of plan and information submissions.

Chairman Davis then requested a motion to open discussion to the Public.

MOTION: So moved.

D Pippin moved/Baker seconded/DISCUSSION: None

VOTE: In Favor: Davis/Baker/D Pippin/Osborn/Kebschull
(No one opposed/No one abstained)

Chairman Davis then requested a motion to **CLOSE THE PUBLIC HEARING.**

MOTION: So moved.

Baker moved/D Pippin seconded/DISCUSSION: None

VOTE: In Favor: Davis/Baker/D Pippin/Osborn/Kebschull

TOWN OF EAST WINDSOR
INLAND WETLANDS AND WATERCOURSE AGENCY
Regular Meeting – Wednesday, September 6, 2023
In-person AND
ZOOM Teleconference
Meeting ID: 714 897 1799
REVISED SCHEDULE OF MOTIONS

3

(No one opposed/No one abstained)

Chairman Davis declared the Public Hearing has been closed.

Commissioner Dick Pippin offered the following motion:

MOTION TO APPROVE: Application IWWA #09-2023 for 74 Newberry Road/9 Craftsman for construction of a new business in regulated areas 74 Newberry Road/9 Craftsman Road, East Windsor, CT, 06088. **Owner:** Steven Dearborn/**Applicant:** Penske Truck Leasing Co. L.P.- as shown on plan set prepared for Penske for 74 Newberry Road/9 Craftsman Road, East Windsor, CT, Map 093 Block 19 Lot 006, 009, & 010, prepared by BL Companies; Sheets AL-1 to LP (incl. 44 pages) dated July 25, 2023, Revised August 23, 2023.

incorporating standard conditions (attached), with the additional conditions of:

- **strict adherence of stormwater systems operations and maintenance plans to be documented and submitted to the Planning Office , as delineated in the Plan of record, Appendix I**
- **construction entrances to be a minimum of 100' long**
- **weekly Erosion & Sedimentation Control inspection reports to be submitted during construction phase**

Standard Conditions

1. This Permit is valid for a period of Five (5) years from the date of issuance OR will be valid until the companion planning/zoning permit approval expires but shall not exceed 10 years. Any regulated activity approved by the Agency shall be completed within one year from the time such activity is commenced, provided the Agency may establish a seasonal restriction within which any regulated activity shall be conducted and may require that an activity, once commenced, be completed within a time period of less than one year and further provided the Agency may extend: (1) the time period of the original permit provided such period shall not extend beyond ten years from the date such permit was granted, or (2) the time period within which an activity, once commenced, is required to be completed under this section.
2. The Commission or its designated agent must be notified in writing no later than 48 hours prior to the commencement of permitted activities, and upon completion of said activities.
3. The burden to extend the approved timeframe for the regulated activity (and the time period for the original permit) is on the Permittee; the

TOWN OF EAST WINDSOR
INLAND WETLANDS AND WATERCOURSE AGENCY
Regular Meeting – Wednesday, September 6, 2023
In-person AND
ZOOM Teleconference
Meeting ID: 714 897 1799
REVISED SCHEDULE OF MOTIONS

4

Town of East Windsor is not required to give notice of the permit's expiration.

4. This permit shall not be assigned or transferred without the approval of the Agency OR Agent.
5. This document shall be included in all construction contracts and sub-contracts dealing with the work proposed and shall supersede all other contract requirements.
6. During the construction phase, the applicant shall be responsible for maintaining a copy of this permit at the site.
7. The Permittee shall permit the Chairman and Agent of the IWWA, or its authorized representative(s) or designee(s) to make periodic inspections at any time deemed necessary in order to assure that the activity being performed under authority of this Permit is in accordance with the terms and conditions prescribed herein.
8. Prior to the start of construction, adequate erosion and sedimentation control measures shall be implemented, and shall be maintained throughout the entire construction phase in accordance with the 2002 Connecticut Guidelines for Soil Erosion and Sediment Control until the site has become stabilized with permanent vegetative cover. The construction site shall be left in a stable condition at the close of each day. An adequate stockpile of erosion control materials shall be on site at all times for emergency or routine replacement and shall include materials to repair silt fences, haybales, stone-riprap filter dikes or any other devices planned for use during construction. Additional erosion control measures are to be installed as directed by the Town Staff if field conditions necessitate.
9. These permit conditions apply only to the work approved by this permit. Any other work to be done within the area of regulatory interest shall require the filing of a new or modified Inland Wetlands Application for consideration by the Commission.
10. If any alteration of the wetland/resource area does occur, the Commission shall impose such measures as it finds necessary to protect and restore those areas.
11. All temporary barriers, including erosion and sedimentation controls are to be removed (in suitable weather conditions) upon completion of the project.

TOWN OF EAST WINDSOR
INLAND WETLANDS AND WATERCOURSE AGENCY
Regular Meeting – Wednesday, September 6, 2023
In-person AND
ZOOM Teleconference
Meeting ID: 714 897 1799
REVISED SCHEDULE OF MOTIONS

5

12. A copy of the As-Built plan shall be submitted to this Commission upon completion of the project. The as-built will be reviewed by the wetland agent and verified in the field.
13. The Commission reserves the right to impose additional conditions on any or all portions of this project that could impact an area of regulatory interest under the Inland Wetlands and Watercourses Regulations.
14. The permit holder will submit a start work notice and contractor's compliance statement to the Wetlands Agent prior to starting any work authorized by this permit. Copies are attached.

D Pippin moved/Osborn seconded/DISCUSSION: None

VOTE: In Favor: Davis/Baker/D Pippin/Osborn/Kebschull
(No one opposed/No abstentions)

XIX. ADJOURNMENT:

MOTION: To ADJOURN this Meeting at 8:20 p.m.

Osborn moved/D Pippin seconded/DISCUSSION: None

VOTE: In Favor: Davis/Baker/Kebschull/Osborn/D. Pippin
(No one opposed/No abstentions)

Respectfully submitted:

Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission