

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CT 06016**

Minutes of Regular Meeting

Tuesday, September 3, 2013 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

I. Call to Order

First Selectman Denise Menard called the Regular Meeting to Order at 7:00 p.m. in the Town Hall Conference Room.

II. Attendance

Present:

Denise Menard, First Selectman

Dale Nelson, Selectwoman

Richard P. Pippin, Jr., Selectman

James C. Richards, Selectman

Absent:

Alan Baker, Deputy First Selectman

III. Added Agenda Items

None

IV. Approval of Minutes

A. Regular Meeting of August 20, 2013

It was MOVED (Nelson) and SECONDED (Pippin) that the Board of Selectmen approves the Regular Meeting Minutes of August 20, 2013 with the following corrections:

1. Park Hill is to be commended for a job well done with the Park Hill Newsletter.
 2. Selectman Menard attended the retirement party for Beverly Percoski.
 3. VI. (A) Line 3, should read as follows:
meetings regarding the Town's residents water filtration system provided by the State.
 4. VI. (A) Add to end of report: "No trespassing" signs need to be removed from the Tschummi property.
- Motion PASSED. In favor – D. Nelson, R. Pippin and J. Richards; Opposed – None

V. Communications

A. CCM Convention & Exposition Letter was discussed and Ms. Nelson will be attending.

B. LoCIP Chipsealing and Paving Notice.

- C. Flyer from Bradley Bowl.
- D. The Leukemia & Lymphoma Society Letter was discussed. A motion was made to proclaim: let it be resolved that the State of CT joins with LLS in designating the month of September 2013 as Leukemia, Lymphoma & Myeloma Awareness Month to enhance understanding and encourage participation in voluntary activities to support education programs and the funding of research programs to find a cure. MOVED (Nelson) and SECONDED (Richards). Motion PASSED. In Favor – D. Nelson, J. Richards, and R. Pippin; Opposed - None

VI. Selectmen's Reports

A. Denise Menard

Ms. Menard distributed her report to the Board of Selectmen, hereto attached as Exhibit A.

B. Alan Baker

Mr. Baker was unable to attend tonight's meeting.

C. Dale Nelson

Ms. Nelson attended the Pension Board meeting on August 28, 2013. She reported they are above their benchmark with investments and they do a great job for the Town. Selectman Nelson attended the Board of Finance meeting on August 28, 2013 and reported that the Broad Brook Fire Department came before them asking to be paid in twice yearly payments instead of quarterly.

D. Richard Pippin, Jr.

Mr. Pippin was unable to attend the Water Pollution Control Authority meeting because it was the same date and time as the Board of Finance meeting, which he did attend.

E. James Richards

Mr. Richards distributed his report to the Board of Selectmen, hereto attached as Exhibit B.

VII. Public Participation

Kathy Pippin, 37 Woolam Rd, suggested that as the Board of Selectmen review the Town Charter, they look into the credentials of potential Board of Finance and Board of Selectmen members to make sure they have business or accounting experience before being placed on Boards. The members are dealing with very large budgets and some have no prior business or accounting experience.

VIII. Boards and Commissions Appointments

Resignations: None

Re-appointments: None

New Appointments:

American Heritage River Commission

Scott Tripp, (U) Regular Member, for a term expiring 9/1/2014.

It was MOVED (Richards) and SECONDED (Nelson) to appoint Scott Tripp to the American Heritage River Commission. In Favor – D. Nelson; J. Richards and R. Pippin; Opposed - None

IX. Unfinished Business

Discussion of Request re: the Housing Authority PILOT to include Commission Members

Housing Authority Commissioners, Ms. Marie DeSousa and Ms. Betsy LeBoriosis, met with First Selectman Menard at the request of the Housing Authority Commission. They provided Ms. Menard with the PILOT money owed from the 2011-2012 fiscal year to close out the books. Ms. DeSousa stated The Housing Authority is concerned with their finances and the cost of an attorney so they are asking for the Town to forgive the \$26,000.00 PILOT balance. Ms. LeBoriosis anticipates difficulty in the coming year paying their monthly expenses. First Selectman Menard suggested that at the next Housing Authority meeting, the Commission discuss a proposal to be presented to the Board of Selectmen detailing what they want in an agreement for 2012-2013 and future years. Ms. Menard will speak to the Town Attorney to draft an agreement after the Selectmen review the proposal for the Housing Authority Attorney to review. The Town does not want to see the residents of Park Hill suffer because of all the changes taking place. The discussion of the Housing Authority PILOT will be continued to the next Board of Selectmen meeting.

X. New Business

Discussion of Selectman Richard's email re: Contingency Fund

There was discussion regarding Mr. Richard's request. The Capital Improvement Planning Committee will be meeting in September and Ms. Menard suggests not moving any monies from the Contingency 2 Fund until Capital Improvements are complete.

XI. Budget Matters

A. Budget Transfers

Motion was made to approve transfer number S2013-39 in the amount of \$10.00 from Fire Marshal to Public Fire Protection. MOVED (Pippin) and SECONDED (Nelson). Motion PASSED. In favor - D. Nelson, J. Richards and R. Pippin; OPPOSED - None.

Motion was made to approve transfer number S2013-40 in the amount of \$13,713.70 from Road Improvements to Capital Non Recurring – P.W. Road Improvements. MOVED (Pippin) and SECONDED (Nelson). Motion PASSED. In favor - D. Nelson, J. Richards and R. Pippin; OPPOSED - None.

Motion was made to approve transfer number S2013-41 in the amount of \$500.00 from Selectmen - Recording to Legal Fees. MOVED (Pippin) and SECONDED (Nelson). Motion PASSED. In favor - D. Nelson, J. Richards and R. Pippin; OPPOSED - None.

B. Tax Refunds

Motion was made to accept tax refunds in the amount of \$4231.43. MOVED (Nelson) and SECONDED (Pippin). Motion PASSED. In favor – D. Nelson, J. Richards and R. Pippin; OPPOSED – None.

XII. Ongoing Chapter Review

Chapter 12 of the Town Charter was reviewed with the following recommendations:
None

XIII. Executive Session

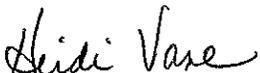
Pursuant to C.G.S. Section 1-200 (6) (a) Personnel & (b) Litigation

MOTION was made to enter Executive Session. MOVED (Richards) and SECONDED (Pippin). The Board entered into Executive Session at 8:40 p.m.; came out of Executive Session at 9:17 p.m.
No action taken.

XIV. Adjournment

Motion to adjourn, made by D. Nelson and seconded by J. Richards. The meeting was adjourned at 9:18 p.m.

Respectfully Submitted,


Heidi Vane
Recording Secretary

September 3, 2013

My report to the Board of Selectmen

Happy first day of school! The sidewalk/crosswalk project seems to have improved the illegal parking, pedestrians crossing everywhere and speeding issue here at the Broad Brook School, although there is still work to do with getting the public informed.

Prospect Hill Phase III is just about complete except for a few clean up items. The Public Works department is doing its last few construction season projects and has begun to prepare for the storm season. How quickly this summer has gone. I will try to get a list of the projects accomplished this summer so that you all can see what is done with our small crew, it's amazing.

A meeting is scheduled for next Wednesday, September 11 to include our State legislators, representatives of the DEEP and residents affected by the change in the State's support of water filtration systems that Town residents across the State (with the most affected residents in East Windsor) need for longstanding well contamination. The meeting is at 6 p.m. at the High School.

We have some businesses in Town that are interested in a CPace "clean energy" State promoted program. We have been hesitant to get on board with the program because although we all want to promote clean energy, the contract we would need to enter into create some tax related issues that need to be tackled. As the Tax Collector stated, we want to be business friendly, we however need to enter into this agreement knowing the impact to our tax office, our standing should a property not pay the energy related loan, how the Town would recoup costs if the loans aren't paid, just a lot of loose ends before we can commit to the program. You will probably hear more about this at the next meeting.

The SportsDome is expecting to rebuild for the coming winter season. There are some zoning related loose ends that need to be cleared up so that all the necessary permits can be issued. Everyone involved is working together to address the legal issues quickly and get the dome back up.

We are looking forward to having a new permanent part time clerical person at the Senior Center within a couple of weeks.

Denise



Selectman Jim Richards Report on Commission Liaisons

BOS Meeting 09/03/2013

Board of Education-

Voted on Wellness Policy- Good Nutritious & tasty Foods being provided to Students. Breakfast Program up & running . New Security protocols are in place at school – will require Picture ID to be a Visitor.

Parking rules will be enforced at Broad Brook Elementary. Athletic Club providing materials for Girls Dugout w/ help from Shop Students. Next meeting 9/10 NEW DATE

Economic Development Commission-

Next meeting 9/16

Parks & Recreation-

Next meeting 9/9

Historical Preservation Commission-

Next meeting 9/12

Housing Authority-

Next meeting 9/16