

**TOWN OF EAST WINDSOR
PLANNING AND ZONING COMMISSION
11 RYE STREET
BROAD BROOK, CT 06016
(860) 623-6030**

COMMISSION:

*Joseph Ouellette - Chairman	*Marti Zhigailo - Alternate
Frank Gowdy - Vice Chairman	(Vacancy) - Alternate
*Lorraine Devanney - Secretary	(Vacancy) - Alternate
James Thurz - Regular	
Richard Sullivan - Regular	*Ad Hoc Committee Members

**ANNOTATED AGENDA/MINUTES
PLANNING & ZONING COMMISSION
SPECIAL MEETING
MONDAY, MARCH 18, 2013 – 4:00 p.m.
Town Planner's Office, 11 Rye Street, Broad Brook, CT**

PLANNING & ZONING COMMISSION AD HOC COMMITTEE

Re: Plan of Conservation and Development Survey 2014

- I. Establishment of Quorum 4:10, Ouellette, Devanney, Zhigailo (4:15),
Town Planner Whitten, Guest Bob Lyke
- II. Discussion: Develop Questionnaire for Plan of Conservation
and Development 2014 Survey
- The following topics were discussed and agreed to by unanimous
consensus:**
1. Will add question to the survey regarding East Windsor's
250th Anniversary.
 2. The survey will have hard copies supplied for those unable or
unwilling to participate online, such as at Senior Center ,
Park Hill, etc.
 3. We will not perform a phone survey, only online survey.
 4. We will develop a face sheet explaining the importance and
reasoning, & statutory requirements of the POCD and a
timeframe for completing the survey. The goal is to keep the
timeframe to complete the survey from 10-15 minutes.
 5. After much discussion, it was decided that the questions will
be grouped into broad categories, and we will utilize the
survey from 2004 as a guideline for the new survey.
 6. The cutoff date will be 3 weeks after survey goes live online.

7. Ad Hoc Committee will meet again at 4:00 PM in Main Meeting Room, on Thursday, March 21, 2013. Discussion will be geared to Agricultural Land and Farming, Historic Preservation and Residential Development.

III. Adjournment 6:00 PM