

# MEMO

Date: September 18, 2012

To: Joanne Slater, Town Clerk  
Distribution

From: Denise Menard, First Selectman

Re: Special Shared Services Committee Special Meeting Agenda

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Please be advised the Shared Services Committee will hold an organizational meeting on Tuesday, September 25, 2012 at 5:30 p.m. at the East Windsor Town Hall.

The purpose of this meeting is to elect committee officers and discuss the charge of the committee.



Denise Menard

/jrb

Distribution:

Alan Baker, Deputy First Selectman  
Jim Richards, Selectman  
Jerilyn Corso, Board of Finance  
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Catherine Cabral, Town Treasurer

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Denise Menard - First Selectman - Town of East Windsor  
860.623.8122 - [dmenard@eastwindsorct.com](mailto:dmenard@eastwindsorct.com)