

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR CT, 06088**

Minutes of Regular Meeting

Tuesday, May 21, 2013 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

I. Call to Order

First Selectman Denise Menard called the Regular Meeting to Order at 7:00 p.m. in the Town Hall Conference Room.

II. Attendance

Present:

Denise Menard, First Selectwoman
Dale Nelson, Selectwoman
Richard P. Pippin, Jr., Selectman
James C. Richards, Selectman

Absent: Alan Baker, Deputy First Selectman

III. Added Agenda Items

None

IV. Approval of Minutes

A. Regular Meeting of May 7, 2013

Approval of the May 7, 2013 Regular Meeting minutes was postponed to the next Board of Selectmen Meeting.

B. Special Meeting of April 30, 2013

It was MOVED (Richards) and SECONDED (Pippin) that the Board of Selectmen approves the Special Meeting Minutes of April 30, 2013. Motion PASSED (3-0) (In favor – D. Nelson, R. Pippin and J. Richards; Opposed – none)

V. Communications

Received letter from the State of Connecticut Office of Policy and Management regarding the Equalized Grand List.

VI. Selectmen's Reports

A. Denise Menard, First Selectwoman

Ms. Menard's report is attached hereto as Attachment A.

B. Dale Nelson, Selectwoman

Ms. Nelson reported that she attended a Police Commission, Board of Finance and Housing Authority meeting.

C. Richard Pippin Jr., Selectman

Mr. Pippin reported he also attended the Board of Finance and Housing Authority meetings.

D. James Richards

Mr. Richards stated that he had attended a Board of Education meeting, that the Economic Development Commission will be meeting next Thursday and that the Historical Commission is coming along.

VII. Public Participation

Mrs. Kathleen Pippin of Woolam Road wanted to let the Selectmen know that she is impressed with the recently appointed Housing Authority members.

VIII. Board and Commission Appointments

A. Resignations: None

B. Re-appointments: None

C. New Appointments: None

IX. Unfinished Business

None

X. New Business

A. Authorization of Historic Documents Preservation Grant

It was MOVED by R Pippin, SECONDED by D Nelson that the Board of Selectmen approves the following resolution:

RESOLVED: That Denise Menard, 1st Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

PASSED (3-0) (In Favor – D. Nelson, R. Pippin, and J. Richards; Opposed – None)

B. Discussion of shared IT services

First Selectman Menard suggested that the Town consider entering into a shared services agreement with the Town of South Windsor for technology support. She explained that South Windsor currently provides IT support for Coventry and Coventry Town Manager John Elsesser is very happy with the arrangement. South Windsor will soon be providing IT services to Tolland as well. Ms. Menard has spoken with South Windsor Town Manager Matt Galligan about South Windsor's capacity to add East Windsor to the towns they support and Mr. Galligan is willing to discuss that. It was consensus of the Selectmen that the Town consider this option along with advertising for request for proposals for IT support services.

C. Approval of Tax Transfers
None

XI. Budget Matters

A. Budget Discussion FY 2012-13; FY 2013-2014
None

B. Budget Transfers

It was MOVED by R. Pippin, SECONDED by D. Nelson that the Board of Selectmen approves Budget Transfer #2013-25 in the amount of \$10 from Public Works – P/T Salary Office to Public Works – P/T Salary Inspection Line to fund the new inspection line.

PASSED (3-0) (In Favor – D. Nelson, R. Pippin, and J. Richards; Opposed – None)

XII. Ongoing Charter Review

It was MOVED by J Richards, SECONDED by R. Pippin that review of Chapters 4 and 5 of the Town Charter should be postponed until the next Board of Selectmen's meeting with all Selectmen in attendance:

PASSED (3-0) (In Favor – D. Nelson, R. Pippin, and J. Richards; Opposed – None)

XIII. Executive Session:

Pursuant to C.G.S. Section 1-200 (6) (a) Personnel, & Litigation

It was MOVED by D Nelson, SECONDED by J Richards that the Board of Selectmen enter into an Executive Session to preserve confidentiality.

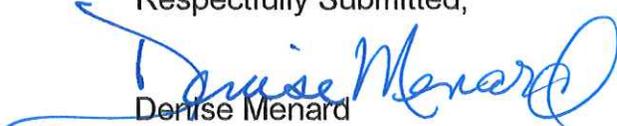
PASSED (3-0) (In favor – J. Richards, R. Pippin, D. Nelson; Opposed – none)

The Board entered into Executive Session at 7:30 p.m; came out of Executive Session at 8:10 p.m.

XIV. Adjournment

Motion to adjourn, made by D. Nelson, seconded by R Pippin at 8:11.
The meeting was adjourned at 9:09 p.m.

Respectfully Submitted,


Denise Menard

Temporary Recording Secretary

ATTACHMENT A

May 21, 2013

My report to the Board of Selectmen

As a follow up to my last report regarding the Town's request for State action on the area of Route 140 near the Main Street Broad Brook intersection: the State has indicated that they expect to "resurface" that section of Rte 140 on May 23, 2013. The Director of Public Works is in contact with someone high up at the DOT as we are concerned that what they are going to do will in no way fix the problem. They are insisting on doing this resurfacing but we will continue to get the root of the problem addressed.

Our new custodian Daniel Gentile started Monday May 20. He has been quite busy, there is a lot of catching up to do with maintenance of our buildings.

The local company InfoShred informed me a while ago they wanted to donate a tree for the front of Town Hall as a thank you for the assistance the Town provided during the October 2011 storm that caused their roof to collapse. They were especially grateful for the responsiveness of the Building Official and the Warehouse Point Fire Marshal. They are working with a local landscaper for the best kind of tree, the best place to plant it, etc.

The Building Official and the Zoning Enforcement Officer are working on a plan for addressing the unsightly property issues we all keep seeing around town and hearing complaints about. I will keep you posted on progress of their efforts.

The Pension Board meeting originally scheduled for tomorrow then rescheduled to tonight was cancelled because the paperwork being drafted by the Pension Attorney and Actuary was not ready. The meeting has been rescheduled for Thursday at 6 pm at Town Hall.

Vacancy updates -

- Interviews are being set for the Receptionist/Secretary position in the Selectman's office and the Maintainer for Public Works.
- The clerical position at the Senior Center is being advertised this week so we should be filling that position soon as well.

Upcoming dates to remember:

May 28 2nd Budget Referendum - the BOF has sent a \$34,157,469 budget (a 1.98% spending increase) to the voters

May 26 Melrose Memorial Day Service

May 27 Town Memorial Day Parade and Service

Enjoy the upcoming Memorial Day weekend.

Denise Menard