

**TOWN OF EAST WINDSOR
PLANNING AND ZONING COMMISSION
11 RYE STREET
BROAD BROOK, CT 06016
(860) 623-6030**

COMMISSION:

| | | | |
|---------------------------|-----------------|----------------------------------|-------------|
| *Joseph Ouellette | - Chairman | *Marti Zhigailo | - Alternate |
| Frank Gowdy | - Vice Chairman | (Vacancy) | - Alternate |
| *Lorraine Devanney | - Secretary | (Vacancy) | - Alternate |
| James Thurz | - Regular | | |
| Richard Sullivan | - Regular | *Ad Hoc Committee Members | |

**ANNOTATED AGENDA/MINUTES
PLANNING & ZONING COMMISSION
SPECIAL MEETING**

**MONDAY, MARCH 18, 2013 – 4:00 p.m.
Town Planner's Office, 11 Rye Street, Broad Brook, CT**

**PLANNING & ZONING COMMISSION AD HOC COMMITTEE
Re: Plan of Conservation and Development Survey 2014**

- I. Establishment of Quorum 4:10, Ouellette, Devanney, Zhigailo (4:15),
Town Planner Whitten, Guest Bob Lyke
- II. Discussion: Develop Questionnaire for Plan of Conservation
and Development 2014 Survey

**The following topics were discussed and agreed to by unanimous
consensus:**

- 1. Will add question to the survey regarding East Windsor's
250th Anniversary.**
- 2. The survey will have hard copies supplied for those unable or
unwilling to participate online, such as at Senior Center ,
Park Hill, etc.**
- 3. We will not perform a phone survey, only online survey.**
- 4. We will develop a face sheet explaining the importance and
reasoning, & statutory requirements of the POCD and a
timeframe for completing the survey. The goal is to keep the
timeframe to complete the survey from 10-15 minutes.**
- 5. After much discussion, it was decided that the questions will
be grouped into broad categories, and we will utilize the
survey from 2004 as a guideline for the new survey.**
- 6. The cutoff date will be 3 weeks after survey goes live online.**

7. Ad Hoc Committee will meet again at 4:00 PM in Main Meeting Room, on Thursday, March 21, 2013. Discussion will be geared to Agricultural Land and Farming, Historic Preservation and Residential Development.

III. Adjournment 6:00 PM