

**EAST WINDSOR PERMANENT BUILDING COMMISSION  
EAST WINDSOR, CONNECTICUT'**

**MINUTES OF AUGUST 31, 2015 - SPECIAL MEETING**

**I. TIME AND PLACE OF MEETING**

The meeting was called to order by Chairman Al Rodrigue at 5:30 p.m. at the East Windsor Town Hall meeting room, 11 Rye Street, Broad Brook, CT.

**II. ATTENDANCE**

Building Commission Members: Chairman Al Rodrigue, Skip Kement, Peter Larese, Dick Pippin, Joe Sauerhoefer, Tom Stremper, Tom Talamini and Jim Thurz.

Also present: Denise Menard, First Selectman; Richard Labrie of Futures Education, Consultant to the East Windsor school system; Jim Guiliano of Futures Education; Jason Bowsza, Board of Selectmen liaison to the Building Committee; Roger Baker, Facilities Manager; and Kathy Pippin, Board of Finance member.

**III. PREVIOUS MINUTES:**

One correction was noted: On Pg. 2, last paragraph, add: "Mr. Labrie was directed to include Mr. Guiliano's cost for the month of July on the Futures July invoice."

Upon **MOTION** by Mr. Talamini;                      Seconded by Mr. Pippin, it was

**VOTED:**        To approve the minutes of July 16, 2015, as amended.

**In Favor:**     Talamini; Pippin; Rodrigue; Sauerhoefer; Stremper; Thurz

**Abstain:**      Kement; Larese

**IV. UNFINISHED BUSINESS:**

**1. UPDATE ON BROAD BROOK SCHOOL MODULAR CLASSROOMS**

Copies of a site plan of the Broad Brook School were passed out. Mr. Guiliano noted that they will need a storage container for storing materials and pointed out on the plans that they would like to place it in the fenced off area where they moved the old modular classrooms.



## **2. UPDATE ON NURSE'S STATION AT MIDDLE SCHOOL**

Mr. Baker distributed copies of an update of the nurse's suite project (Attachment A). He said the project was moving along until the issue of the roof. There was water dripping and the roof is saturated so they put a stop to this project until they have the repairs done. Mr. Baker said they had Mr. Rodrigue look at the plumbing and found that there are a number of issues. He noted that the plumbing contractor met the code but didn't meet what was on the print. He said the drainage that was done was inspected and approved. Mr. Rodrigue asked if the architect visited the site. Mr. Baker replied that he didn't. Mr. Rodrigue said we should have his review at this point.

## **3 UPDATE ON ROOF AT MIDDLE SCHOOL**

Mr. Sauerhoefer noted that there will be a bid opening for the roof on Wednesday, September 2, 2015 at 11:00 a.m. at the Town Hall. He said they had a mandatory walk-through on August 24<sup>th</sup>. They had 9 roofing contractors. He said we should be getting some good prices. The Board of Finance approved up to \$75,000. Mr. Sauerhoefer indicated that in the RFP they gave 30 days to get the job done. The commission members decided to schedule a special meeting on Tuesday, September 8, 2015 at 5:30 p.m. to discuss and award the bids.

## **4 UPDATE ON TOWN HALL HVAC SYSTEM**

Mr. Sauerhoefer noted that the ceiling is in. The job came in under budget. The final payment has not been processed. He said it is a learning curve for the system. They officially closed the project. He said they did a nice job.

## **V. FINANCIAL**

Nothing to report.

**VI. NEW BUSINESS:**

Mr. Sauerhoefer noted that the roof at the Public Works Department needs to be repaired. CIP approved the money for it. He said he will copy everyone with the RFP. He should have it before the end of the week.

**VII. INFORMATION**

Nothing to report

**VIII. TOPICS FROM THE FLOOR:**

None

**IX. PUBLIC PARTICIPATION:**

None

**X. ADJOURNMENT:**

Upon **MOTION** by Mr. Sauerhoefer;  
**VOTED:** To adjourn at 6:40 p.m.  
**In Favor:** Unanimous

Seconded by Mr. Talamini, it was

Respectfully submitted,



Marlene Bauer  
Recording Secretary

## Update

### EWMS Nurse's Suite

- Cabinetry has been removed.
- Asbestos has been abated.
- Demolition has been completed.
- Floor was saw cut and trenched for drainage plumbing.
- Drainage plumbing has been completed and inspected.
- Walls have been erected with one side of sheetrock.
- Rough electrical has been done and inspected.
- Rough plumbing was started but does not conform to print. Contractor has been notified.
- Work has been stopped due to roof issue.