

**TOWN OF EAST WINDSOR
ECONOMIC DEVELOPMENT COMMISSION**

11 RYE STREET, P.O. BOX 389

BROAD BROOK, CT 06016

Website: <http://www.eastwindsorct.com>

***Regular Meeting Minutes
Monday, September 16, 2013***

I. ESTABLISHMENT OF QUORUM

Members Present: Eric Moffett, James Richards and Maria Rumore. Josh Kapelner arrived at 6:10

Also in Attendance: Laurie Whitten, Town Planner

Chairman Eric Moffett called the meeting to order at 6:00 p.m. at the Town Hall meeting room, 11 Rye Street, Broad Brook, CT.

Mr. Moffett welcomed the new member Maria Rumore. He explained that the EDC supports the town in development issues. He said they are a sounding board and help to promote the town to bring in business.

II. PUBLIC PARTICIPATION:

There was no public participation.

III. APPROVAL OF MINUTES:

MOTION: To approve the minutes of the July 15, 2013 meeting.
Richards / Kapelner

In Favor: Richards; Kapelner; Moffett

Abstain: Rumore

IV. GENERAL DISCUSSION

CERC Listings

Ms. Whitten explained that CERC creates a 2-page synopsis/profile of each town. She noted that the most current one for East Windsor is from 2006. It hasn't been updated since then. She has a call into them about updating it.

Plan of Conservation and Development (POCD):

Ms. Whitten noted that they had a meeting on September 11, 2012 and had 7 people there. She said it was also the night of the DEEP EDB filter system meeting and felt that some of the people attended that instead. She indicated that we are having a difficult time getting the word out and getting people involved. Ms. Whitten said that about 200 people responded to the POCD survey and noted that we will be reopening it.

Copies were distributed of an Economic Sub-Committee Report submitted by Mr. Richards. The Board members went over the report and discussed it. Ms. Whitten asked when they want to schedule a workshop meeting to discuss this with the public.

MOTION: To accept the sub-committee report.
Kapelner / Richards / Unanimous

MOTION: To cancel the regular meeting of October 21, 2013 and call a Special Meeting for Tuesday, October 29, 2013 at the town hall, with the EDC meeting to start at 6:00 and the Plan of Conservation and Development workshop to start at 6:30 p.m.
Kapelner / Rumore / Unanimous

Economic Development Issues:

Sports Air - Ms. Whitten explained that they are trying to work with the attorneys involved to try to make create a legal lot of record to make this work in order to reinstall the sports dome.

Economic Development Forum with MetroHartford Alliance - Ms. Whitten noted that she recently met with Denise Menard and Becky Nolan of MetroHartford Alliance. They are starting a new program with an economic development forum, starting with East Windsor, on December 9, 2013. It will be with MetroHartford Alliance and CERC and they will be discussing rules and responsibilities of economic development.

Business to Business Table Top Expo - Mr. Richards passed out brochures for a Business to Business Table Top Expo to be held on October 23, 2013 at the Holiday Inn in Enfield. He indicated that the cost is \$100 for the 3-hour event. Mr. Moffett said he had no problem supporting it but wasn't able to attend. Ms. Whitten said she would send an email out to everyone to see if they can attend. Mr. Kapelner suggested getting a banner for the EDC and that it should be something with the Town seal.

MOTION: To spend up to \$250 to try to participate in the Business to Business Expo, to include the possibility of obtaining marketing materials, i.e. a 6-foot banner with a logo and "Town of East Windsor" - with the caveat that we have people to attend.
Richards / Kapelner/ Unanimous

V. ADJOURNMENT:

MOTION: To adjourn. Richards / Nilsson / Unanimous

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Marlene Bauer
Recording Secretary