

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
BROAD BROOK, CONNECTICUT 06016**

**MINUTES OF *SPECIAL MEETING*
BOARD OF SELECTMEN AND BOARD OF FINANCE
Wednesday, December 17, 2014, at 7:00 p.m.**

DRAFT DOCUMENT – These minutes are not official until approved at a subsequent meeting

Members Present/Board of Selectmen: Denise Menard, First Selectman; Dale Nelson, Selectman; Jason Bowsza, Selectman; Steve Dearborn, Selectman.
Members Absent/Board of Selectmen: Jim Richards, Selectman.
Members Present/Board of Finance: Jerilyn Corso (Chairman); Cindy Herms, Robert Maynard, Kathy Pippin, and Sharon Tripp; Paulette Broder, Alternate Member.
Members Absent/Board of Finance: Robert Little, Regular Member; Gil Hayes, Alternate Member.
Others: **Town Treasurer:** Kim Lord.
Press: Eric Bednar; Journal Inquirer.

I. Call to Order:

First Selectman Menard called the Meeting to Order at 7:00 p.m.

II. Time and Place of Meeting:

Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.; see Call to Order above.

III. Discussion of 2015 – 2015 Budget Guidelines:

First Selectman Menard noted the Town is beginning the budget process for FY 2015 – 2016. The Boards reviewed a draft memo which will be sent to all departments, boards, commissions, and volunteer organizations which serve the Town. The memo is sent jointly from the Board of Selectmen and the Board of Finance.

Discussion followed – the memo outlines the process for submission of budgetary requests, discusses the impact of State aid on the local budget, and references the requirements under the current Charter. Treasurer Lord and First Selectman Menard noted the recipients of the memo are being asked, when possible, to submit requests electronically to Treasurer Lord and the Selectman’s Office no later than January 14, 2015. Minor language revisions were made

IV. Adjournment:

Joint Special Meeting
Board of Selectmen and Board of Finance
December 17, 2014

MOTION: To **ADJOURN** the Special Joint Meeting of the Board of Selectmen and the Board of Finance at 7:25 p.m.

Nelson moved/Pippin seconded/VOTE: In Favor: Unanimous

Respectfully submitted: _____
Peg Hoffman, Recording Secretary, East Windsor Board of Finance