

I. TIME AND PLACE OF MEETING

Mr. Simmons called the meeting to order on Tuesday, June 15, 2010, at 7:00 p.m. at the East Windsor Town Hall

II. ATTENDANCE

Denise Menard, First Selectman (arrived at 7:50)
Mark Simmons, Deputy First Selectman
Gilbert Hayes, Selectman
Richard Pippin, Jr., Selectman
John Burnham, Selectman

III. ADDED AGENDA ITEMS

MOTION: To add the following agenda items:

New business, Item G (b), Discussion regarding signs around Town of East Windsor

Made by Mr. Pippin, seconded by Mr. Hayes

ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To add the following agenda items:

New business, Item G (a) Glen Reichle discussion

Made by Mr. Pippin, seconded by Mr. Burnham

ALL MEMBERS IN FAVOR. MOTION CARRIED

IV. PREVIOUS MINUTES

A. Approval of the regular Meeting Minutes of June 1, 2010

MOTION: To approve the regular meeting minutes of June 1, 2010, with the following correction: Page 3, Motion at the bottom of the page was to *postpone* Items VI to the end of the meeting

Made by Mr. Burnham, seconded by Mr. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED

B. Approval of the special Meeting Minutes of May 25, 2010

MOTION: To approve the special meeting minutes of May 25, 2010

With following correction: At the bottom of Page 1, the Motion to remove public participation from the table was voted in favor by: Pippin, Hayes and Simmons.

Made by Mr. Burnham, seconded by Mr. Pippin.

ALL MEMBERS IN FAVOR. MOTION CARRIED.

V. PUBLIC PARTICIPATION

Lynn Stanley 87 rye street – Ms. Stanley spoke in favor of a Town Manager form of government as she felt it was something the community of East Windsor needs. She detailed her research on the issue and the organizations that back the concept of a Town Manager form

of government. She also detailed the portions of the Town Charter that allow for revisions to be made to the Charter.

Bill Schultz, 9 Lindsay Lane

He agreed with Ms. Stanley's statements and suggestions. He commented on the Journal Inquirer newspaper article and the quote by Mr. Burnham regarding education. Mr. Schultz felt it was the single worse comment ever and that the children cannot be happy to read in the newspaper that the Selectmen feel the children should learn to live with less. He also commented the EDC could not have been pleased to hear that comment as it does not promote families and business to rush to this community.

Tom Strempher, 58 Harrington Road

Mr. Strempher suggested the Board should act fast and form a committee or commission to research the Town Manager idea of government so East Windsor can make an informed decision.

Brenda Crockett, 10 Rockville Road

She wanted Mr. Burnham to qualify his statement about the children learning to live with less during hard economic times. (It was noted this is not a give and take but an opportunity for the public to provide a statement. Mr. Simmons did provide that the forums do provide an opportunity for give and take between the Selectmen and the residents.) Ms. Crockett noted there are no luxuries in the school and they are not frivolous. She felt a comment like that is disrespectful to the children; it is harmful and not justified.

Marie DeSousa, 10 Rice Road.

Ms. DeSousa agreed the Town Charter should be looked at as the time frames for the budget do not provide enough time for the Board of Finance and the public to do what needs to be done. She thought there was a lot of disgruntled members of the community with the information in this last budget session and agreed there was misinformation given out. She did not think this was done by the CEO, a Democrat, who has been forthright, but Ms. DeSousa could not say that for the rest of the Board of Selectmen. As to the comment made by Mr. Burnham referenced this evening, this is the wrong time to say such things.

Ed Filipone, Scantic Road

He sent an email after the last budget process. It appears all of the D's and R's were not left at the voting booth and there is a lot of bickering going on. He finds the bickering appalling and the town people should be working as a team. There are rumors floating around about East Windsor not having a high school. He does not know if the W.L idea is valid or if it is a good idea but these concepts should be researched not bickered about. He discussed the cost per student when he was on the board compared to what it is now, at a higher rate. He felt the town should have a positive plan in place. He also noted the topic tonight of Town Manager has been a topic of discussion for ten years and he always supports a panel of research and information to residents.

Town of East Windsor
Board of Selectman Minutes
June 15, 2010

Danielle Godek, 20 Lindsay Lane

She noted she is a member of the Board of Finance and this was her first year. She had high hopes of the Boards working together and instead she found backdoor politics. She felt the town needs to work with CCM regarding ethics and it should be aware that other towns are watching and listening. She noted she has received phone calls on comments that are publicized and folks are saying "what kind of clowns run town?" Everyone present has investment in town and people need to work better and smarter to work better and grow taxes to where they should be.

Anthony Martin, East Windsor resident

He detailed that he and his wife recently heard of the proposed juvenile delinquent facility which would be in a residential area. They were caught by surprise at the concept and concerned about escapees doing harm. He had concerns on how this complex would negatively effect the police department, business and manufacturing and residential property values in the area.

Mr. Simmons assured Mr. Martin that this is at the preliminary stage East Windsor is a proposed place and it is the understanding there are different sites proposed through the state. Also there would be many avenues to take within the town procedures for this to come about.

Lynn Stanley, 87 Rye Street

She provided that the Town Manager concept is not a party line idea, she knows Democrats that feel the same way – to bring in an educated trained professional is what the community needs.

Brenda Crockett, 10 Rockville Road

Regarding the proposed Facility on Route Five, she is all for helping children, be them juvenile delinquents or other children. She hoped this statement is not offensive, but it almost seems like East Windsor is reduced to jumping at opportunities just to get some revenue flowing in Town because it is so lacking.

Jason Bowsza 34 Rye Street

Mr. Burnham's comment in paper "students having to do with less" illustrates that Town Charter as is a failed process and no one came out ahead. It is important that Selectmen take a look at the Town Charter. The Town Manager form of government has been discussed at length in the past and it is a drastic change in the government.

Geraldine _____, 23 Lindsay Lane

She voted for people who promised that once elected the goal was for a friendly open and transparent government. After listening to the bickering tonight, she feels foolish for listening to that promise. No one is working together toward a common goal and its constant back door politics. She was disappointed in Mr. Burnham's comment. She did not elect people to teach children a lesson - she elected people to provide them a better future. She asked those present to keep to their campaign promises.

Craig Wentworth. 180 Townhouse Road

He felt the town should look into a town manager form of government. He can see the party differences in the crowd, but that's what Americans do. He felt if there is a professional in the position and he does not do what the townspeople want done, he can be taken out of the position for failing to do his job.

Cathy _____ 12 Joseph Farm Road

Several years ago she came to big meeting and talked of future of town – the town invested in large property over at reservoir – initially for new school, a senior center - basically something for all and the town was united in that. She has heard many discouraging comments, including Mr. Burnham's unfortunate quote in the newspaper – she is hoping it was taken out of context. She would love for people to attend the public forums rather than yell at public participation. She has two elementary school children and she is concerned about the schooling and people are panicking on the education side.

Betsy Burns, 2 Bridge Street

Ms. Burns detailed new community events to air on the Cox Community Channel and thanked those who assist in that effort.

Glen Reichle 27 Harrington Road

He noted he is a proud parent of kids who got an education in East Windsor and noted many in the room are former students. He noted you get an education one way or another in life and what the Boards go through and what is written in the paper are two different things. The children are going to be fine, if you do not want them in the school – then go to a different school. These boards work hard – he suggested all the intelligent people, who love their kids, pull it together and things will happen, sitting at a meeting and bickering back and forth gets nothing get accomplished.

Mr. Pippin addressed the room about the concerns about the high school. He noted the opinions in that regard need to be addressed to the Board of Education as the Board of Selectmen has no say in education.

Kathy _____, Depot Street

She agreed a town manager would be important to help the town move forward. She felt Mr. Burnham's comments move the town backward. There are 88 children now wait listed to go to magnet schools.

VI. **COMMUNICATIONS – the following were for the board's information**

- A. Next Citizens Hour Forum (July 29th) **JULY 14 will be the date and it will be held at Millpond – it was noted that 10% of E.W. population resides here.**
- B. CIRMA Workshop scheduled
- C. Broad Brook Watershed Workshop Invitation
- D. East Windsor Events Airing on Cox Cable
- E. Parks & Recreation Summer Calendar
- F. Correspondence regarding concerns at Abbe Road Soccer Field

VII. SELECTMEN'S REPORTS

A. Denise Menard, First Selectman

Ms. Menard apologized for arriving late but detailed she was at the facility on Phelps Road to participate in the send off for the men and women being deployed tomorrow to Iraq. She was honored to attend and noted all in E.W. will send the hearts and prayers to these men and women who are going to Iraq to defend Americans freedoms.

B. Mark Simmons, Deputy First Selectman

- Parks and Recreation: Favorable comments have been received on the Abbe Road Soccer field, Barktoberfest is October 3. BMX July 18 fundraiser at Chicago Sams another at German Club, Octoberfest.
- Veterans Commission: Two \$500 scholarships were given out and the Commission is considering doubling that scholarship in the future. Memorial day festivities went well. They have received questions about the location of Memorial Day annually being in Warehouse Point when it used to alternate each year. It was noted community day and the Road Race are in Broad Brook.
- PZC was business as usual.
- EDC – he noted people should contact Jim Richards for the next event details.

C. John L. Burnham, Selectman

- ZBA – They discussed an application and it was noted it's a smooth process with the zoning appeals
- Police Commission was business as usual
- American Heritage River - the canoe trip cancelled due to high water and poor visibility. In lieu of the canoe trip work continued on the yellow diamond trail and the foot bridge.

Mr. Burnham noted he will engage in conversation on his comment in the paper when the time is right, but this meeting was not the right forum to address comments and concerns.

D. Gilbert R. Hayes, Selectman

- Elderly Commission is not meeting for the summer due to no budget for recording secretary and they will now meet six times a year;
- BOE was focused on the budget, upcoming schedules and the graduation festivities. He noted he and Mr. Burnham are marshals at the front door.
- During the budget process ideas were knocked around. He remembers three years ago he made a comment that maybe Senior buses should go and that did not go over well and he caught hell for the comment. He noted John Burnham is now catching hell for something that might have been quoted out of context. Mr. Hayes stated he is a democrat and Mr. Burnham is a republican – they are friends and sometimes catch hell for that too. Mr. Hayes stays on both sides of the fence to be fair. Mr. Burnham may have made a mistake in making a comment out loud that contained “do less” and “education” and he will learn from it. He was stating learn to do with less, not promoting less education. Mr. Burnham is a friend and Mr. Hayes is a citizen first, a Democrat second.

- E. Richard P. Pippin, Jr., Selectman
- Conservation Commission was business as usual.

VIII. BOARD AND COMMISSION RESIGNATIONS & APPOINTMENTS

- A. Resignations: None
- B. Re-Appointments: None
- C. New Appointments: None
- D. Board and Commission Current Vacancies (Attached)

Mr. Simmons will speak with Jennifer in Selectmen's office regarding the vacancies and party affiliation status of the Veterans Committee

**MOTION: To take out of agenda order Item 11A, Discussion of Board of Selectmen recommendations regarding 2010-2011 Budget
Made by Mr. Burnham, seconded by Mr. Hayes
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

Ms. Menard distributed a detailed worksheet for the board with a break down and the possibilities of what to do with the Final Adopted budget. Each Selectmen provided suggestions and ideas, including the possibility of another budget workshop to discuss the plan in detail, also the warnings that these are uncharted territory with this new budget third referendum Town Charter provision. This was discussed at length.

MOTION: Recommend to BOF the adoptions of 2010-1011 General Government budget presented at last referendum (\$128,005) and recommend the remaining balance (\$140,104) remain in newly created contingency fund for transfers as needed throughout the year.

Discussion: It is the intent to have a meeting in near future to go over the possible ways of disbursing the \$140,104 or leaving it in place for length of time as needed.

**Made by Hayes, seconded by Mr. Pippin
In favor: Simmons, Pippin, Hayes
Opposed: Burnham
MOTION CARRIED.**

MOTION: To remain out of agenda order to Item 11, Executive Session and pursuant to C.G.S. Section 1-200 (6) (d) to enter into and Executive session at 8:30 p.m, to include the Board of Selectmen and Richard Covill, EDC Chairman, Laurie Whitten, Town Planner and a Business owner and a Real Estate Broker.

**Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

**MOTION: To come out of Executive Session at 9:15 p.m.
Made by Mr. Pippin, seconded by Mr. Simmons.
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

No action taken.

MOTION: To continue out of agenda order and address Item 10A. Further discussion regarding “Request for an added appropriation from the Warehouse Point Fire District”

Made by Mr. Hayes, seconded by Mr. Pippin

ALL MEMBERS IN FAVOR. MOTION CARRIED.

The Selectmen took a tour of the facility and saw the issues; the contingency amounts were discussed. Chief Barton came before the Board and they discussed the bids – and there is no issue with the lowest bidder doing the work. The Department will do the installation and ceiling tiles. The lack of warranty with the lowest bidder was discussed. The idea of this going before the Building Committee was discussed. This item does not qualify for CIP as the amount is too low. The lowest bid did not include stripping the roof down to the deck, it did not include a warranty – the other bids included stripping it down to the deck. It was noted the decking was steel.

MOTION: To recommend to the Board of Finance an added appropriation for the Warehouse Point Fire District for roof repair in the amount to fund the low bid \$11,183.

Made by Mr. Burnham, seconded by Hayes

DISCUSSION: Ms. Menard noted the town can recommend the low bid, if the District chooses to strip down to the decking or go with a higher contract that’s their choice.

VOTE:

In favor: Simmons, Hayes, Burnham

Opposed: Pippin (He felt the roof should be stripped and that this should go to the Building Committee as this approach is a Band-Aid.)

MOTION CARRIED.

MOTION: To return to agenda order

Made by Mr. Pippin, seconded by Mr. Hayes

ALL MEMBERS IN FAVOR. MOTION CARRIED

IX. NEW BUSINESS

A. Waive of Interest, to include Tax Collector

Ms. Samantha Lee, Tax Collector Memo dated May 28, 2010 Waive of Interest was discussed. It was reduced do to clerical error in accordance with Statute. This was for the Board’s information, no action necessary.

B. Discussion of Removal Process from Board and Commissions, in accordance with E.W. Town Charter, sec. 7.1, H

There has been a request from the EDC to remove someone from commission who has not been present in a long time. The new Charter dictates this process can be done through Ordinance. Ms. Menard suggests this go to the Town Attorney for draft the ordinance – after July 1.

C. Approval of Policies

1. Budget Overrun Policy

Danielle Godeck, a member of the Board of Finance came before the Board. Ms. Godeck, Ms. Menard and the Treasurer worked on this Policy. Ms. Menard detailed the rationale behind this

policy and the history of shifting of policies regarding this issue. Ms. Godeck explained that this will enable better communications and policy practice and ease in the process. The audit team also looks for policies in place.

**MOTION: To approve the Policy regarding Budget Overruns and Added Appropriations General Rules, effective July 1, 2010
Made by Mr. Hayes, seconded by Mr. Burnham
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

2. Fund Balance Policy

Ms. Menard noted the history of the fund balance, its use and concerns regarding same. She presented a Fund Balance Policy. This is also something the auditor recommends. It is the goal of the Treasurer to not use the fund balance so this is already being worked toward. Ms. Menard distributed a letter from Webster Bank dated June 15, 2010 from Chrissy Carulo regarding Bond ratings – and E.W. was raised from A1 to Aa2. Ms. Menard also explained recent events with meeting with Moody’s and forecasts of what was thought to happen and that the original thought of downgrading or “negative watch” scenarios did not occur – instead East Windsor got a higher rating.

MOTION: To recommend and forward the Fund Balance Policy to the Board of Finance for their recommendations.

Discussion: The Selectmen will receive recommendations back from the Board of Finance.

**Made by Mr. Pippin, seconded by Mr. Hayes
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

D. Appointment of Pension Board Representatives

MOTION: To re-appointment Dale Nelson, Edward Bowsza and John Burnham (Board of Selectmen) to the Pension Board for a four year term to expire 6/1/2014.

**Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED**

E. Discussion of Board of Selectmen web email process

Instead of having this on every agenda – the Board will be provided with all emails and if there is something that needs to be addressed the Selectmen can request that it be addressed.

F. Approval of Tax Refunds

**MOTION: To approve the tax refunds in the amount of \$25.49 dated June 9, 2010
Made by Mr. Simmons, seconded by Mr. Burnham
ALL MEMBERS IN FAVOR. MOTION CARRIED**

G(a) Glen Reichle Discussion

Mr. Reichle came before the Board regarding the property he leases from the town, a/k/a the Kogut property. He noted he is misinformed and no one keeps in the loop regarding the property, a property he is leasing. He complained that he clears the land and then he gets home one night to learn there is to be a BMX Park and a Dog Park on the part that's cleared. He is told it was cleared "Town Property." The dog park he heard tonight is proposed to open in October and no one has come to him and said anything.

He detailed land use issues he has fought with the town, specifically regarding a collapsed pipe. Ms. Menard noted the Selectmen cannot do anything regarding land use issues. Recently he learned of discussions of walking trails on property. (Ms. Menard advised that idea is off the table). He feels the property was an elephant in the forest until he cleared the property now everyone wants a piece. He noted he wants to talk with Ms. Menard on this – he is patient and he understands it is a busy time but he noted this has been an ongoing process for three years. He detailed portions of his lease, including that the lease is for twenty years unless the town wants to build a structure.

Glen Reichle holds lease on property and the lease needs to be reviewed. The history of the BMX park and Dog Park was discussed at length.

Glen Reichle noted he is frustrated – it is highlighted what town can do with property to take it back. He understands if people want to use it but he has invested in the property. Mr. Reichle and Ms. Menard will talk further in this regard.

G(b). Discussion regarding signs around Town of East Windsor

It was inquired if the signs posted around town in support of the ambulance were in conformance with the sign ordinances in place. The Planner considers them Freedom of Speech signs on private property. If the sign is on town property it can be addressed.

X. UNFINISHED BUSINESS

- A. Further discussion regarding "Request for an added appropriation from the Warehouse Point Fire District" *addressed above out of order*
- B. *Status of Economic Development Ordinance
- C. *Discussion of current Property Maintenance Code/possible Blight Ordinance
- D. *Discussion of Properties in East Windsor being considered for nomination to the National Register of Historic Places
- E. *Proposal for a walking trail at the Middle School

XI. BUDGET MATTERS.

- A. Discussion of Board of Selectmen recommendations regarding 2010-2011 Budget

1. Request to Transfer funds

Ms. Menard discussed concerns and procedure changes that need to take place regarding transfers. She distributed a Policy for transfers and that will be shared with the town

departments. Ms. Menard may need a legal opinion in the future regarding the necessity for town meetings.

MOTION: To approve and recommend to the Board of Finance the following transfers for Public Works Department:

\$500.00 from Acct# 1-01-25-3180-1-102-0000-0 to 1-01-25-3180-1-109-0000-0;
\$600.00 from Acct# 1-01-25-3-180-1-102-0000-0 to 1-01-25-3180-1-112-0000-0

Made by Mr. Burnham, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To approve and recommend to the Board of Finance the following transfers for the Board of Assessment Appeals

\$45.00 from Acct # 1-01-10-1045-5-540-0000-0 to Acct# 1-01-10-1045-5-545-0000-0

Made by Mr. Burnham, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To approve and recommend to the Board of Finance the following transfers for the Board of Assessment Appeals

\$45.00 from Acct # 1-01-10-1045-5-540-0000-0 to Acct# 1-01-10-1045-5-545-0000-0

Made by Mr. Burnham, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To approve and recommend to the Board of Finance the following transfers for the Capital Improvement Plan

\$50,000 from Acct # 1-01-55-9447-7-799-0110-0 to Acct# 1-08-55-1025-7-799-0110-0

Made by Mr. Hayes, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To approve and recommend to the Board of Finance the following transfers for the Capital Improvement Plan / Capital Improvement Plan Reserves

\$65,000.00 from Acct #1-01-55-9445-7-799-0375-0 to Acct#1-08-55-1025-7-799-0494-0

\$19,240.00 from Acct #1-01-55-9445-7-799-0582-0 to Acct#1-08-55-1025-7-799-0479-0

\$49,145.44 from Acct #1-01-55-9447-7-799-0632-0 to Acct#1-08-55-1025-7-799-0483-0

\$18,394.00 from Acct #1-01-55-9447-7-799-0634-0 to Acct#1-08-55-1025-7-799-0497-0

Made by Mr. Burnham, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To approve and recommend to the Board of Finance the following transfers for the Public Works Employee Benefits

\$2,140.00 from Acct #1-01-25-3195-2-202-0000-0 to Acct# 1-01-25-3195-2-204-0000-0

Made by Mr. Hayes, seconded by Mr. Pippin
ALL MEMBERS IN FAVOR. MOTION CARRIED

Town of East Windsor
Board of Selectman Minutes
June 15, 2010

MOTION: To approve and recommend to the Board of Finance the following transfers for the Registrars

\$201.00 from Acct # 1-01-50-8410-8-890-0000-0 to Acct# 1-01-10-1050-8-811-0000-0

Made by Mr. Pippins, seconded by Mr. Simmons

ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To approve and recommend to the Board of Finance the following transfers for Unemployment Compensation

\$2,751.00 from Acct # 1-01-50-8410-8-890-0000-0 to Acct# 1-01-35-7350-2-215-0000-0

Made by Mr. Simmons, seconded by Mr. Hayes

ALL MEMBERS IN FAVOR. MOTION CARRIED

MOTION: To approve and recommend to the Board of Finance the following transfers for the Planning and Development

\$100.00 from Acct # 1-01-10-1120-3-325-0000-0 to Acct# 1-01-10-1120-1-110-0000-0

Made by Mr. Burnham, seconded by Mr. Hayes

ALL MEMBERS IN FAVOR. MOTION CARRIED

2. Budget by Department (dated 6/9/10) – this was reviewed.
3. *Discussion of possible revenue generating recommendations – R. Stanley

XII. EXECUTIVE SESSION – *addressed out of order above*

- A. Pursuant to C.G.S. Section 1-200 (6) (d)

XIII. ADJOURNMENT

MOTION: To adjourn at 10:30 p.m.

Made by Mr. Pippin, seconded by Mr. Burnham

ALL MEMBERS IN FAVOR. MOTION CARRIED.

Respectfully submitted,

Cynthia D. Croxford

Recording Secretary

*Starred items will not be discussed, but will remain on agenda pending receipt of additional information.