

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
11 RYE STREET
BROAD BROOK, CT 06016
First Selectman's Office - (860) 623-8122**

Regular Meeting Minutes

Tuesday, April 15, 2014 at 7:00 p.m.

Board Members

Denise Menard – First Selectman
Jason E. Bowsza – Deputy First Selectman
Steve Dearborn – Selectman

Dale A. Nelson – Selectman
James C. Richards – Selectman

These minutes are not official until approved at a subsequent meeting.

1. CALL TO ORDER

First Selectman Denise Menard called the Regular Meeting to Order at 7:01 p.m. in the Town Hall Conference Room.

2. ATTENDANCE

Present:

Denise Menard, First Selectman
Jason E. Bowsza, Deputy First Selectman
Steve Dearborn, Selectman
Dale Nelson, Selectman
James C. Richards, Selectman

3. ADDED AGENDA ITEMS

Motion was made to add an agenda item to discuss the Fire Department's Liaison. It was MOVED (Nelson) and SECONDED (Bowsza). In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

4. APPROVAL OF MINUTES

Budget Workshop Minutes of March 20, 2014

It was MOVED (Bowsza) and SECONDED (Richards) that the Board of Selectmen approve the Budget Workshop Minutes of March 20, 2014. Motion PASSED. In favor – J. Bowsza and J. Richards; Abstained – S. Dearborn and D. Nelson

Budget Workshop Minutes of March 22, 2014

It was MOVED (Nelson) and SECONDED (Richards) that the Board of Selectmen approve the Budget Workshop Minutes of March 22, 2014.

Mrs. Menard stated on page 2, a motion was made to add \$10,000.00 to each of the line items for Street Lighting and Fire Protection for condo reimbursement. The motion was discussed at length and passed. Those in favor were Jason Bowsza, Steve Dearborn and Dale Nelson. Jim Richards was opposed.

Motion PASSED. In favor – J. Bowsza, D. Nelson and J. Richards; Opposed – S. Dearborn.

Budget Workshop Minutes of March 24, 2014

It was MOVED (Bowsza) and SECONDED (Dearborn) that the Board of Selectmen approve the Budget Workshop Minutes of March 24, 2014. Motion PASSED. In favor – J. Bowsza , S. Dearborn and D. Nelson; Abstained – J. Richards.

Regular Meeting Minutes of April 1, 2014

It was MOVED (Bowsza) and SECONDED (Richards) that the Board of Selectmen approve the Regular Meeting Minutes of April 1, 2014. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

Motion was made to take items 7. and 11. C. out of order. It was MOVED (Richards) and SECONDED (Bowsza). In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards; Opposed – None.

7. PUBLIC PARTICIPATION

John Burnham, 178 Scantic Road, commented on the Town Meeting that was held on April 1, 2014. He said there was some confusion at the meeting but everything was hashed out in public. There may have been some mistakes made, not everyone knowing all the laws and rules, but he is happy with the way it turned out.

11. BUDGET MATTERS

C. Discuss recommendation to the Board of Finance of an Added Appropriation of up to \$183,000.00 for unanticipated Special Education Costs for Fiscal Year 2013-2014

Theresa Kane, Kathleen Bilodeau, Nichole DeSousa, Randi Reichle and Scott Morgan attended on behalf of the Board of Education.

Ms. Kane stated over the past several weeks many special education students have moved into the district. She said special education law mandates that if a student moves into your school district who has special education needs the receiving district must provide for the needs of that student. The laws are outlined in the Individualized Educational Plan which is a legal and binding contract between the parents and the school district. The students who moved to the district go to day school outside of East Windsor based on their needs.

Ms. Kane distributed a copy of New SPED Developments for FY14 and FY15, hereto attached as Attachment A. This information was provided to the Board of Finance at their last meeting along with the request to increase the Board of Education budget for next year. Ms. Kane said they were able to free up \$83,000.00 through a freeze and liquidating purchase orders so they have reduced their request for an added appropriation to \$100,000.00 which is equal to .48% of the budget.

The Board of Education and Superintendent Kane understand the impact this would have on the Town. But if there is no added appropriation there will be staff layoffs and it is important to note that Special Education is mandated.

Kathleen Bilodeau said it is important to note that special education needs are mandated and these out of town services could potentially impact 9 teachers.

This would have a substantial impact on the children losing teachers in the classroom. She said the Board of Education met with Senator LeBeau a couple of years ago about the needs to have the funds go with the student to the town they move to. Ms. Bilodeau did correspond with State Representative Chris Davis and she was told there is a bipartisan group working on this and hopes to have legislature passed in the future. Ms. Kane said State Representative Chris Davis is working with a bipartisan group to make changes for the future.

There was further discussion about where the money could be found in the Board of Education budget. Superintendent Kane said there is still two and a half months left to this year's budget and \$83,000.00 is what they could find.

The Board of Selectmen agreed to hold a special meeting next Tuesday, April 22, 2014 at 6:00 p.m. at the Town Hall to further discuss the request for an added appropriation. They will ask the Board of Finance to attend the meeting.

6. SELECTMEN'S REPORTS

A. Denise Menard

Ms. Menard's report is hereto attached as Attachment B.

B. Jason E. Bowsza

Mr. Bowsza's report is hereto attached as Attachment C.

C. Steve Dearborn

Mr. Dearborn attended the ZBA meeting on April 7, 2014. He said there was an approval given to add an addition to a house built in 1757.

D. Dale A. Nelson

Ms. Nelson attended the Police Commission meeting on April 9, 2014. The Chief and Deputy Chief will be going to Broad Brook Elementary School to reinforce the non parking problem at the school.

The Police Department is in need of radio and camera repairs. The equipment they have is 15-20 years old and they are responsible for sole communications throughout the Town.

Ms. Nelson attended the Board of Education meeting after the Police Commission meeting. Mr. Bowsza included this meeting in his report.

On April 14, 2014, Ms. Nelson attended the Volunteer Incentive Committee meeting and reported the Broad Brook Fire Department did a lot of training this month.

E. James C. Richards

Mr. Richards missed the first Board of Finance meeting but attended the next three meetings. He said he is impressed with the Board of Finance and the way they are approaching the budget with numbers. Each member was allowed to express themselves and they worked hard and came up with a budget that everyone may not agree with but will move the Town forward.

Mr. Richards attended the Board of Education meeting on April 9, 2014. He said there continues to be improvement with the students and identifying problems. The school system is doing much better.

Mr. Richards thanked Ms. Menard for meeting with Wendy Parker and the youth groups as he encouraged them to get in touch with her. He also thanked Ms. Menard for the work she has done on the Pond Street situation.

8. BOARD AND COMMISSIONS APPOINTMENTS

Resignations: None

Re-appointments: None

New Appointments: None

9. UNFINISHED BUSINESS

A. Update on Barber Hill Schoolhouse

Ms. Menard spoke to the Town Attorney and he suggested the Town deed the Barber Hill Schoolhouse to the Historical Society. The Historical Society could then work with whoever is going to restore the building on their site. This would not include the land. The Town Attorney said if the Town chooses to subdivide and sell the property, they could give a portion of the money from the sale to the Historical Society, a portion to have the schoolhouse restored and a portion to the open space fund. These are options. The Town Attorney said the property being transferred from a town agency to a town agency is a clean way to get the schoolhouse preserved.

A motion was made to recommend to Town Meeting to transfer ownership of the Barber Hill Schoolhouse be transferred from the Town to the East Windsor Historical Society. It was MOVED (Bowsza) and SECONDED (Richards).

Ms. Menard said it will take some time. She will contact Michael Hunt at the Historical Society to make sure they want the building and then set a Town Meeting. The Town Attorney will need to prepare the legal documents.

Mr. Bowsza asked if this was still a fair proposal to the Historical Society? Mr. Burnham said his proposal was a self funded project but with this transfer the Historical Society has to pay to have the building moved.

Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards;
Opposed – None.

B. Update of Selectmen's Priorities

Ms. Menard distributed her report updating the status of the selectmen's priorities. There was discussion about the projects, which are ongoing and complete.

C. Update regarding Farm Leases

Ms. Menard met with the Agriculture Commission. They will be concentrating on the farm leases and have ideas at the next meeting. Ms. Menard said there will be no charge for this year. Mr. Bowsza said East Windsor is an agricultural friendly community and we should let farmers farm the land when they adhere

to the policies.

10. NEW BUSINESS

A. Report from Charter Revision Commission to include Richard Leborious

Mr. Leborious postponed this item. He will attend the May 6 or May 20, 2014 Board of Selectmen's meeting to report progress the commission has made and update the Selectmen on goals and requested changes.

B. Establishment of Ordinance Review Committee

Ms. Menard asked the Board of Selectmen if they would entertain establishing a committee? It would be an ongoing committee to review the ordinances, they would bring their findings back to the Board of Selectmen and then it would be recommended to Town Meeting.

There was discussion and it was agreed upon that creating an Ordinance Review Committee is a good idea. Ms. Menard will move forward with this.

C. Approve and Adopt the following documents re: Fair Housing Month

- 1. Fair Housing Resolution**
- 2. Fair Housing Policy Statement**
- 3. Title VI Equal Opportunity Statement**
- 4. Affirmative Action Policy Statement**

Motion was made to adopt the Fair Housing Resolution, Fair Housing Policy Statement, Title VI Equal Opportunity Statement and Affirmative Action Policy Statement as presented and authorize First Selectman Denise Menard to sign them. It was MOVED (Richards) and SECONDED (Nelson).

Mr. Bowsza noted the date and location on the document need to be corrected and adjusted. Motion PASSED. In favor – J. Bowsza, S. Dearborn, D. Nelson and J. Richards.

D. Approval of Tax Refunds

None

E. Discussion of Fire Department Liaison

Ms. Nelson is taking over as President of the Rotary and will no longer be able to serve as liaison to the fire departments. Mr. Richards volunteered to take over as liaison for the fire departments and Ms. Nelson will take over as liaison for the Housing Authority effective immediately.

5. COMMUNICATIONS

Ms. Nelson stated she missed the performance at the Board of Finance meeting where she was called a bamboozaler. She takes offense to that because she is very ethical and upright in her policies and procedures and is forthright. This was published in the newspaper and was not fair to the Board of Selectmen.

Ms. Menard said there have been no back door deals and no one is buying votes as is being accused. Mr. Bowsza said it is inappropriate for anyone serving the public to question the motives of someone they serve. It is perfectly legitimate to disagree

with a vote or outcome but to challenge someone's ethical conduct or motives is unprofessional and at the very least impolite.

Mr. Dearborn stated if the vote regarding condo reimbursement was held today he would change his vote and would not vote in favor of the motion. Mr. Bowsza reminded him that he voted in favor of the motion after much discussion.

Mr. Richards left the meeting at 9:11 p.m. and returned at 9:25 p.m.

Ms. Menard said the Board of Selectmen must be respectful and it is wrong and slanderous and detrimental to the Town to make these accusations.

11. BUDGET MATTERS

A. Budget Transfers

None

B. Update re: Part Time Firefighters Proposal

This item was postponed.

12. EXECUTIVE SESSION

None

13. ADJOURNMENT

Motion to adjourn made by (Richards) and seconded by (Nelson). The meeting was adjourned at 9:26 p.m.

Respectfully Submitted,

Heidi Vane
Recording Secretary

NEW SPED DEVELOPMENTS (April, 2014)

FY14 New Out of District Student 1		
40 days @ \$350/day	\$	14,000.00
23 days of extended day @\$125/day	\$	2,875.00
Transportation for 40 days	\$	4,000.00
TOTAL COST	\$	20,875.00
FY15 New Out of District Student 1		
200 days @\$350/day	\$	70,000.00
100 days of extended day @\$125/day	\$	12,500.00
Transportation for 180 days	\$	18,000.00
TOTAL COST	\$	100,500.00
FY14 New Out of District Student 2		
35 days @ \$205/day	\$	7,175.00
Transportation for 35 days	\$	-
TOTAL COST	\$	7,175.00
FY15 New Out of District Student 2		
198 days @\$205/day	\$	40,590.00
Transportation for 198 days	\$	-
TOTAL COST	\$	40,590.00
FY14 New Out of District Student 3		
40 days @\$350/day	\$	14,000.00
Transportation for 40 days	\$	-
TOTAL COST	\$	14,000.00
FY15 New Out of District Student 3		
182 days @\$350/day	\$	63,700.00
Transportation for 180 days	\$	-
TOTAL COST	\$	63,700.00
FY14 New Out of District Student 4		
66 days @\$482.05/day	\$	31,815.30
Transportation 63 days @ \$39/day	\$	2,457.00
TOTAL COST	\$	34,272.30
FY15 New Out of District Student 4		
182 days @\$482.05/day	\$	87,733.10
Summer Program 25 days @ \$482.05/day	\$	12,051.25

Summer Transportation 25 days @ \$175/day	\$	4,375.00
Transportation 182 days @ \$39/day	\$	7,098.00
TOTAL COST	\$	111,257.35

FY14 2 Additional Paras		
46 days @ \$94.14/day	\$	8,660.88

FY15 2 Additional Paras		
180 days @ \$94.14/day (each)	\$	33,890.40

FY14 One-time Expenses		
Transition Services	\$	6,327.77
Transition Services Transportation	\$	690.00
3 student evals @ 1K each	\$	3,000.00
3 student evals @ 1K each	\$	3,000.00
Soundbridge evaluation	\$	1,600.00
Project Genesis	\$	6,500.00

FY14 MS Student Programming	\$	10,500.00
FY15 MS Student Programming	\$	55,510.00
FY14 Additional SPED Services Hartford Magnet School (4 @ \$5,000 ea.)	\$	20,000.00
FY15 Additional SPED Services Hartford Magnet School (4 @ \$5,000 ea.)	\$	20,000.00
FY14 Magnet School Tuition (for new students, unbudgeted)	\$	46,670.00
FY15 Magnet School Tuition (for new students, unbudgeted)	\$	46,670.00

FY14 TOTAL	\$	183,270.95
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FY15 TOTAL	\$	472,117.75
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April 15 2014

My report to the Board of Selectmen

A local farmer has asked about the possibility of exempting farm buildings from taxes. There is current legislation allowing that kind of exemption and some new legislation being proposed. I have asked the Assessor, Tax Collector and Treasurer to research the impact of that kind of exemption and will come to the Selectmen once I have a better picture of the law and the impact to East Windsor if it is implemented.

I met with Wendy Parker, a member of a group that is looking at possibilities for a teen center in Town. I am looking at ways the Town can assist the group. They will be at a future Selectmen's meeting.

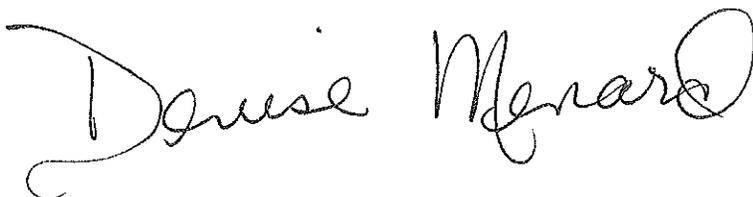
We have received new applications for the Social Services Director position and expect to set up new interviews shortly. We have also received applications for the Tax Collector position although not many.

After our last meeting, I contacted the owner of Pond Street, the Connecticut Water Company (CWC). Attached is the response I received from the CWC. I will pass the information on the property owners on Pond Street in case they would like to pursue improvements to their road with the CWC.

I was recently appointed to Connecticut Conference of Municipalities' (CCM) task force working on ways of addressing the increasing drug abuse issues every town in Connecticut's is facing. The task force will be meeting with representatives from a number of agencies to work on the best use of CCM's reach across the state. One action that was discussed today was a secure drop off for unused or expired prescription drugs. Attached is a flyer for the first such drop off at our Police Station. It is a very secure process that is handled in conjunction with our Wellness Coalition, Police Department and the US Drug Enforcement Administration. I am sure you all will be hearing more about CCM's statewide effort to help with this challenge.

Our Risk Management Committee has begun a series of safety related training sessions. We will be hosting the workshops to maximize the number of staff members that will be able to attend. The training is done by CIRMA risk management advisors cost free to the Town.

Finally, I am providing copies of CCM's most recent legislative update. If you see a bill of interest in the update, I suggest you let our legislators know how you feel about them. They are much better representatives for us if we give them feedback. Also attached is a copy of a letter I received this afternoon from Representative Davis regarding progress on the bills relating to our potable water issues.



Selectmen's Report - April 15

On April 2nd, I attended the Inland Wetlands meeting. They had one request for regulated activities on 2 Rye St. There were concerns about Terra's escarpments although they haven't seemed as severe as in other spots.

The commission then conducted a video training provided by the DEEP about roles and responsibilities of commission members. This was very helpful to me, as a relative newcomer.

Commission staff also distributed training binders and updates including legal updates and new case law, legislative exemptions, powerpoint presentations, and a video presentation

On April 3rd I attended a public finance outlook conference sponsored by the state treasurer with Denise and Kim Lord. I thought this was particularly helpful for anyone with an interest in municipal finance.

On April 7th I attended the board of finance budget workshop at the high school, with Dale and Denise.

On April 8th I attended the PZC meeting. Chairman Ouellette stated that the Ag Commission has withdrawn their application for a driveway to the community garden because the underlying issue has been resolved, although I'm not totally clear as to how.

On April 9th I attended the board of finance budget workshop with Dale and Jim. Steve was there but left right after public participation.

On April 10th I attend the East Windsor Rotary Clubs Citizen of the year with Dale and Denise. I'd like to congratulate the club, and Dale in particular, on a fantastic job.

All told, six additional meetings over the two week stretch, excluding selectmen's meetings.

Mark your calendars for April 26th for the fourth annual Walk for Abby. This is one of the best community events of the entire year.

Respectfully submitted,

Jason E. Bowsza
Deputy First Selectman