

TOWN OF EAST WINDSOR
AGRICULTURE COMMISSION

Minutes

March 27, 2013

The Meeting was called to order in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT at 7:40 p.m. by Chairman Albert Grant

ESTABLISHMENT OF QUORUM:

A quorum was established, members present; Albert Grant, Janice Warren, Jim Strumford, Pete Larese and Kirk Montstream

Also present; Barbara Halloran

APPROVAL OF MINUTES:

Both the January and February minutes were reviewed and approved. A motion to accept both minutes was made by Jim and seconded by Jan. Motioned passed

REGULAR BUSINESS:

- **COMMUNITY GARDEN-** The goal for opening day is May 1st. The first scheduled work party for this year will be April 20th at 11am. Any interested gardeners and the general public are invited to attend. The commission reviewed and approved a draft of the Community Garden Rules and Regulations. All garden information will be made available on the town web site with links connected to the Agricultural Commission. Commission members discussed using equipment to reslope the exit/entrance at the west side of the property. The commission will coordinate details, location, CBYD with the town. It was again mentioned how the Commission would need to put up an information board at the site of the community garden to post rules and regulations, the sign for the garden itself, and a public information board that could be maintained by the Agricultural Commission.
- **FARMERS MARKET-** Jan has updated the rules and requirements for this year's market, submitted all the proper paperwork to the State of Connecticut so that the market will be able to accept WIC, SNAP, and Senior Center vouchers. Other weekly pricing and arrangements can be worked out with Jan or her appointed market master throughout the season. All market forms and applications, rules and regulations will be made available online on the Town of East Windsor website with links on the Agricultural Commission and Farmers Market sections.

A motion was made by Jim, to have the Agricultural Commission fully sponsor the East Windsor Farmers Market. The commission would adopt all the rules and regulations set forth by this commission. Copies of these will be attached to these minutes. An annual review of the rules and regulations will be performed by the commission or on an as needed basis. An account, with the assistance of the town, will be established for funds associated with the market, such as donations, additional sponsors, donated monies for advertising and expenses.

This motion was seconded by Pete. Motion passed

With this motion passed, it is the intent of the commission to forward these minutes, subject to future approval, to be placed on the agenda of the next selectmen's meeting to be recognized as the Town of East Windsor (Agriculture Commission) Farmers Market. Thanks to all the hardwork from Jan Warren, this commission looks forward to a great market season for East Windsor and all surrounding town residents.

REGULAR BUSINESS:

- **FOUR TOWN FAIR-** Same as last months minutes. The commission will keep this item on the monthly agenda. The commission hopes to generate lots of interest in the fair throughout the summer. East Windsor is the host town for this year. A list of people, companies, groups and other volunteer agencies will be created and updated at our monthly meetings throughout the summer.

NEW BUSINESS:

- **COMMISSION MEMBER-** The Agricultural Commission would like to officially change Pete Larese's "alternate" status to "regular" member status. A commission member will inquiry with Robin Newton as to how to do this change of status properly. We hope that Pete's involvement and continued public awareness of this commission betters East Windsor agricultural presence.
- **PARK DEPARTMENT-** Melissa wasn't able to attend our last meeting, hopefully she is able to attend our April meeting to discuss accounting issues with the Farmers Market and the Community Garden

Jim made a motion to adjourn this meeting, seconded by Jan

Meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Kirk Montstream, Secretary, East Windsor Agriculture Commission