

EAST WINDSOR BUILDING COMMITTEE
EAST WINDSOR, CONNECTICUT

MINUTES OF APRIL 11, 2011

I. TIME AND PLACE OF MEETING

The meeting began at 7:05 p.m. East Windsor Board of Education conference room.

II. ATTENDANCE

Present: Chairman Cliff Nelson, Jim Borrup, Jim Thurz, Joseph Sauerhoefer, Al Rodrigue and Joe Pellegrini. Also present were First Selectman Denise Menard, Town Engineer Len Norton and Recording Secretary Slate

ABSENT: Skip Kement, Bill Grace

III. ADDED AGENDA

None

IV. PREVIOUS MINUTES

Upon motion by Mr. Sauerhoefer, seconded by Mr. Thurz, it was unanimously

VOTED: To approve the minutes of November 9, 2009

V. UNFINISHED BUSINESS

None

VI. FINANCIAL

None

VII. NEW BUSINESS

A. Election of Officers

Upon motion by Mrs. Menard, seconded by Mr. Thurz, it was unanimously

VOTED: To appoint Cliff Nelson chairman.

Upon motion by Mr. Nelson, seconded by Mr. Sauerhoefer, it was unanimously
VOTED: To appoint Mr. Rodrigue as vice-chairman.

Upon motion by Mr. Nelson, seconded by Mr. Sauerhoefer, it was unanimously
VOTED: To appoint Mr. Thurz as secretary

B. Review Specifications and dates for Task Labor Bids for electrical, plumbing
and HVAC to be bid for fiscal years 2011 - 12, 2012 - 13, and 2013 – 14

Ms. Menard distributed documentation from Goodman, Rosenthal & McKenna,
P.C. regarding purchasing and bidding procedures according to State Statutes
and the town Charter that referred to "any vendor that has been found to be
delinquent to the town of East Windsor for personal, motor vehicle, or property
taxes". A discussion took place regarding the adding of this stipulation to the
current bid specifications under #4, Qualifications of Bidders, before they are
submitted.

Upon motion by Mr. Sauerhoefer, seconded by Mr. Borrup, it was unanimously
VOTED: To add the stipulation as recommended by Goodman, Rosenthal &
McKenna, P.C.

Ms. Menard questioned the rate categories for after-hours and weekends. A
discussion followed. It was unanimously decided to omit the Emergency
Repairs column, change After Normal Hrs & Weekends to After Hours, Sundays
& Holidays, and to get rid of the Response Time XXXXXXXX and add Hrs.
column.

Mr. Norton suggested adding General Contractor to handle simple carpentry,
painting, etc. Mr. Norton and Ms. Menard will set the advertisement dates.
Advertising will be done in the Hartford Courant, Journal Inquirer, Dodge Report
and Department of Administrative Services (DAS).

VIII. INFORMATION

None

IX. TOPICS FROM THE FLOOR

X. ADJOURNMENT

Upon motion by Mr. Sauerhoefer, seconded by Mr. Rodrigue, it was
unanimously

VOTED: To adjourn at 7:42 p.m.

East Windsor Building Committee
Minutes of April 11, 2011

Respectfully submitted,

Laurie Slate
Recording Secretary