

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CT 06016**

Minutes of Regular Meeting

Tuesday, November 19, 2013 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

I. Call to Order

First Selectman Denise Menard called the Regular Meeting to Order at 7:00 p.m. in the Town Hall Conference Room.

II. Attendance

Present:

Denise Menard, First Selectman
Jason E. Bowsza, Selectman
Steve Dearborn, Selectman
Dale A. Nelson, Selectman
James C. Richards, Selectman

III. Approval of Minutes

Regular Meeting of October 15, 2013

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen postpone approval of the Regular Meeting Minutes of October 15, 2013 to the next meeting. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

Special Meeting of October 30, 2013

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen postpone approval of the Special Meeting Minutes of October 30, 2013 to the next meeting. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

IV. Public Participation

Mr. Paul Anderson, 89 Main Street, thanked the Board of Selectmen for serving and welcomed everyone to the Board of Selectmen. Selectman Menard thanked Mr. Anderson for his work on the WPCA.

V. Board and Commissions Appointments

Resignations

Robert Maynard, Board of Education

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen accept the resignation of Robert Maynard from the Board of Education and thanks him for his service to the Town. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

Jason E. Bowsza, Board of Finance

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen accept the resignation of Jason E. Bowsza from the Board of Finance and thanks him for his service to the Town. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

VI. Communications

Board and Commission Current Vacancy List

Selectman Menard distributed folders to the Board of Selectmen members including the Board and Commission current vacancy list. The list will be sent to the Chairs of the Democratic and Republican Town Committees.

VII. New Business

A. Appointment of Deputy First Selectman

Motion was made by Selectman Nelson on behalf of the East Windsor Democratic Town Committee to elect Jason E. Bowsza as the Deputy First Selectman. MOVED (Nelson) and SECONDED (Bowsza). Motion PASSED. In favor – J. Bowsza, D. Menard and D. Nelson; Opposed – S. Dearborn and J. Richards.

B. Set Board of Selectmen Meeting Dates for the year 2014

Selectman Menard stated the schedule of dates will be filed with the Town Clerk and Secretary of State.

There was discussion to consider changing the start time of the meetings from 7:00 p.m. to 6:30 p.m. It was decided that the start time for the meetings would remain at 7:00 p.m.

It was MOVED (Richards) and SECONDED (Nelson) that the Board of Selectmen approve the meeting dates for the year 2014. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

C. Board of Selectmen Liaison Assignments

Selectman Menard discussed the liaison assignments and the responsibilities of the liaison. The liaison should keep in touch with the boards they are assigned to, take notes and read the meeting minutes. They will report information back to the Board of Selectmen at the following meeting. Selectman Menard asked the Board of Selectmen to be fair in distributing selections.

Selectman Menard asked Selectmen Nelson and Richards if there were any boards they would like to continue with as liaison. Selectman Nelson said she would like to keep Public Safety, which includes the Police Commission and both Fire Departments. Selectman Richards wants to remain with the Board of Education, Economic Development Commission, Historical Commission, Parks and Recreation and the Housing Authority.

Selectman Nelson suggested the liaisons attend meetings.

D. Discuss Revision of Charter Revision Commission Membership

First Selectman Denise Menard stated the Board of Selectmen appointed two alternate non-voting members to the Charter Revision Commission at the October 15, 2013 meeting. Richard LeBorious brought it to Selectman Menard's attention that the Board of Selectmen cannot legally appoint alternates on the Charter Revision Commission. Ms. Menard spoke to the Town Attorney and was told there being no mention in State Statutes or the Charter regarding the ability to have alternates precludes having alternates.

The Charter Revision Commission discussed the number of members at their last meeting and concluded it would be valuable for the Commission to have the alternates made regular members. They recommended that the Board of Selectmen change the number of Charter Revision Commission regular members from five to seven and eliminate the alternates, appointing the two alternates as regular voting members.

Motion was made to revise the Charter Revision Commission membership from five to seven regular voting members including the two that were named alternates. MOVED (Nelson) and SECONDED (Richards).

The Board of Selectmen discussed the motion before voting. Selectman Richards said the Board of Selectmen decided on 5 regular members for the Charter Revision Commission because they did not want too many cooks in the kitchen and it is not the direction they were heading in. The alternates were put in place in case a regular member was ill and an alternate needed to be appointed. Mr. Richards stated a seven member commission is too many members.

Selectman Nelson said she thinks a five member commission is too small. The Charter Revision Commission has a short period of time, six months, to get things done and they need the seven member input. Her recommendation is to have a seven member board.

Selectman Menard attended the Charter Revision Commission meeting on October 30, 2013 and she agrees with Selectman Nelson. The Commission wants to do a lot of the work and research themselves. The Board of Selectmen offered to give any support they need.

Selectman Jason E. Bowsza stated that by adopting the two alternate members as voting members, one thing that the Board of Selectmen does accomplish is having three Democrats, three Republicans and one alternate member so the party balance is equally distributed.

Selectman Dearborn asked why it always has to be about the party and balance?

Selectman Menard stated the Charter requires a certain minority/majority but that is not the ultimate reason, the Charter Revision Commission has asked for the seven members.

Selectman Richards said he is concerned the Commission will go off on a lot of tangents within the charter, the main focus was supposed to be on Section 8. Giving the Charter Revision Commission extra work concerns him because the Charter is the Constitution of the Town.

Motion PASSED. In favor – J. Bowsza, D. Menard and D. Nelson; Opposed – S. Dearborn and J. Richards.

VIII. Budget Matters

A. Tax Refunds

Motion was made to approve tax refunds in the amount of \$2818.41. MOVED (Richards) and SECONDED (Nelson). Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

IX. Executive Session

None

X. Adjournment

Motion to adjourn, made by (Bowsza) and seconded by (Nelson). The meeting was Adjourned at 7:25 p.m.

Respectfully Submitted,

Heidi Vane
Recording Secretary