

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT 06088**

MINUTES OF REGULAR MEETING

Tuesday, April 17, 2012 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Alan Baker, Dale Nelson, Richard P. Pippin, and James C. Richards
Members Absent: None
Others: Elizabeth Burns, Teresa Hill, Carol Madore, James Barton, Kathleen Pippin, Dan Nadeau, Linda Sinsigallo, Scott Morgan, and Kevin (high school student)
Press: L. Smith (Patch.com)

I. Call to Order

First Selectwoman Denise Menard called the Regular Meeting to Order at 7:00 p.m., in the East Windsor Town Hall.

II. Attendance

Denise Menard, First Selectwoman
Alan Baker, Deputy First Selectman
Dale Nelson, Selectwoman
Richard P. Pippin, Jr., Selectman
James C. Richards, Selectman

III. Added Agenda Item

None.

IV. Approval of Minutes

A. Regular Meeting Minutes of March 20, 2012

An error was noted in the March 20, 2012 Regular Meeting Minutes. An amendment to the minutes on Page 1, Section V., and Paragraph 1 is noted. The following is the noted amendment:

“He **indicted** that during a February 7, 2012 Regular Board of Selectmen...”

to

“He **indicated** that during a February 7, 2012 Regular Board of Selectmen...”

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the Regular Meeting Minutes of March 20, 2012 as amended.

B. Budget Workshop Meeting Minutes of March 10, 2012

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen approves the Budget Workshop Meeting Minutes of March 10, 2012.

V. Public Participation

None.

VI. Communications

a. Invitation from the Board of Education

Ms. Menard indicated to the Board that in their packets is an invitation from Dr. Theresa M. Kane, Superintendent of Schools in creating the next Strategic Plan for the East Windsor Schools. The workshops will be held on April 28, 2012 and May 5, 2012 from 8:30 a.m. to 12:30 p.m. in the High School Cafeteria. Anyone who would like to attend is to RSVP by April 25, 2012. Ms. Menard and Ms. Nelson commended that they would be attending.

b. Correspondence from the Tax Collector

Ms. Menard indicated to the Board that in their packet was a memorandum from the Tax Collector, Kimberly Lord regarding waiving interest. Ms. Menard read from the memorandum wherein it was noted that pursuant to Connecticut General Statute Section 12-145, the memorandum was informing the Board that the Tax Collector has waived interest in the amount of \$16.27 on a Motor Vehicle Bill 2010-03-62409 due to an error by the Tax Collector as acknowledged by the Assessor and Collector. The account was added by the Assessor on January 17, 2012 and the tax office staff failed to send out a bill. The taxpayer came in once he received the delinquent notice, but it is clear by the notifications on the COC report in the tax office that a bill was not sent in a timely manner.

c. Correspondence from the Treasurer

Ms. Menard indicated to the Board that in their packet is an email from Ms. Catherine Cabral, Treasurer, to her regarding the town auditors. She indicated that the Town currently has a contract with CCR for two more fiscal years and now they have become Grant Thornton. Ms. Menard indicated that Board Member Richard Pippin has raised some concerns regarding this communication. He indicated that the town has a contract with CCR and this issue will be brought in front of the Board of Finance, but he questioned if Grant Thornton swallowed up CCR or is it one of the employees left CCR and are taking private accounts. Ms. Menard indicated she would clarify this correspondence before the Board of Finance Meeting tomorrow evening. She indicated it is the responsibility of the Board of Finance to appointment. Board Member James Richard inquired if the contact was null and void and would it require the Town have the auditor services out to bid. Ms. Menard again commented that the Board of Finance is responsible for appointing the auditors and this information was only given to the Board of Selectmen as informational purposes.

VII. Selectman's Reports

a. Denise Menard, First Selectwoman

Ms. Menard gave to all the Board Members her report dated April 17, 2012. In that report, she indicated that Mr. Beng Kuan has worked as the part-time Reconciliation Clerk in the Treasurer's Office for the last three years. He has accepted a full time position, and today was his last day. Ms. Menard is trying to improve the personnel practices of the Town and is currently asking for an exit interview to try to get feedback as employees leave. It can help find weakness or frustrations which the Town is not aware of and hopefully can help the Town do things better. Mr. Kuan was the first employee requested a written exit interview. She gave a copy of that exit interview form to the Board Members for their review.

She has been asked regarding an update on the Prospect Hill Road storm drain concerns raised by residents at the Small Cities Grant Public Hearing. She has spoken with Mr. Len Norton, who had been out to confirm the problems and had all the catch basins cleaned. He is looking for a creative short term solution for the worst issues but it has to be kept in mind that the Town cannot spend a lot of money on fixes that will be torn up in the next year expecting the grant to permanently fix the road and drainage. If the grant is not obtained, the Town will be looking for other funding for the repairs. Mr. Norton and Ms. Menard will keep the Board informed.

The natural gas will be run to the Town Hall within the next week or two. Initially this will provide fuel for the new generator but the larger plan will be to

power the Town Hall's heating and cooling with gas. The Town is waiting for a determination of what size is needed to convert the Police Department's generator to natural gas rather than propane.

The North Main Street house demolition will not be done within a timeline reported previously. Mr. Rand Stanley is working on having everything completed within a couple of weeks of his original target date.

The costs estimates have been received by the Town Hall HVAC project. The Building Committee will be meeting shortly to go over those documents. The Committee will also be discussing repairs to the Ambulance bay garage door operators. The Town has spent close to \$4,000 in door repairs since last January and Mr. Roger Baker is now recommending that the Town replace an operator for another \$1,300. Something doesn't seem right.

Ms. Menard has been approached a couple of times by some recently appointed Constables asking for Town IDs. The Police have done Town IDs in the past but the ID system has to be borrowed from the North Central Health District. The Town should have its own system, but before this occurs, Ms. Menard would like the Board of Selectmen to discuss the policy of issuing Town IDs at a future meeting. Town employees need to be able to identify themselves as part of their mobs or at times of emergency. A constable, however, is not an employee and Ms. Menard is concerned about the liability if the ID is used while doing other than "Town" business. She will have some research on this issue and have it on the agenda unless the Board has an issue discussing this.

Ms. Menard was invited to a meeting with Governor Malloy, Let. Governor Wyman, Education Commissioner Pryor and 29 other First Selectmen/Mayors regarding proposed education reform. As one of the 30 most challenged school districts in the State, depending on what reforms are actually passed, the Town may be eligible for additional funding for programs to help the district. She has spoken with Dr. Kane who is very enthusiastic about the education reform proposals. More information will follow.

Ms. Menard indicated that the IT refresh for the schools is going well. Not without challenges but that is always expected.

Ms. Menard indicated that recently she received statistics from the Senior Center and it is evident that their hard work has improved the Center in many ways. More meals were served in 2011 than previous years, many more activities were offered than in previous years and participation is being tracked so programs which are popular and which are not. With having a half of driver less, more trips were provided but less miles traveled so less gas used and the budget is constantly being scrutinized to be sure the budgeted amount is being used wisely as possible. Not without bumps along the way, but a job well done by all.

The copier contracts are up so Ms. Menard is reexamining the copier needs to be sure the Town is getting the best it can for the amount paid. A state contract vendor is being used. Ms. Jennifer Browne and Ms. Menard have been consulting with Hartford Toner about consolidating the Town's printer needs.

She gave a list of reminders of town events from April 19 through May 30, 2012.

b. Alan Baker, Deputy First Selectman

Mr. Baker indicated the Elderly Commission Meeting and Planning and Zoning Meeting were cancelled. He indicated that the American Legion is planning a "Welcome Home" event for veterans at the Community Day.

c. Dale Nelson, Selectwoman

Ms. Nelson indicated she attended the Broad Brook Fire Department Meeting and commented on a few items she learned at that meeting. She indicated that she was unaware that most of the firemen at the department were EMT trained due to the fact the firemen are sometimes the first responders to accident scenes. She also remarked of the electricity bill at the firehouse has increased. It was questioned if the Senior Center has a checklist when they close the building to make sure everything is turned off at the end of the day. It was also questioned if the fire department would be eligible for small city grant monies if it had a shovel ready project. Ms. Nelson was not clear on the eligibility of the grant monies and indicated to the fire department she would inquire on their behalf. Ms. Menard explained the Park Hill project and how that project was eligible for the grant. Also discussed at that meeting was the use of the senior services van for the junior fire fighters and the cost of gasoline and diesel.

Ms. Nelson briefly discussed the Police Commission Meeting of April 11, 2012 which was very brief and discussed finance issues.

Ms. Nelson also mentioned the Public Hearing of April 11, 2012.

d. Richard P. Pippin, Selectman

Mr. Pippin indicated he attended the Inland/Wetland Commission Meeting. At that meeting, it was discussed the cleaning of the retention basins, pictures and plans were displayed. East Windsor Cemetery issue was discussed briefly; the Commission is still waiting for the results of the tests performed. The wetland permit for the KROS, LLC (Wal-Mart) project was granted as well as the Norton Crossing Extension.

Mr. Pippin commented about the Public Hearing held by the Board of Finance on April 11, 2012. He mentioned that the Board of Finance has added \$1,000 to the budget for the purchase of flags as requested by the Veterans Commission.

**Board Recessed at 7:30 p.m. to conduct a Town Meeting.
Board Reconvened at 7:58 p.m.**

e. James C. Richards, Selectman

Mr. Richards gave to all Board Members a copy of his report. He indicated that the Board of Education Meeting was the same night as the Board of Finance Public Hearing. After the Public Hearing, the Board met and immediately went into Executive Session.

Mr. Richards commented that the Economic Development Commission will meet on April 23, 2012 and the Historical Commission's meeting was cancelled due to the Board of Finance, Board of Selectmen and Board of Education Joint Meeting.

Mr. Richards remarked about the recent Housing Authority Meeting. He indicated that a lot of things were happening with roofs and doors being repaired, utilities have been upgraded and tenants should be saving money. The election of the officers took place; Chairperson Bob Slate, Vice-Chairperson Pauline LaGasse, Secretary Betsy Burns and Treasurer Beverly Percoski. The next meeting will be held next month with a new start time of 4:00 p.m.

Mr. Richards discussed the Parks and Recreation Meeting. At that meeting, the the East Windsor Lions Club Memorial Tree Plantings at Reservoir Park and the raising the fee slightly of the men's softball participant cost were discussed. A presentation of negotiating better costs and products at the snack bar at the park this summer. Bids were reviewed for the East Windsor Park Pavilion improvement of sidewalk drainage. After the Commission reviewed same, the bid was awarded to Derek and Sons. A brief discussion was also held regarding the budget.

It was **MOVED** (Baker) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen move Agenda Item No. X. Budget Matters a. Budget Transfers (Senior Services) to be discussed before VIII. Board and Commission Appointments.

X. Budget Matters

a. Budget Transfers (Senior Services)

Ms. Menard invited Ms. Elizabeth Burns, Director of Human Services and Ms. Teresa Hill, Transportation Coordinator of Senior Services to address the

Board. Ms. Burns indicated that she is asking from the Board of Selectmen support of the Senior Center transportation request for \$34,715 that has been reassigned to the CNR Unassigned Account in 2008-2009 Budget. This money was always earmarked for the Town's 20% match for future vehicles. It is fiscally prudent to have new vehicles as they are under excellent warranties which save the Town money in maintenance of the vehicles. Ms. Burns is requesting that \$18,622, the Town's share of a new dial-a-ride vehicle be made available when the funds of \$34,715 are restored from the CNR account. She indicated that Ms. Hill was at the meeting to discuss the vehicle status of the transportation department of the senior services. Ms. Burns did mention that the current proposed budget, the CIP has not approved 20% share monies for another senior services van; therefore, the funding being requested would be the last van which will be purchased through the grant. Due to not participating in the next round of grants, the Town may have to wait for approximately two to four years before another grant will be offered. Out of 169 towns only 35 towns are offered the grant monies and the Town of East Windsor has been fortunate to be able to participate in those grant monies. There is no guarantee that the grant will be available in the next few years.

Ms. Teresa Hill addressed the Board. She gave to all the Board Members handouts breaking down of each vehicle as to the year, mileage, passenger size, and ownership. She explained that having a new vehicle added to the fleet would save maintenance costs due to the warranties which are in place. The oldest van in the fleet is the only 20 passenger vehicle, and that vehicle will be seven years old. The DOT has put a life span on the vehicle as five years and/or 125,000. If the Town were to purchase the 20 passenger van which is being requested, the cost would be approximately \$58,622; however, the total cost to the Town is only 20% due to the grant and the new vehicle would only cost the Town \$18,622. Currently, the activities and the nutritional, medical appointments, and shopping needs of the senior population have increased. In an attempt to keep maintenance and gasoline costs down, the senior services has begun to use the Town car for trips of just two or three seniors for medical appointments. It has been mentioned that the senior services will be obtaining a vehicle from the police department which will be coming out of service for that department.

Ms. Hill discussed increased maintenance costs of the senior vans due to the chemicals which are being used on streets during the winter months. She had a picture from the mechanic showing the damage the chemicals have been causing to the undercarriages of the vans. She also mentioned that routine safety checks and oil changes have to be performed, and if the van is DOT owned the checks and oil changes have to be done every 3000 miles. However, the vans which are owned by the Town are done every 3500 miles.

There is one vehicle in the fleet presently which will require a \$2000 repair to the air conditioning system. This has been put off due to the cost and the other vans have been used. By doing this, more miles are put on the four vehicles and therefore requiring more maintenance.

A brief discussion was held among Ms. Burns, Ms. Hill and the Board Members. Questions regarding the use of the 20 passenger van, washing vans after being used when the chemicals are being used to treat the roads at either a car wash or town garage, or the general maintenance of the vans were answered. Mr. Pippin indicated that the previous Board of Selectmen did authorize this purchase and therefore the Town was committed to this purchase. Mr. Richards added that the senior services transportation provides many with essential services.

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (3-0)(J. Richards abstained) that the Board of Selectmen recommends to the Board of Finance the transfer of \$18,622 from Unassigned CNR Account No.: 1-08-55-1025-7-799-0658-0 to Senior Center Van Replacement Account No.: 1-08-55-0125-7-799-0501-0, and recommend to a Town Meeting, if necessary.

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen returns back to order of Agenda Item No. VIII. Board and Commission Resignations and Appointments.

VIII. Board and Commission Resignations and Appointments

a. Resignations: None

b. Re-Appointments: None

Conservation Commission

**Barbara Halloran (D), Regular Member, 4 year term expiring
05/01/2016**

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen approves the re-appointment of Ms. Barbara Halloran, (D), as a Regular Member to serve a 4 term expiring May 1, 2016.

c. New Appointments: None

d. Board and Commission Current Vacancy List

The list was given to all the Board Members for their review

IX. Unfinished Business

a. Update regarding Request from the Veterans Commission

Ms. Menard introduced to the Board Mr. Jim Barton and Mr. Scott Morgan from the Veterans Commission. The Veterans Commission is seeking assistance from the Town of East Windsor Public Works Department to install and remove flags on the utility poles in the center of Broad Brook and Warehouse Point. Ms. Menard asked if there was an update from the two members regarding calling local electricians or tree maintenance companies about the use of their bucket trucks. Mr. Morgan indicated he has attempted to contact local electricians and tree companies, but has not been able to do so. Mr. Barton indicated the reason the Veterans Commission has come to the Town was to have the highway department assist the Commission in putting the flags up. Ms. Menard reminded Mr. Barton that the Town does not own a bucket truck.

A brief discussion was held regarding speaking to Mr. Norton, who may have a solution. Ms. Menard reminded everyone the Commission is trying to have a permanent solution to this problem and suggested renting a bucket truck. Mr. Barton indicated he has contacted three or four rental agencies and has found one company out of Rocky Hill which rent trucks for \$250 a day.

It was decided that Ms. Menard would speak to Mr. Norton regarding and solution and Mr. Richards will work with Mr. Morgan and this item will be placed on the May 1, 2012 Regular Meeting Agenda.

b. Discussion of Blight Ordinance

Ms. Menard indicated to the Board Members that in their packets is an email from Ms. Robin Newton regarding the Ordinance that she uses for only “unsightly materials”. Ms. Newton indicates that it is little vague and should be updated. It has been used for things, such as, couches, chairs, and furniture. At the last meeting, Mr. Richards has inquired about unregistered vehicles. Ms. Newton has indicated she is unable to enforce the unregistered motor vehicles because she is not authorized to run plates of VIN numbers. The police department is able to get such information; however, it not authorized to share such information. She indicated that it would be beneficial to change the wording in the ordinance so same can be performed and acted upon.

Ms. Menard indicated that she has asked Ms. Newton and Chief DeMarco to review the present ordinance and make the appropriate changes to make the ordinance enforceable.

A lengthy discussion was held regarding surrounding towns and what they have been using to enforce such blight problems. It was agreed that the next step was to have Ms. Newton and Chief DeMarco review and make the appropriate changes and present the draft to the Board of Selectmen.

c. Set Salaries for Part Time and Unaffiliated Employees

Not discussed at this meeting, but remains on the agenda pending receipt of additional information.

X. Budget Matters

a. Budget Transfers

Ms. Menard gave to all Board Members a copy a spreadsheet which listed all of the transfers which are being requested this evening.

The first transfer requested is \$10.00 to fund new line item expenditure for bank analysis annual fees. The second transfer request is also to fund a new line to cover a zero beginning balance not budgeted for in 2011-2012. Ms. Menard indicated that in her office, Becky was out sick and Jennifer was attending a seminar and there was no one to answer the phones. It seldom happens, but in this case someone was brought in for phone coverage and a new part-time line has to be created.

The third transfer listed is from the building department. It is being requested that \$702.00 from Professional Services to salary part-time to increase Ms. Linda Kehoe's part-time hours from 15 to 19 hours per week for the remainder of the fiscal year. The building department's increased work load necessitates the additional part-time hours.

After a discussion, it was decided to table this discussion and transfer until the next Regular Meeting and invite Mr. Rand Stanley to the meeting to answer questions the Board Members may have.

It was **MOVED** (Richards) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen move Agenda Item No. XI. New Business c. Registrar of Voters Request before X. Budget Matters a. Budget Transfers.

XI. New Business

c. Registrar of Voters Request

Ms. Menard introduced Ms. Linda Sinsigallo and Mr. Dan Nadeau, Registrar of Voters to the Board. Ms. Sinsigallo indicated that she and Mr. Nadeau

where there to give the Board of Selectmen a heads up regarding the registrar's budget. She indicated that in light of all the primaries and referendums, it is anticipated that the registrar's budget will be running over budget. She reminded the Board that due to the death of the probate judge, it was not anticipated that a primary and special election to be held. Ms. Menard commented that during the budget process, it was asked if the monies which were being requested would be enough for the department. Mr. Nadeau indicated that at that time, the registrar did have enough money; however, due to the special election and primary for probate judge and referendum for the sewer expansion was not anticipated, and therefore, most likely the budget will be overrunned.

A discussion was held. It was suggested that the district be consolidated down to one polling area or perhaps cutting down on the cost of paying the workers at the polling stations. Ms. Sinsigallo indicated the cost of paying the workers at the polling stations are equal or the same for other towns. It was suggested using 18 year old seniors from the high school as workers at the polls and they could use this for their community service requirements. However, Ms. Sinsigallo indicated that those workers have to be trained in order to work at the polls. Ms. Sinsigallo and Mr. Nadeau explained what preparations need to be done before any election and that the registrars follow all the guidelines which are directed by the Secretary of State's Office.

A lengthy discussion was held about how the registrar's office could save money during elections. It was the general consensus that the registrar's office should attempt trying different ways to save money during referendums and elections. Ms. Sinsigallo indicated that she will contact the high school in an attempt to try a pilot program in using high school seniors involved in the election process.

It was **MOVED** (Baker) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen returns back to order of Agenda Item No. X. Budget Matters, a. Budget Transfers.

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfer of \$10.00 from Professional Services – Town Auditor Account No.: 1-01-10-1020-3-330-0000-0 to Bank Analysis Fee Account No.: 1-01-10-1020-6-600-0000-0, and recommend to a Town Meeting, if necessary.

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfer of \$10.00 from Selectmen-Longevity Account No.: 1-01-10-1010-1-106-0000-0 to Selectmen – Salary P/T Account No.: 1-01-10-1010-1-101-0000-0, and recommend to a Town Meeting, if necessary.

In regards to the building department's request, it was the general consensus to table this request and have Mr. Rand Stanley come to the next meeting to discuss this matter further.

It was **MOVED** (Baker) and **SECONDED** (Richards) and **PASSED** (3-1) (R. Pippin dissenting) that the transfer request of the Building Department be tabled until the next Regular Meeting so Mr. Rand Stanley can be present to discuss it further.

The last transfer discussed was from the CNR-Park and Recreation in the amount of \$4,794.00. The transfers of funds is to complete a 2012-2013 CIP Request using the CNR monies which are left over from projects which have been completed. The project which is to be completed with these funds are for the basketball courts at Osborn Park.

It was **MOVED** (Pippin) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfer of \$4,794.00 from CNR-P&R-EW Park Account No.: 1-08-55-1025-7-799-0475-0 to CNR-Unassigned Account No.: 1-08-55-1025-7-799-0658-0, and recommend to a Town Meeting, if necessary.

It was **MOVED** (Pippin) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfer of \$4,794.00 from CNR-Unassigned Account No.: 1-08-55-1025-7-799-0658-0 to CNR-P&R Osborn Park Renovations Account No.: 1-08-55-1025-7-799-0477-0, and recommend to a Town Meeting, if necessary.

b. Discussion 2012-2013 Budgets

Ms. Menard indicated the Board of Finance had the public hearing and everyone was present at that hearing. The referendum is scheduled for May 8, 2012.

XI. New Business

d. Discussion of Pilot Payment

Ms. Menard indicated that the Housing Authority has not yet made a complete payment which was due in January. This matter was discussed at the last Board of Finance meeting and it was suggested that this matter is the responsibility of the Board of Selectmen. It was also suggested that an official letter from the Board of Selectmen go to the Housing Authority requesting payment. A copy of the correspondence, agreements with the Housing Authority and minutes of the Board of Finance Meeting were given to the Board Members for their review.

Mr. Richards commented that he is the liaison of the Housing Authority and he was wondering if they used those funds for the storm and are awaiting FEMA reimbursement before sending the additional funds owed to the town. Ms. Menard commented that initially the payment from the Housing Authority was done in one installment, but to help the Housing Authority financially, the Town had agreed two payments. Mr. Richards suggested having the request for payment be addressed to the Housing Authority Commission and not the director. There are new members on the Commission and they may not be aware of the outstanding debt.

After a discussion, it was agreed that a letter would be going to all the members of the Housing Authority requesting payment.

b. Approval of Recommended Motion from the Board of Finance Meeting dated April 3, 2012 Regarding Special Accounts

Ms. Menard indicated to the Board Members that at the Board of Finance Meeting of April 3, 2012, the Board moved to recommend that the Board of Education Special Revenue Accounts and expenditures for Play to Pay, Tuition Reimbursement, Parking and Building Use be approved as committed to those specific purposes in Fund 67, Donations and Contributions, to be expended by Year end of each fiscal year. A copy of the exact motion is in their packets for informational purposes. This is being done for better accounting practices.

A brief discussion was held.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (3-0) (J. Richards abstained) that the Board of Selectmen approve the motion made by the Board of Finance on April 3, 2012 which designates the Board of Education Special Revenue Accounts, which include, Pay to Participate HS, Pay to Participate MS, Parking, Pre-K Tuition, Special Education Tuition, and Building Use to Fund 67 as committed and lapsing at the end of the year.

d. Discussion of Disposition of Senior Center Van

Ms. Menard indicated she has received a request from Chief Lockwood of the Board Brook Fire Department is interested in the senior center bus. Ms. Nelson indicated that at their last meeting, a discussion was held regarding obtaining the bus. They would use the bus to treat firefighters during a fire and the bus would be used to transport junior fire fighters. New regulations do not allow the junior fire fighters to ride on the fire trucks.

Ms. Menard indicated that historically, when the senior center van is pulled from the road, it is determined the value of same and sent to the Southern Auto Auction for disposal. The value of the vehicle is approximately \$3600. At a recent staff

meeting at the senior center, it was determined that the fire department could have the van if the senior center could have access to the gym as a fair trade. Ms. Menard commented that the senior center does implement waiver forms and a licensed trainer would be hired to supervise and assist the seniors who are using the equipment. It was mentioned that the fire department association would take title of the vehicle, maintain the vehicle and insure same.

A discussion was held regarding the use of the van and exercise equipment. It was mentioned that the fire department was not interested in giving access to the exercise room and it was very disappointing that they would not be willing to help the senior center when the senior center was willing to donate the van to the fire department. After a discussion, it was the general consensus to ask the fire department for permission to use the gym for one day a week.

It was **MOVED** (Baker) and **SECONDED** (Richards) and **PASSED** (3-0) (R. Pippin dissenting) that the Board of Selectmen donates the Senior Center van which is coming off the road to the Broad Brook Fire Department Members Association.

It was **MOVED** (Richards) and **SECONDED** (Nelson) and **PASSED** (3-0) (R. Pippin abstain) that the Board of Selectmen requests the use of the Broad Brook Fire Department gym one morning per week for six weeks on a trial basis.

e. Discussion of Board of Selectmen's Priorities

Ms. Menard indicated that since the budget process is coming to a close, she is proposing that the Board Members talk about goals that they would like to work on for the next 18 months. We all want what is best for the Town of East Windsor, but she would like to come up with some ideas.

She gave to all Board Members a note which was entitled "Food for Thought" giving asking what the priorities of the Board Members were and would like to discuss this matter at a future meeting. She indicated if there are any ideas which the Board Members had, they could jot them down and either give to Jennifer or bring to the next Regular Meeting.

f. Tax Refunds

Ms. Menard discussed an Application for Refund request from the Tax Collector wherein Ms. Kimberly Lord, Tax Collector is requesting under Connecticut General Statutes Section 12-129 a refund from the Town of East Windsor in the amount of \$2,068.35 dated April 11, 2012.

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen approves the tax refunds in the amount of \$2,068.35 pursuant to the tax collector's request dated April 11, 2012.

XII. Executive Session (pursuant to Connecticut General Statutes Section 1-200(6) Personnel

Executive Session was not held.

XIII. Adjournment

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen adjourns the April 17, 2012 Regular Meeting at 10:20 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary