

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
11 RYE STREET  
BROAD BROOK, CT 06016  
First Selectman's Office - (860) 623-8122**

Amended Regular Meeting Minutes

Tuesday, August 4, 2015 at 7:00 p.m.

**BOARD MEMBERS**

Denise Menard – First Selectman  
Jason E. Bowsza – Deputy First Selectman  
Dale A. Nelson – Selectman  
Steve Dearborn – Selectman  
James C. Richards – Selectman

These minutes are not official until approved at a subsequent meeting.

**1. CALL TO ORDER**

First Selectman Denise Menard called the Regular Meeting to Order at 7:00 p.m. at Town Hall.

**2. ATTENDANCE**

Present:

Denise Menard, First Selectman  
Steve Dearborn, Selectman  
Dale A. Nelson, Selectman  
James C. Richards, Selectman

Absent:

Jason E. Bowsza, Deputy First Selectman

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**4. ADDED AGENDA ITEMS**

**5. APPROVAL OF MINUTES**

**Regular Meeting Minutes of June 21, 2015**

**MOTION** was made (Nelson) and **SECONDED** (Richards) to approve the Regular Meeting Minutes of the July 21, 2015 meeting.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**6. COMMUNICATIONS**

None.

**7. PUBLIC PARTICIPATION**

**Cathy Pippin, 37 Woolam Road**, said that she attended the WPCA meeting and Dale was present. Ms. Pippin wanted to say that she was proud of Selectman Nelson for offering to help a woman having financial issues in regards to her sewer.

**8. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS**

**Resignations:** None.

**Reappointments:**

1. **MOTION** made (Nelson) and **SECONDED** (Richards) to reappoint Kathleen Pippin (R), Elzear Rodrigue (D), Joseph Sauerhoefer (D), and Richard Pippin (R) as regular members on Capital Improvement Planning for terms expiring 8/31/2017.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

2. **MOTION** made (Richards) and **SECONDED** (Dearborn) to reappoint Dale Nelson (D) as a regular member on Capital Improvement Planning for a term expiring 8/31/2017.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**New Appointments:**

1. **MOTION** made (Nelson) and **SECONDED** (Richards) to appoint Bob Leach (R) as a regular member on Capital Improvement Planning for a term expiring 8/31/2017.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

2. **MOTION** made (Richards) and **SECONDED** (Nelson) to appoint Bruce F. Putinas (D) as a regular member on the Veterans Commission for a term expiring 3/1/2017.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

3. **MOTION** made (Nelson) and **SECONDED** (Richards) to reappoint Marti Zhigailo (U) as an alternate member on Planning and Zoning Commission for a term expiring 10/1/2020.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**9. UNFINISHED BUSINESS**

**None.**

**10. NEW BUSINESS**

**A. Replacement of East Windsor Middle School Roof**

Superintendent Teresa Kane, Facilities Manager Roger Baker, and Joe Sauerhoefer representing the Building Committee came to the table. Mr. Sauerhoefer provided the Board of Selectmen with pictures of the roof hereto attached as Attachment A. Mr. Baker stated that he and Building Official Rand Stanley noticed there was corrosion and drippage after they demoed the ceiling. They had Dzen Roofing patch the roof but unfortunately there was so much saturation that it kept dripping. Dr. Kane said that Rand Stanley had a concern about a potential mold issue with the level of saturation in the insulation and children and employees may have allergies to that.

Mr. Sauerhoefer proposed that the Board of Selectmen approve them to not exceed \$75,000 which would be the worst case. They believe that it most likely will not be that much, but they want to make sure they are covered just in case.

Dr. Kane said that this could possibly impact two special education classrooms. Mr. Sauerhoefer indicated that the goal of the Building Committee is to streamline this process, have the Board of Selectmen approve a Special Board of Finance Meeting, and then schedule a Town Meeting. Mr. Sauerhoefer would like to have bids out before the end of the month. He estimates that this would be about a 30 day project.

**MOTION** made (Nelson) and **SECONDED** (Richards) for the RFP not to exceed \$75,000 to fix the East Windsor Middle School Roof and to send this to the Board of Finance as they see fit for appropriations and encourage the Board of Finance to have a Special Meeting and then fast track this onto a Town Meeting.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

Selectman Dearborn commented, "When it comes to roofs, it is the first thing that will take a building to the ground." He stressed that we have to push this through and get it done as soon as possible.

**B. Accounting Records in Regards to the Fire Service Maintainer**

Chairman of the Fire Commission Mike Balf, Commissioner Barton Sr., and Chief Barton, Jr. were present. Mr. Balf provided the Board of Selectmen with a document breaking down their expenses. Mr. Balf presented and explained the document hereto attached as Attachment B. Mr. Balf said that this program is working out very well. He mentioned that since the

doors are open during the day, they have had people come in that needed medical attention and have had an ambulance bring them to the hospital right away.

Chief Barton said that most of the Fire Service Maintainer's (FSM) shifts are 7 a.m. to 3 p.m. They are now able to keep up with firehouse maintenance and apparatus requirements; the FSM has a different apparatus that he is assigned to each day ensuring that it is ready to go every time they need it. The FSM is able to make safety checks, fuel all saws, fans, extrication equipment, batteries and pre-shift inspections. He said before this program was established, all of this was done on a monthly basis and now everything is being done on a weekly basis which is helping significantly. He also said volunteers are now able to do more training on the equipment than they could before, their response times have also improved, and they now have the time to offer car seat checks to residents.

Commissioner Jim Barton, Sr. pointed out an unforeseen consequence of the program. He informed the Board that when their employees come back at night to respond, they are paid by the district. Whereas, prior to that they would have received a stipend from the incentive plan. The document he provided indicates the payroll for one month and then it is extrapolated for the year. The best estimate they came up with is \$11,000+ to pay for people to come back as volunteers during their off-hours.

They are looking for some assistance in covering this \$11,000+. He mentioned several ways suggesting how they could cover it. First Selectman Menard said that she spoke with the Town Treasurer and the Town Attorney about this. She informed the Board that the Treasurer and the Town Attorney are on vacation currently. First Selectman Menard feels as though we should wait until they return from vacation to find the correct way to book it.

### **C. Energize Connecticut Discussion**

Samantha Sojka and Alison Jackman from Eversource were present to give a brief presentation of the document attached as the agenda packet. They stated that they are here to discuss the Town of East Windsor joining the Clean Energy Communities pledge which is a pledge of good faith non-legally binding that the Town of East Windsor will reduce its municipal and Board of Education Energy use and also purchase 20% of their energy from renewable energy sources.

They specified that through program participation in energy efficiency offerings, the Town of East Windsor has been earning points since January

1, 2010. With each 100 points, the Town of East Windsor earns a \$5,000 Bright Idea grant to be used on any energy saving project. First Selectman Menard said that part of it can be used for updating their lighting throughout the building.

Eversource then explained their event called Lightbulb Swap. Lightbulb Swap is when the Town purchases LED lightbulbs from Eversource's certified lighting contractor, hosts an event and invites all residents of the Town to bring in up to 5 incandescent lightbulbs. Town will then give them 5 LED lights for free. It is a great way to get residents involved in energy efficiency and also help the Town qualify for their next Bright Idea Grant.

**MOTION** made (Nelson) and **SECONDED** (Richards) that East Windsor pledges to become a Clean Energy Community and authorizes the First Selectwoman to sign the municipal pledge. (Hereto attached as Attachment C).

Selectman Richards asked if there was an expiration on the grant dollars. Eversource Representative answered to try to use the grant before 2018 because this program does have an end in 2018 until it is reevaluated.

Selectman Richards also asked if there was anything we can do with switching our streetlights to LED. First Selectman Menard stated that we are already in the process of looking into it.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**D. Review Of Selectmen's Priority And Liaison Lists**

**MOTION** made (Nelson) and **SECONDED** (Richards) to table this item to Unfinished Business at the next Board of Selectmen meeting.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**MOTION** made (Nelson) and **SECONDED** (Richards) to go out of order to 10F.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**F. Approval Of Letter Regarding Connecticut State Police  
Firing Range**

First Selectman Menard read the letter to Commissioners Schriro, Salemi, and Currey with copies to State Senator Larson, State Representative Davis, State Representative Kiner, Governor Malloy, and Lieutenant Governor Wyman.

**MOTION** made (Richards) and **SECONDED** (Nelson) that the letter goes out as written.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

Selectman Nelson went out and took a ride and said that there is no question that this town is too densely populated for this facility, she supports this letter 100%.

First Selectman Menard read a portion of her report hereto attached as Attachment D. Selectman Richards suggested that we send this letter via Certified Mail. He also suggested we have a time frame so that if we do not have a written response from someone then we can send another letter. First Selectmen Menard asked that the Board work on thoughts about this for the next meeting.

**Mike Scalzo, 11 Petticoat Lane** read his letter to the Board of Selectmen. Mr. Scalzo voiced that he is concerned because he feels that the three points on the petition that were requested by the residents have not been fully satisfied by the Board of Selectmen. He reiterated that this is a serious matter and encouraged the selectmen to "step up the pace".

First Selectman Menard stated that she was directed to have the letter brought to the Board of Selectmen before sending it out which is why it is being discussed tonight. First Selectman Menard read Selectman Bowsza's report hereto attached as Attachment E.

**Gary Mazzone, 5 Petticoat Lane** asked about the Senator who wanted to have this State Police Shooting Range in their town. First Selectman Menard said that she has heard of it but it is hearsay, she does not know of this to be a fact.

First Selectman Menard reported that she spoke with First Selectman Mailhos of Willington and they both decided that they would network together and suggest that the residents of East Windsor and Willington should do the same.

Selectman Richards suggested composing a formal letter humbly requesting Governor Malloy to intercede, signed by the Board of Selectmen.

Mr. Scalzo shared that Glastonbury secured Governor Malloy's signature when the shooting range was proposed in their town. Selectman Richards agreed. First Selectman Menard stated that she was unaware of this and asked why no one had informed her previously.

**Marie DeSousa, 10 Rice Road** suggested that First Selectman Menard send the letter by email in addition to sending it Certified Mail. She also said she feels that some members of the Board have been working diligently to bring themselves up to speed and to do research. She reminded the residents that the Board members (with the exception of the First Selectman) are volunteers, some of them have full time jobs and are doing this in between. She apologized that they are getting the wrath as if they have not done anything. She stated that things do not happen overnight even if you want them to.

**Mr. Turner**, corrected First Selectman Menard's letter by saying that "thousands" of people would be impacted by this facility rather than "hundreds". First Selectman Menard thanked Mr. Turner and agreed to make that change before sending the letter out.

Selectman Dearborn wanted to remind the residents that at the Town Meeting, Senator Larson and State Representative Davis said that they would fight for us at the Capital.

First Selectman Menard talked about suggesting different ideas to the property owner of this proposed site rather than having it used as the Connecticut State Police Shooting Facility.

**Steve Smith, 7 Cobblestone Drive**, said to the public, if you want to tie a project up, tie it up in environmental. If they will play dragging it out on our end, then we can play the judicial side and file a lawsuit if it comes to that point.

Selectman Dearborn said Mr. Charbonneau did not go to the State to sell his property. They came to him because someone else suggested this gravel pit.

Selectman Richards said that even if they do not fund this study, this issue could be left open for years like a sword hanging over the Town's head.

**Gary Mazzone, 5 Petticoat Lane**, expressed his concern about the general concept with government lately. He said that there is no communication and things go ignored. He stated that the government in Hartford does not inform the public with what is going on. He said that they ask Hartford for information and they tell us that they cannot talk about that or do not get back to the public for months. He agrees with Selectman Richards, it is like a sword hanging over the Town's head. He feels that as citizens of

democracy, we are entitled to responses. He said that the residents need the Board of Selectmen to be their voice.

First Selectman Menard said that they are not as equipped as some organizations that have bloggers and press. We are trying to do the best we can and we are putting information out on our website as soon as we get it. First Selectman Menard strongly suggested that the East Windsor residents get in contact and work with the "Unwillington" group.

**Mr. Dame Lloyd, 9 Petticoat Lane**, strongly suggested that the Board send a letter to the State Representatives as well as the commissioners asking them what they have been doing to help our Town get this matter to the State level.

An East Windsor resident stated that we are all concerned about getting slow rolled on this and then pretty soon there will be a shooting range over there. Most of the public agreed.

**Marie DeSousa, 10 Rice Road**, said that Chris Davis was at the last meeting and said, anyone who wants to contact him can email or call him. His information is on his website. She said that if she was concerned about this facility, she would call the governor's office and she encouraged the residents to do so.

First Selectman Menard said that we are all on the same page here. "Unity is what we need to do, working together is what is going to get us what we want, and let's not be pointing fingers at each other."

Selectman Dearborn asked if all five of the Selectmen could sign the letter. First Selectman Menard agreed.

**MOTION** made (Nelson) and **SECONDED** (Richards) to take Item 12 Executive Session out of order at 8:32 p.m.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

*The Board came out of Executive Session at 8:43 p.m.*

**MOTION** made (Nelson) and **SECONDED** (Richards) to take a short break and go back in order to Item 10E.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

*The Board reconvened their meeting at 8:47 p.m.*

**E. Four Town Fair Discussion**

A brief discussion was held regarding previous years of the Four Town Fair Parade and whether or not the Board of Selectmen wanted to participate in it this year.

After the discussion, general consensus was that the Board of Selectmen will participate in the Four Town Fair parade.

**G. Approval Of Capital Improvement Plan Policy**

**MOTION** made (Richards) and **SECONDED** (Nelson) to approve the Capital Improvement Plan Policy as presented tonight.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**H. Approval Of Tax Refunds**

**MOTION** made (Nelson) and **SECONDED** (Richards) to approve the tax refunds in the amount of \$2,113.04 dated July 31, 2015.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**MOTION** made (Nelson) and **SECONDED** (Richards) to move into Executive Session at 8:32 p.m. to include Bill O'Connell from CIRMA

**11. SELECTMEN'S REPORTS**

**A. Denise Menard**

First Selectman Menard read her report hereto attached Attachment D.

**B. Jason Bowsza**

First Selectman Menard read Selectman Bowsza's report in lieu of his absence hereto attached as Attachment E.

**C. Steve Dearborn**

Selectman Dearborn had nothing to report.

**D. Dale Nelson**

Selectman Nelson reported on the following:

- 7/29 – WPCA meeting. A visitor made an inquiry about having a varied rate. The woman has a four room house with one bathroom and spends four months in Florida with her daughter. She stated that in 2005 her bill was \$180. In 2010, \$244 and in 2015, \$360. They are looking at age and income to help her and others in her position to be able to afford it. Selectman Nelson said she made good points. Mr. Alibozek reported that the industrial park pump station is fully communicating using SCADA. The Route 5 pump station will be fully communicated in 1-2 weeks. They

decided to transfer \$12,549 from the fuel hook up charges so they could finalize the paving of Winkler Road. They have a list of everything that they maintain through the month of July

- 8/3 – Warehouse Point Fire Commission. They are looking for money of incentive to help them pay their portion of the Warehouse Point Fire District. Their meeting on 8/5 is to redefine the resolution delineating the boundaries of the district. There has to be 15 members of the group that own property. If that does not happen, then they will elect to stay the way they are.
- The Second Annual Warehouse Point Fire Department Auxiliary Rented Space Craft Sale, on Saturday, September 13 at the Warehouse Point Fire District.

**E. Jim Richards**

Selectman Richards read his report hereto attached as Attachment F.

**MOTION** made (Nelson) and **SECONDED** (Richards) to move into Executive Session at 9:38 p.m.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**12. EXECUTIVE SESSION**

Pursuant to C.G.S. Section 1-200(6)(d)

**MOTION** made (Nelson) and **SECONDED** (Richards) to approve settlement of CIRMA Workers Comp Case No. 0479308000.

In Favor: Dearborn, Nelson and Richards. Opposed: None.

**13. ADJOURNMENT**

**MOTION** to adjourn made (Bowsza) and **SECONDED** (Nelson). Unanimous.

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Amanda Schroll  
Recording Secretary



Attachment A page 2





Attachment A  
page 1



# MEMO

Date: July 2, 2015

To: Michael Balf, Chairman  
Warehouse Point Fire District

From: Denise Menard, First Selectman

Re: Accounting records in regards to the Fire Service Maintainer ("FSM")

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Mr. Balf-

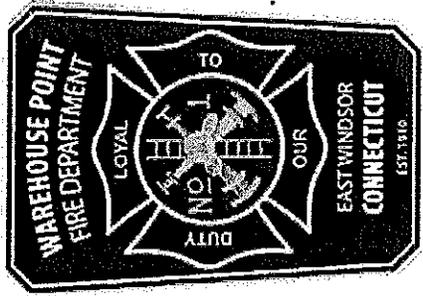
In accordance with Section 5 of the Agreement Regarding Fire Service Maintainer, please forward an accounting of all monies spent relating to the FSM during the prior six months of the 14/15 fiscal year, including copies of pay stubs or other proof of payments made relating to the FSM's total compensation. This accounting must include and must be received no later than July 16, 2015. The Board of Selectmen will be reviewing at their July 21<sup>st</sup> meeting.

If you have any questions, please contact me. Thank you.

c: Kimberly Lord, Treasurer  
Amanda Schroll, Administrative Assistant with Human Resources Responsibilities ✓  
Jim Barton, Chief of WHPFD

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Denise Menard - First Selectman - Town of East Windsor  
860.623.8122 - [dmenard@eastwindsorct.com](mailto:dmenard@eastwindsorct.com)



# Fire Service Maintainer

Warehouse Point Fire District

# Cost of the Program

Cost for the program for Last Year:	
Workers Compensation Insurance	\$630.61
Wages	\$8,422.50
Payroll Taxes	\$835.81
Uniforms	\$3,134.72
Admin fees and printing	\$300.00
Total	\$13,323.64
Cost of FSM call back (district cost)	
\$1395.00	

# Projected Cost for 2015-2016

Projected Cost 2015-2016:	
Workers Compensation Insurance	\$6000.00
Wages	\$66000.00
Payroll Taxes	\$6950.00
Uniforms	\$3000.00
Admin fees and printing	\$1000.00
Total	\$82950.00
Budget \$86000.00	
Call Back Cost to District \$12322.50	

# One month Snapshot

## \$11328.60

### July FSM Call Back Cost

### Projected Yearly Cost 2015-2016

**Wages**

- \$802.50
- 53.5 hours

**Wages**

- \$9630.00
- 642 hours

**W/C**

- 62.11
- 7.74 rate

**W/C**

- \$745.32
- 7.74%

**Taxes**

- \$79.44
- 9.9%

**Taxes**

- \$953.28
- 9.9%

Attachment B  
page 6

WAREHOUSE POINT FIRE DISTRICT  
ACCOUNT QUICKREPORT  
July 4-31, 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
700 Compensation								
715 call back pay								
07/08/2015	Payroll Check	DD	Gregory A. Stewart	Wages(fire calls)	715 700 Compensation:call back pay		0.00	0.00
07/16/2015	Payroll Check	DD	Fred W. Orris	Wages(fire calls)	715 700 Compensation:call back pay		0.00	0.00
07/16/2015	Payroll Check	DD	Fred W. Orris	Wages(fire calls)	715 700 Compensation:call back pay		120.00	120.00
07/16/2015	Payroll Check	DD	Gregory A. Stewart	Wages(fire calls)	715 700 Compensation:call back pay		112.50	232.50
07/16/2015	Payroll Check	DD	Mike t. Balf	Wages(fire calls)	715 700 Compensation:call back pay		105.00	337.50
07/16/2015	Payroll Check	DD	Walter E. Garner	Wages(fire calls)	715 700 Compensation:call back pay		45.00	382.50
07/16/2015	Payroll Check	DD	Gregory A. Stewart	Wages(fire calls)	715 700 Compensation:call back pay		0.00	382.50
07/16/2015	Payroll Check	DD	Mike t. Balf	Wages(fire calls)	715 700 Compensation:call back pay		0.00	382.50
07/16/2015	Payroll Check	DD	Walter E. Garner	Wages(fire calls)	715 700 Compensation:call back pay		0.00	382.50
07/30/2015	Payroll Check	DD	Gregory A. Stewart	Wages(fire calls)	715 700 Compensation:call back pay		150.00	532.50
07/30/2015	Payroll Check	DD	Fred W. Orris	Wages(fire calls)	715 700 Compensation:call back pay		75.00	607.50
07/30/2015	Payroll Check	DD	Walter E. Garner	Wages(fire calls)	715 700 Compensation:call back pay		30.00	637.50
07/30/2015	Payroll Check	5003	Walter E. Garner	Wages(fire calls)	715 700 Compensation:call back pay		0.00	637.50
07/30/2015	Payroll Check	5000	Mike t. Balf	Wages(fire calls)	715 700 Compensation:call back pay		0.00	637.50
07/30/2015	Payroll Check	5008	Gregory A. Stewart	Wages(fire calls)	715 700 Compensation:call back pay		0.00	637.50
07/30/2015	Payroll Check	5007	Fred W. Orris	Wages(fire calls)	715 700 Compensation:call back pay		0.00	637.50
07/30/2015	Payroll Check	DD	Mike t. Balf	Wages(fire calls)	715 700 Compensation:call back pay		165.00	802.50
Total for 715 call back pay							<u>\$802.50</u>	
Total for 700 Compensation							<u>\$802.50</u>	
TOTAL							<u>\$802.50</u>	

Tuesday, Aug 04, 2015 11:54:51 AM PDT GMT-4

## CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. Energy Efficiency Fund programs are administered by Eversource and The United Illuminating Company (collectively, "the Companies").

By applying currently available energy efficiency and clean, renewable energy technologies the Town of East Windsor can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of East Windsor makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of East Windsor pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of East Windsor can elect from the following fiscal years to determine its energy baseline year: 2010-2011, 2011-2012, 2012-2013 or 2013-2014.
  - a. The Town of East Windsor will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
    - i. Fiscal Year 2013-2014: 8% Reduction
    - ii. Fiscal Year 2014-2015: 11% Reduction
    - iii. Fiscal Year 2015-2016: 14% Reduction
    - iv. Fiscal Year 2016-2017: 17% Reduction
    - v. Fiscal Year 2017-2018: 20% Reduction
  - b. The Town of East Windsor will work with the Companies, contractors or other entities to benchmark its municipal buildings (including board of education buildings) to determine the municipal buildings' energy usage.
  - c. Beginning July 1, 2015, the Town of East Windsor agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
  - d. The Town of East Windsor pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The Town of East Windsor may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
  - e. There is no penalty if the Town of East Windsor fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the Town of East Windsor will not be eligible to receive Bright Idea Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.

2. The Town of East Windsor pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.

- a. The Town of East Windsor will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
  - i. Fiscal Year 2013-2014: 16% Purchase
  - ii. Fiscal Year 2014-2015: 17% Purchase
  - iii. Fiscal Year 2015-2016: 18% Purchase
  - iv. Fiscal Year 2016-2017: 19% Purchase
  - v. Fiscal Year 2017-2018: 20% Purchase
- b. The Town of East Windsor may satisfy this requirement by taking municipal action steps to support clean energy such as opting into Commercial-Property Assessed Clean Energy (C-PACE) or adopting streamlined permitting practices for solar PV systems; purchasing Green-e® Energy certified Renewable Energy Credits (RECs); enrolling one or more municipal facilities in the CTCleanEnergyOptions<sup>SM</sup> program; installing Class I renewable energy systems; or any combination thereof.
- c. The Town of East Windsor agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis.
- d. There is no penalty if the Town of East Windsor fails to meet the items set forth in the schedule above; however, the Town of East Windsor will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.

3. The Town of East Windsor agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of East Windsor is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Communities Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of East Windsor may qualify, subject to the terms of separate memorandums of understanding, for the following grants:

- a. CEFIA. For every 100 points, the Town of East Windsor will earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of East Windsor will earn a Bright Idea Grant that can be used for energy-saving projects. The Town of East Windsor is eligible for two Bright Idea Grants per fiscal year.

Denise Menard

Denise Menard\*  
First Selectman  
Town of East Windsor

8/4/2015  
Date

\* The Town of East Windsor understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder

August 4, 2015

My report to the Board of Selectmen

The Connecticut Trolley Museum is celebrating its 75<sup>th</sup> Anniversary Friday August 14<sup>th</sup> through Sunday August 16<sup>th</sup>. They are planning lots of fun events; a movie night, photo exhibit, ice cream social, volunteers dressed in 1910 period costume, a children's story hour. Check their website for days and times of events. Happy 75<sup>th</sup> Birthday to a wonderful Town treasure!

I've attached a copy of a Legal Notice I received yesterday for a Special District Meeting of the Warehouse Point Fire District regarding redelineating the District's boundaries.

The Town Auditors arrived last week for their preliminary fact gathering. They will return in the Fall for their in-depth review of our financials.

You have a copy of the Route 5 Study Summary Report for the Town's Plan of Conservation and Development in your folders. It has a wealth of information about the Route 5 corridor that will be very helpful in making decisions about future development opportunities and traffic solutions for the Route 5 area.

Our Human Resources Consultant has been working on codifying the Personnel Rules we have established over the last few years. Policies addressing everything from our hiring policies to use of Town property, personal phone calls, how storm days are handled, etc. will be combined into one document for all employees, making it easier for everyone to refer to.

Regarding the Firearms Training Facility Proposal, I have had and will continue to have conversations with our Legislators. A new action is that I have also spoken with the Willington First Selectman to understand their process and see if there is anything they are doing that our Board of Selectmen should discuss. I asked First Selectman Mailhos who the leader of the "UnWillington" group was so I could pass that information on to our NotEastWindsor group but she said it was more than one person and she was not sure who the actual leader is. She informed me that the group is very well organized and that they have a former reporter and an expert blogger helping them get their message out. She also said she thought they had hired their own attorney. Residents petitioned to send to Town Meeting and likely to Referendum approval for financing a \$100,000 appropriation to be used for Willington's own environmental impact study of the site and for legal expenses. She said concern has been expressed that the property owner may not allow the Town to conduct its own study since it is private property. Willington is also forming a committee made up of the Chairmen of their Conservation Commission, Planning and Zoning Commission, Board of Assessment Appeals and Board of Finance to work on a strategic plan for the Town's fight against the training facility. First Selectman Mailhos and I have agreed to form a coalition of the 2 towns' officials to include our State legislators and both of us. We agreed that neither of us wanted to take the stand that we don't want it in our Town but we don't care if it goes to the other's community. I think our coalition at the government level along with each of our grassroots organizations can successfully have the State look for other ways of addressing their important need to find appropriate training for the State Police.

Dquese Monard

RECEIVED BY

AUG 03 2015

FIRST SELECTMANS OFFICE

**LEGAL NOTICE OF  
SPECIAL DISTRICT MEETING OF  
THE WAREHOUSE POINT FIRE DISTRICT**

Notice is hereby given that the Warehouse Point Fire District will hold a special District meeting on Wednesday, August 5, 2015 at 7pm at the District offices at Bridge Street, East Windsor, Connecticut to act upon the following:

1. Elect a moderator
2. Discuss and act upon a resolution redelineating the boundaries of the District as follows:

NORTH: By the Town of Enfield

WEST: By the Connecticut River

SOUTH: By the Town of South Windsor

EAST: Commencing at a point at the intersection of Mullen Road and the East Windsor / Enfield town line, thence along the center line of Mullen Road to the intersection of North Road, thence in a generally easterly direction along the center of North Road to the intersection of North and Wells Roads, thence in a generally southerly direction along the center line of Wells Road to the intersection of Scantic Road, thence in a generally southerly direction along the center line of Scantic Road to the intersection of Scantic and Woolam Roads, thence in a generally easterly direction along the easterly property line of land now or formerly of the Town of East Windsor, land now or formerly of Ronald & Gail Hocutt, land now or formerly of Carol Natitius and land now or formerly of Ralph J. & Judith Winn Jr. thence continuing along the easterly property line of land now or formerly of Ralph Winn Jr. to the intersection of said property line of land now or formerly of Ralph Winn Jr. and the center of the Scantic River, thence continuing in a generally southerly direction along the center line of the Scantic River to the intersection of the Scantic River and the East Windsor / South Windsor town line

Only those persons owning property being either deleted from or added to the District will be permitted to cast votes for item #2 above.

For additional information and a complete list of properties being added to or deleting from the District visit the District's website at [WHPFD.org](http://WHPFD.org).

Dated at East Windsor this \_\_\_ day of July 2015.

Michael Balf  
Victor DeCapua  
Anthony Dismastronio

Dean Saucier  
Sherri Savra  
D. James Barton

**Amanda Schroll**

Attachment E

**From:** Jason Bowsza  
**Sent:** Tuesday, August 04, 2015 9:13 AM  
**To:** Amanda Schroll; Denise Menard  
**Subject:** Selectmen's report - 8/4/15. Correct version

Selectmen's meeting - 8/4/15

I apologize for missing this week's selectmen's meeting. I did want to submit a report, as I have done in the past when missing a meeting.

Fortunately, there isn't a lot of activity on the boards and commissions that I cover as a liaison. The only board or commission that met within the last two weeks assigned to me is the Planning and Zoning Commission on July 28.

PZC reviewed the upcoming land use inventory, including some of the regulated activities. Some types of business in town that could be affected include auto-body repair, automobile sales/service/rental facilities, schools, trucking companies, greenhouses and nurseries, and so on.

The commission also discussed the possibility of streamlining the permitting process to see what future approvals could be done at the staff level, rather than waiting for the commission to meet. Specifically this would apply to applications pertaining to aquifer protection permits. This is a great idea that would make East Windsor even more business friendly. I have encouraged this since the start of my term on the Board of Selectmen and am very excited to hear the commission working towards that goal.

The commission also reviewed the fee schedule we use and compared it to other towns in the state. After review, it is clear that our fee schedule for planning permits is comparable to or below the rates used in other towns in the area and across the state.

Also at that same meeting, EverSource Energy applied for a modification to an approved site plan on Prospect Hill Road to expand the employee parking lot and add a storage shed. Commissioners were told that this would likely not be visible from the road, but may be visible within the neighborhood.

Regarding the proposed state police training facility, consideration for funding was withdrawn from the Bond Commission last month. To me, this is an indication that the state is recognizing what the impact would be on Willington and East Windsor if the project were to move forward. While not the end of the road on this matter yet, it is a step in the right direction.

Respectfully submitted,

Jason E. Bowsza  
Deputy First Selectman

Sent from my iPad

Board of Selectman Liaison report Jim Richards 8/4/2015

Board of Education –  
No Second meeting in July

Economic Development Commission-  
\*\* New & Expanded Business Event Sept. 30<sup>th</sup> 530pm Location TBD

East Windsor Hunger Action Team  
Found Private or Corporate sponsors to allow parents to stay and eat at Kids eat lunch free event running until 21st-

Parks & Recreation-  
Got some new equipment for Snack shack at res./Summer camp going well- Planning for Fall activities has begun - ALGAE

Veterans Commission-  
Meets this Thursday

Community Day-Sept 26th  
Presented by The East Windsor school System and East Windsor Community Day Committee.  
Booths for Community, Business & Food vendors are filling up/Parade will start at 9am Town Hall. Lions Club is doing NFL Pass Punt & Kick for the youth. Bouncy attractions for kids including popular obstacle course. Town wide Art contest-Bring your creation day of Prize awarded to best. Bubble Soccer looking to have a small tourney-sign your group of six up. Officer "Mack" is the Grand Marshall and Superintendent Kane will be this years MC/ Please forward your "East Windsor Spirit award nominee to [belivekas@gamil.com](mailto:belivekas@gamil.com) or [jim@eastwindsorchamber.com](mailto:jim@eastwindsorchamber.com) .  
A Big Thank You from the Committee to Laura Harney for all the hard work and time she has put in so far to make this years Community even better.

Other- ~~Mission~~  
A Shout out to My Bride Barbara of 30 Years Yesterday