

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
11 RYE STREET
BROAD BROOK, CT 06016
First Selectman's Office – (860) 623-8122**

Regular Meeting Minutes

Tuesday, October 21, 2014 at 7:04 p.m.

BOARD MEMBERS

Denise Menard – First Selectman
Jason E. Bowsza – Deputy First Selectman
Steve Dearborn – Selectman

Dale A. Nelson – Selectman
James C. Richards – Selectman

These minutes are not official until approved at a subsequent meeting.

1. CALL TO ORDER

First Selectman Denise Menard called the Regular Meeting to Order at 7:04 p.m. at Town Hall.

2. ATTENDANCE

Present:

Denise Menard, First Selectman
Jason E. Bowsza, Deputy First Selectman
Steve Dearborn, Selectman
Dale A. Nelson, Selectman
James C. Richards, Selectman

3. ADDED AGENDA ITEMS

No added agenda items.

4. APPROVAL OF MINUTES

Regular Meeting Minutes of September 16, 2014

It was MOVED (Bowsza) and SECONDED (Nelson) that the Board of Selectmen approve the Regular Meeting Minutes of October 7, 2014. In Favor: Bowsza, Dearborn, Nelson, Richards. Opposed - None.

5. COMMUNICATIONS

None.

6. SELECTMEN'S REPORTS

A. Denise Menard

First Selectman Menard reported that she attended the Connecticut Conference of Municipality Convention today and that there were many informative seminars. She attended the Federal seminar and stated that it was excellent.

First Selectman Menard also mentioned that she attended the Scout Hall Committee meeting on Sunday, 10/19. They are looking to put an addition on Scout Hall. She stated that it is an impressive project that would be able to hold approximately 3,000 people.

First Selectman Menard presented Allied Community Services with a Town Proclamation which read, "Be it hereby known to all that the Town of East Windsor offers its sincere congratulations to Allied Community Services for 50 years of providing a variety of services for individuals with disabilities or other challenges. Allied Community Services can be proud of how many lives have been greatly improved by their services, 1964-2014."

B. Jason E. Bowsza

Deputy First Selectman Bowsza read his report – hereto attached as Attachment A.

C. Steve Dearborn

Selectman Dearborn reported on the following items:

- He attended the CCM Annual Convention in Hartford. He stated that it was a good all-day event and that he would go again.
- He went to the Highway District Garage for DOT and wanted to speak with someone about trying to get Main Street milled and paved because it is a major parade road. He did not receive any answers. Next, he went to State Representative Chris Davis about the matter and was informed that the paving and milling of Main Street is scheduled to be done in 2016 and that he will try to push it to be completed in 2015.
- He congratulated JRusso on their 25-year anniversary.
- He stated that he was unhappy with the construction work to the church intersection. He believes that the sidewalk should have been removed and it was not. He stated that water will settle in the crown of the sidewalk and it will freeze.

D. Dale A. Nelson

Selectman Nelson read her report – hereto attached as Attachment B.

E. James C. Richards

Selectman Richards had nothing to report.

7. PUBLIC PARTICIPATION

Donald Wagner, 277 Main Street stated that he had concerns with the Planning and Zoning Commission and with the Town Planner. Mr. Wagner brought up concerns with the property of 277 Main Street. He also believes that the Planning and Zoning meeting minutes from the month of September 2014 should be reviewed because there are contradicting statements.

Laurie Desousa, 10 Rice Road stated that she hopes the Board of Selectmen will give a lot of effort to move what the Charter Revision Committee has done to the next group of people who take over since the previous group has put many hours into it.

Cathy Pippin, Woolam Road attended the Police Commission Meeting and she was surprised that there are no cameras in the front of the police cruisers. She would like cameras to be in front because of the many issues that East Windsor Police Officers are being accused of.

8. BOARD AND COMMISSIONS APPOINTMENTS

Resignations:

None

Re-Appointments:

MOTION was made (Bowsza) and SECONDED (Richards) to reappoint Rick Osborn to serve until September of 2018 on Inland Wetland and Watercourse Agency as a regular member.

In favor: J. Bowsza, D. Nelson, and J Richards. Opposed – S. Dearborn.

MOTION was made (Richards) and SECONDED (Nelson) to reappoint Robert Slate to serve until October 1, 2019 on the Planning and Zoning Commission as an alternate member. In favor: J. Bowsza, D. Nelson, and J Richards. Opposed – S. Dearborn.

New Appointments:

None

9. UNFINISHED BUSINESS

A. General Update with Economic Development Commission

Economic Development Commission Chairman Eric Moffet and board member Andy Hoffman were in attendance. Mr. Moffet stated that the Economic Development Commission had a new businesses meeting last month and stated that over 1,000 new businesses have developed in the last 3 years in the Town of East Windsor. Mr. Moffet stated that they would like the Town of East Windsor to visit with businesses and learn from them in order connect to the organizations, find out how the businesses are doing, what issues they have and what is working well for each business. Mr. Moffet discussed his Request for Proposal (RFP) hereto attached as Attachment C. The Board of Selectmen agreed to put the RFP draft on the agenda for the next meeting.

10. NEW BUSINESS

A. Discussion of Melrose Road

Police Chief Edward DeMarco and Deputy Police Chief Roger Hart were in attendance. Police Chief Edward DeMarco stated that the cul-de-sac side of the bridge on Melrose Road with the 2 mile walking trail is a nice area for recreational activities. However, the area is being used for criminal activity. Therefore, Police Chief Edward DeMarco and Deputy Police Chief Roger Hart informed the Board of Selectmen that they wish to close the cul-de-sac adjacent to the trail at dusk and reopen it at 5:00 a.m. They stated that doing so would decrease criminal activity in that area.

MOTION was made (Nelson) and SECONDED (Richards) to approve closure of the cul-de-sac after 30 days of posting and mailing notice to residents. In favor: J. Bowsza, S. Dearborn, D. Nelson, and J Richards. Opposed: No one.

While Police Chief Edward DeMarco and Deputy Police Chief Roger Hart were at this meeting, they asked if they could discuss another matter. Chief Roger Hart informed the Board of Selectmen that the dispatch console that the East Windsor Police Department currently uses is 13-15 years old and has become extremely difficult to repair. The system is no longer supported and the Police Department will need one to replace it as soon as possible.

MOTION was made (Richards) and SECONDED (Nelson) to recommend to the Board of Finance that replacement of radio dispatch console system be funded. In favor: J. Bowsza, S. Dearborn, D. Nelson, and J Richards. Opposed: No one.

MOTION was made (Nelson) and SECONDED (Richards) to take 10C out of order.

C. Youth Center Committee Update

Wendy Parker was in attendance representing the Youth Center Committee. She read her document titled "EWYC Update to Board of Selectman Tuesday, 10/21/2014", hereto attached as Attachment D. The Board of Selectmen were impressed with her progress. Wendy Parker requested to be put on the Agenda for the Board of Selectmen Regular Meeting of November 18, 2014 to update the Board of Selectmen on their progress and to ask any questions that may arise from now until then.

B. Discussion of Plan of Conservation and Development (POCD)

Town Planner Laurie Whitten stated the POCD should be dynamic. She explained that the purpose of this is to be ever-changing with the needs of the community. Ms. Whitten presented the Board with a document called "Core Strategy: Conserving Community Resources" and discussed each item that Ms. Whitten believed the Board of Selectmen could provide insight on. Majority of the items were unchanged, however, some Selectmen felt a few items needed further discussion.

See Attachment E for document noted above.

D. Adoption of Resolution regarding Capitol Region Natural Hazards Mitigation Plan

MOTION was made (Nelson) and SECONDED (Richards) to adopt the 2014-2019 Capitol Region Natural Hazards Mitigation Plan, hereto attached as Attachment F. In favor: J. Bowsza, S. Dearborn, D. Nelson, and J Richards. Opposed: No one.

E. Cancellation of meeting of November 4 – Election Day

MOTION was made to cancel the meeting of November 4 – Election Day (Nelson) and SECONDED (Bowsza). In favor: J. Bowsza, S. Dearborn, and D. Nelson. Opposed - J Richards.

First Selectman Menard proposed holding a special meeting before late November to invite the firefighters and discuss the fire department's incentive program for the paid firefighters. First Selectman Menard also proposed to add discussion of the Plan of Conservation and Development and an appointment to the Housing Authority. Mr. Richards stated that he had no interest in having a special meeting. MOTION was made (Nelson) and SECONDED Bowsza). The majority of the Board of Selectmen agreed to have a special meeting, J. Richards abstained.

F. Approval of Tax Refunds

MOTION was made (Dearborn) and SECONDED (Bowsza) to approve tax refunds dated 10/15/2014 in the amount of \$16,081.63. In favor: J. Bowsza, S. Dearborn, D. Nelson, and J Richards. Opposed - None.

11. EXECUTIVE SESSION
No Executive Session

12. ADJOURNMENT

MOTION to adjourn made by (Bowsza) and SECONDED by (Nelson). The meeting was adjourned at 10:03 p.m.

Respectfully Submitted,



Amanda Schroll
Recording Secretary

Selectmen's Report - October 21st

On October 14th, the Building Committee met. The committee discussed replacement of a broken window outside of the BBES cafeteria that will require abatement due to asbestos. There was talk about seeking payment from the insurance company of the family responsible for the broken the window.

The committee also discussed the modular replacement project? The windows associated with that project have been made an addendum to the original project and the sprinkler line has been added as well. No other substantive changes were made to the bid specs.

The PZC met the same night, but I missed their meeting.

Respectfully submitted,

Jason E. Bowsza
Deputy First Selectman

10/8 Police Commission 700 PM

Traffic Authority – Heritage River states that there is a lot of trash left at the Melrose Road cul-de-sac. Looking to solve the issue, by closing that part of the road from dusk to dawn then violators can be charged with trespassing. Hunters and fishermen can enjoy the area. It is recommended this be sent to the Board of Selectmen.

New Business – CIP will request **4 vehicles** (1 patrol, 1 detective and 2 for front line). At this time the retro-fit of the vehicles is running about \$9,000 per vehicle (#28,000 and \$9,000 per vehicle - \$148.00).

Dashboard cameras – need 6 for the front line vehicles. This will reduce our risk analysis by CIRMA and protect the officer. There is no grant money, the cost will include the PC, server and 6 cameras and the approximate cost is \$38,110 to \$39,310

Dispatch area – 2 consoles needed in the area as this is a 15 year old system and when we purchased it, it was already 7 years old. The system is reaching the end of its life, as parts have to be bought on e-bay and are getting harder to find. The computer monitor all radios for the town (Fire, Police, Ambulance, Public Works, Emergency Management), they open doors (sally port, open gate, release door to enter the PD, cell door). Windsor PD has the system that our police department is looking at and they are very satisfied. To purchase and maintain the system over 3 years would be a cost of \$161,000. The Chief and Deputy Chief feel that leasing to own is has more benefits than purchasing. They are looking at \$2,700 monthly (\$32,400).

Applied for the SRO grant, however it was granted to larger cities.

10/13 Volunteer Incentive 700 PM

Last quarter for Broad Brook Fire Department was down from last year by almost \$8,000. This is due to retirements and officers that have left the department (about 6). There were only 5 calls for the month of August.

Breakdown for June 16th to September 30: **WHPFD**

Drills \$3,744 **\$ 936.00**, Calls \$11,880 **\$ 12,804**, Training \$4,550 **\$ 300**, Officer Pay \$1,600 **\$1,675**, for a totals of \$21,774 and **\$ 15,715** combined total **\$37,490**. The figures from Warehouse Point Fire Department were available 10/14, as Chief Barton was at the funeral of Officer Bell in Hartford. Burn drill will be the last Sunday in November, and shared with a few other departments so the cost can be divided up.

December 1st will start the part time paid firefighter program. Each Chief will be signing off on the time cards – 40 hours for each department. The pay-out will be in the same rotation as the town employees. Daily and weekly log has been set up for assignment of duties.

Pension for VFIS is due October 7th – looking for a 10 year pension schedule.

10/18 Warehouse Point Library sign dedication

Family fun at Peter Larese farm on Rice Rd donations to benefit brain cancer

10/20 Economic Development 600 PM

Working on the RFP to be presented to the BOS this evening

10/20 Housing Authority 700 PM (I arrived at 730)

I arrived after Denise was going over Selectmen issues with the Housing Authority.
Visiting Nurse comes to Park Hill monthly to check blood pressure and follow up on last month's visits.
RSC report was based too much on the tenant association
Tenant association meets on the 2nd Tuesday of the month – these should be public meetings
Executive Director Report - Linda and Marisa are attending continuing education classes. Power washing will not be complete before the snow falls – approximately ½ done. Still looking into the security system RFP is being put together, wireless access (look into grants). AC/heating units need preventative maintenance for all units – received a price quote from \$4000.00 to \$1800.00, new cleaning company will clean the hall and the laundry rooms every 2 weeks for 2/3 less than what they were paying. 100% full occupancy at this time.
Mr. Burnham was able to obtain a WII for the community center
Pet Policy was discussed
November 20th CHFA meeting with the board at 530 – back up will be Nov 12th

Dale Nelson

DRAFT



TOWN OF EAST WINDSOR

PLANNING & ZONING DEPARTMENT
11 RYE STREET,
BROAD BROOK, CT. 06016
(860) 623-6030

REQUEST FOR PROPOSAL – Part Time/Temporary Economic Development Consultant for the Town of East Windsor

The Town of East Windsor seeks the services of a qualified consultant to assist the Economic Development Commission with promoting the Town of East Windsor. Financial support for the EDC Consultant is set at \$10,000. It is desired to have all work involved with this project completed as soon as feasibly possible.

DESIRED SCOPE OF WORK:

1. Promote East Windsor by attending meetings at MetroHartford Alliance (MHA), Connecticut Economic Resource Center (CERC) and Dept. of Economic & Community Development (DECD).
2. Marketing East Windsor.
3. Assist with Economic Development Commission's strategic Planning
4. Attend EDC meetings and provide monthly progress reports.
5. Measured results and recommendations

SELECTION CRITERIA:

1. Qualification of the individual/firm and any proposed sub-consultants, including name, size, organizational structure under which the firm(s) conducts business and relevant experience. All proposed sub-consultants must be clearly identified. Include primary location of office to be used in the project. Regionally based project managers will be preferred.
2. Qualifications and resume's of individual/consultant to be assigned to the project, with a description of their responsibilities in conducting the assigned tasks. Firms must meet State and Federal affirmative action and equal opportunity employment practices.
3. Current workload and demonstrated ability to meet schedules and deadlines will be requested.
4. Description of experience with other similar economic development marketing and strategy initiatives, and/or other related projects conducted by the firm (include references)

5. Proof of Insurance (general liability/professionals liability coverage)

DELIVERABLES:

1. Guidance/Drafts for new strategic plans for the future
2. Guidelines for marketing East Windsor
3. Final Report
4. Overall review and collaboration with Town Planner, First Selectman and EDC.

PROPOSALS:

The Town is seeking from the successful candidate a proposal that utilizes the limited funds (\$10,000) available to the fullest. Creative ideas, thinking, and techniques, and utilizing Town staff as a resource is promoted.

This notice will be available on the Town of East Windsor website at <http://www.eastwindsorct.com> under BID NOTICES on the left hand column of the home page. GIS may be accessed through www.eastwindsorgis.com.

This project must be completed by [*Insert Date Here*]. Proposals should be submitted in triplicate by [*Insert Time Date*] to Laurie Whitten, Director of Planning and Development, Town of East Windsor, Planning Office, Town Hall 11 Rye Street, Broad Brook, CT 06016. It is anticipated that interviews, if needed, will be held on the evening of [*Insert Date.*] Questions may be directed to Laurie Whitten via email LWhitten@eastwindsorct.com or phone 860/292-8256.

NOTE: Need an "out" for dissatisfaction in contract.

Mission Statement

The East Windsor Youth Center welcomes everyone to our safe substance-free environment where it is our mission to motivate youth to succeed in every aspect of their lives. Our programs provide a wide range of activities for children enrolled in grades five through twelve designed to develop social, emotional, physical, and cognitive skills in an all for one, one for all atmosphere. Through partnership with the community and the families of our youth, it is our belief in the strength of the human spirit that guides us to treat everyone with dignity, compassion and respect as we prepare them to respond to and resolve life's challenges. The hope is that each person who walks through our door is able to have a positive experience where they feel friendship and acceptance.

East Windsor Youth Center Planning Committee

- 3 of the 6 members have been sworn in at town hall
- Monthly meetings will begin in November on the 2nd Thursday of each month at Brookside Pizza
- Account set up through the Treasurer's office and have established a process for deposits and check requests

Assistance Needed from the Board of Selectman

- Is formal "position" structure needed? We want Wendy Parker, Donna House, and Jamie Thrall to all be able to make deposits and check balances. We got different answers between Treasurer and Town Clerk's office.
- Is there any way to have a phone number or extension through the town rather than using Wendy's cell phone?
- How do we apply for user of town facilities (for example: basketball open court at EWHS)
- How do we get a link to our website off of the town page (www.ewyouthcenter.com)
- Is there an official process for soliciting volunteers to staff EWYC

Miscellaneous Updates

- Facebook page created (East Windsor Youth Center) as well as a website (www.ewyouthcenter.com)
- A-2-Z Self Storage donated a storage unit to EWYC for donated items/supplies
- Melissa from Parks and Rec is on maternity leave, but spoke with Mary Lou and we can work with her and/or Lori in Melissa's absence to help communicate events once we have solid plans.
- Upcoming Meetings
 - ❖ *School Resource Officer* on to define center policies.
 - ❖ *EW High School* Principal Ed Keleher to determine best way to communicate EWYC opening and special events as well as how to get "Homework Help" volunteers
 - ❖ *EW Middle School* Principal Kimberly Hellerich to determine best way to communicate EWYC opening and special events as well as how to get "Homework Help" volunteers
 - ❖ *Senior Services* – spoke with SS on 10/20 and she loved the idea of our "Adopt a Grandparent" idea and also mentioned it would be great to get youth to provide help such as raking, shoveling, etc. Once we have an idea of when we are going to begin, they will have me create a flyer and provide to them and they will likely have me make a presentation to their Senior Focus Group.
- Pride Fitness has already noticed a heightened police presence in the area
- Spoke with Lynette at the Red Cross office in Farmington about potential babysitter and first aid classes
- Donations:
 - ❖ Received \$500 donation from the East Windsor Rotary Club
 - ❖ Received \$250 donation from Brad and Tammy Thrall

Recent Community Involvement and Fundraising Activities

- 2014 East Windsor Community Day on September 20th
 - ❖ EWYC ran the Giant Twister Game and passed out informational flyers
 - ❖ Wendy Parker received the 2014 Community Spirit Award for involvement in EWLL and EWYC
 - ❖ EWYC was the recipient of \$122 in the 50/50 raffle
- EWYC Family Fun Day and Bake Sale on October 18th
 - ❖ Held at Pride Fitness from Noon to 4 p.m.
 - ❖ Arts and crafts; Face painting; Henna tattoos; Games, Fencing demo; Bake Sale, Raffles
 - ❖ Raised \$300.30 at event; Harp Café sold leftover baked goods and raised an additional \$167!
 - ❖ State Representative Chris Davis visited and enjoyed a cupcake ☺
 - ❖ Bob Stern came to take pictures and write a small article for Journal Inquirer
- EWYC Adult Night Out from October 18th
 - ❖ Held at Main Street Grille from 7 to 10 p.m.
 - ❖ JustJeannie (Jeannie Pomeroy-Murphy) donated her time to sing/play guitar
 - ❖ Main Street Grille provided free pizza and wings
 - ❖ Several raffle prizes were donated and a 50/50 raffle was done
 - ❖ Total raised at event was \$707
 - ❖ In addition, Selina Barnett notified EWYC of a \$500 future donation on behalf of Brooke Wormstedt's estate and expressed gratitude for the project in general

Home of Youth Center

Pride Fitness (98 Main Street, Broad Brook). Khamp has offered Pride Fitness for Friday evening, Saturday afternoon and evening, and all day Sunday. Initially are considering every Friday evening from 5 to 9 p.m. (including meal donated by local restaurants) and every Saturday afternoon from 2 p.m. to 6 p.m. We will start small but consistent so we can see how much it is used and how many volunteers we get.

Current Action Items

1. Determine what supplies and equipment we need to be able to open EWYC on weekends
2. Request donation of needed supplies and equipment
3. Determine rules, registration process, and registration cost
4. Create and print EWYC information cards and registration paperwork
5. Solicit volunteers to staff EWYC
6. Work out details for all the programs (Adopt a Grandparent, Big Brother/Big Sister, etc)
7. Schedule workshops, theme nights, and field trips
8. Determine official start date
9. Create flyer communicating EWYC Mission, Offerings, and Hours of Operation
10. Communicate calendar of events and official start date
11. Schedule future fundraising events

EWYC Primary Contact Information

Wendy Parker,

Cell Phone: 860-371-0367

Center's Email: ewyouthcenter@gmail.com, Website: www.ewyouthcenter.com

Facebook Page: East Windsor Youth Center

**Core Strategy: Conserving Community Resources
Strategies and Actions**

What			Who	Done
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Primary Strategy: Preserve More Open Space

Action - Develop an Open Space Preservation Program				
<ul style="list-style-type: none"> Establish a separate Conservation Commission and assign it to implement open space program 		1	BOS	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Develop open space evaluation tools 		1	CC	<input type="checkbox"/>
<ul style="list-style-type: none"> Recommend open space priorities for regulations and other open space efforts in East Windsor 		1	CC	<input type="checkbox"/>
<ul style="list-style-type: none"> Establish open space funding mechanisms 		A	BOS, BOF, CC	
<ul style="list-style-type: none"> Prepare, implement, and regularly update an Open Space Action Plan 		2	CC	<input type="checkbox"/>
<ul style="list-style-type: none"> Maintain an inventory of existing open space 		A	CC	

Strategy: Preserve Community Assets

Action - Continue 490 Tax Abatement for Farmland		A	BOS, BOF	
Action - Ensure Supportive Standards for Farming Activities		B	PZC, BOS	
Action - Provide Marketing Support for Local Farms		B	EDC, PW, BOS	
Action - Adopt Policy for Agricultural Use of Municipal Land		3	CC, BOS	<input type="checkbox"/>
Action - Protect Scenic Roads		2	HC, BOS, PZC, PW	<input type="checkbox"/>
Action - Support Historic and Cultural Assets		A	HC, EDC, BOS	

Strategy: Protect Environmental Quality

Action - Separate Wetlands and Conservation Commissions		1	BOS, IWWA/CC	<input checked="" type="checkbox"/>
Action - Adopt Aquifer Protection Regulations		1	PZC, BOS	<input type="checkbox"/>
Action - Revise Earth Excavation Regulations		2	PZC	<input type="checkbox"/>
Action - Revise Impervious Surface Standards		2	PZC	<input type="checkbox"/>
Action - Consider Environmental Ordinances		2	BOS, CC	<input type="checkbox"/>
Action - Monitor Existing and Potential Environmental Problems		A	CC	
Action - Continue Regional Environmental Program Participation		B	BOS, CC, IWWA	

OS ✓
Farm ✓
Contaminated wells ?

**Core Strategy: Guiding Development
Residential and Village Strategies and Actions**

What			Who	Done
Primary Strategy: Refine Residential Development Regulations				
Action – Revise Residential Zoning Standards		1	PZC	<input type="checkbox"/>
Action – Strengthen Incentives for Conservation Subdivisions		2	PZC	<input type="checkbox"/>
Action – Refine Open Space Set-aside Regulations		1	PZC, CC	<input type="checkbox"/>
Action – Revise Street Design Regulations		2	PZC, PW	<input type="checkbox"/>
Strategy: Maintain Housing Diversity				
Action – Reevaluate Multifamily Zoning		A	PZC	
Action – Permit Age-restricted Planned Residential Development		2	PZC	<input type="checkbox"/>
Strategy: Define Village Area Development				
Action – Evaluate Village District Designation		1	PZC, HC, BOS	<input type="checkbox"/>
Action – Establish Rural Village Delineations and Standards		2	PZC, HC, BOS	<input type="checkbox"/>
Action – Maintain Residential Standards for Melrose		A	PZC	
Action – Ensure Protection of Historic Structures		A	PZC, HC	

Core Strategy: Guiding Development Business Strategies and Actions

What	✱	⊙	Who	Done
Primary Strategy: Restructure Business Zoning				
Action – Reconfigure East Windsor Business Corridor and Revise Regulations Accordingly	✱	1	PZC, EDC	<input type="checkbox"/>
Action – Redefine TZ5 Commercial Zoning	✱	1	PZC	<input type="checkbox"/>
Action – Expand and Define Business Zoning on Route 140	✱	1	PZC	<input type="checkbox"/>
Action – Redefine Railroad M1 District	✱	2	PZC	<input type="checkbox"/>

Strategy: Provide Adequate Infrastructure for Business Development				
Action – Develop an Infrastructure Improvement Plan				
<ul style="list-style-type: none"> Evaluate current and future status of sanitary sewers, public water, natural gas, electric power, telecommunications and fiber optic cable, stormwater management, and road access 	🔔	B	WPCA, PW, BOS, PO	
<ul style="list-style-type: none"> Prepare cost-benefit study of extension of sewers on Route 140 	✱	1	WPCA, PO	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Make the private extension to Craftsman Road a public street 	✱	2	BOS	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Reevaluate and revise the sewer avoidance policy 	🔔	A	PZC, WPCA	

Primary Strategy: Improve Municipal Economic Development Capability				
Action – Implement recommendations of the Economic Development Action Agenda and periodically update the Action Agenda	🔔	1	EDC, BOS	

→ **Talking Point:**
 How do we promote - water service along Rte 140?
 - development of telecommunications and fiber optic cable

**Core Strategy: Guiding Development
Economic Development Action Agenda**

What			Who	Done
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<i>Primary Strategy: Capacity Building Initiatives</i>				
Action – Economic Development Team Building and Training		2	All	<input type="checkbox"/>
Action – Prepare Full Strategic Plan		1	EDC	<input type="checkbox"/>
Action – Participate in Preparation of Regional Comprehensive Economic Development Strategy (CEDS)		B	EDC, PO	
Action – Prepare Written Economic Development Incentive Policy		2	EDC, BOS, PO	<input type="checkbox"/>
Action – Make Sewer Connection Charges More Reasonable		1	EDC, BOS, WPCA	<input type="checkbox"/>

<i>Primary Strategy: Marketing Initiatives</i>				
Action – Maintain Town Economic Development Website		A	EDC	
Action – Include Available Sites in CERC Site Finder Inventory		B	EDC	
Action – Participate in MetroHartford Alliance (and other) Marketing and Promotions Programs		B	EDC	
Action – Prepare Target Business Study		2	EDC	<input type="checkbox"/>
Action – Improve Contact with Existing Businesses		B	EDC, ChC	

<i>Primary Strategy: Planning Initiatives</i>				
Action – Prepare Infrastructure Improvement Plan		1	All	<input type="checkbox"/>
Action – Support Zoning District and Regulations Amendments		A	EDC, ChC	
Action – Support Designation of Village Clusters		A	EDC, ChC	

<i>Primary Strategy: Development Initiatives</i>				
Action – Take Action to allow Craftsman Road Extension		2	EDC, BOS, Private	<input checked="" type="checkbox"/>
Action – Assure Reuse of Broad Brook Mill		2	EDC, BOS	<input type="checkbox"/>
Action – Speculative Building Development		B	BOS, EDC, PO	

Core Strategy: Meeting Structural Needs Strategies and Actions

What			Who	Done
<i>Primary Strategy: Address Municipal Facility Needs</i>				
Action – Develop Integrated Municipal Facilities Program <ul style="list-style-type: none"> • Evaluate and Implement Improvements and Expansions of Existing Municipal Facilities 		1	BOS, PO, PW, FD, FD	<input type="checkbox"/>
<ul style="list-style-type: none"> • Evaluate Reconfiguration of Rye Street Town Hall and Elementary School Campus 		3	BOS, PO, BOE	<input type="checkbox"/>
<ul style="list-style-type: none"> • Identify and Evaluate Potential Property Acquisitions 		1	BOS, PO, BOE	<input type="checkbox"/>
<i>Strategy: Address Other Public Facility Conditions</i>				
Action – Evaluate the School Street Facility as a Satellite Town Office		2	BOS, PO	<input type="checkbox"/>
Action – Analyze Current and Future Public Safety Facility Needs		2	PD, FD, BOS	<input type="checkbox"/>
Action: Provide Adequate Parks and Recreation Facilities		A	PRC, PO	
Action: Support East Windsor’s Public Libraries		A	BOS, LA	
<i>Strategy: Plan for Future School Facility Needs</i>				
Action – Coordinate and Integrate School and Municipal Facility Planning		A	BOS, BOE, PO	
Action – Evaluate Reconfiguration of Elementary School Campus		3	BOS, BOE	<input type="checkbox"/>
Action – Evaluate Need for and Feasibility of New School Construction		1	BOE	<input type="checkbox"/>
Action – Identify and Implement Short Term Steps to Provide Core Facilities		1	BOE	<input type="checkbox"/>
<i>Strategy: Meet Infrastructure Needs</i>				
Action – Manage the Town Road System		A	PW	
Action – Evaluate Extension of the Wastewater Collection System		1	WPCA, BOS, PO, EDC	<input type="checkbox"/>
Action – Monitor Public Utility Capabilities		B	PO	
Action – Maintain Municipal Signage		B	PW	

MUNICIPAL ADOPTION RESOLUTION

**The Town of East Windsor Resolution Adopting
2014 – 2019 Capitol Region Natural Hazards Mitigation Plan Update**

WHEREAS, the Town of East Windsor Board of Selectmen recognizes the threats that natural hazards pose to people and property with the Town of East Windsor; and

WHEREAS, the Town of East Windsor in collaboration with the Capitol Region Council of Governments (CRCOG) has prepared a multi-hazard mitigation plan known as the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update has identified mitigation goals and actions to reduce or eliminate long-term risk to people and property from the impacts of future natural hazards and disasters that affect the Town of East Windsor and the region; and

WHEREAS, public and committee meetings were held between March 15, 2012 and October 2, 2013, regarding the development and review of the 2014 – 2019 Capitol Region Natural Hazards Mitigation Plan Update; and

WHEREAS, the Federal Emergency Management Agency/Department of Homeland Security has approved the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update, on condition of local adoption, enabling the Town of East Windsor to apply for Hazard Mitigation grant funding; and

WHEREAS, adoption by the Town of East Windsor Board of Selectmen demonstrates their commitment to achieving the hazard mitigation goals outlined in the Town of East Windsor's section of the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update.

NOW, THEREFORE, BE IT RESOLVED, that the Town of East Windsor Board of Selectmen hereby adopts the 2014-2019 Capitol Region Natural Hazards Mitigation Plan Update.

Date of Adoption: October 21, 2014

Signed: _____

Denise Menard First Selectman