

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of March 30, 2005

Members Present: Paul Anderson, Tom Davis, Mark Livings, Reginald Bancroft and Jim Barton (Alternate)

Members Absent: Dave Tyler and Frank Smith (Alternate)

Others Present: WPCA Superintendent Kevin Leslie, WPCA Attorney Hal Cummings, Frank Gerlando, Engelhard and Recording Secretary Laura Michael.

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor WPCA Administration Building.

I. Designate Alternate to Sit for Absent Member

Jim Barton was designated to sit in for absent member Dave Tyler.

II. Acceptance of Minutes of February 23, 2005

Motion: To accept the Amended Minutes February 23, 2005.
Discussion: Mr. Anderson noted a correction needed on page 4.
Davis/Livings
Passed unanimously.

III. Payment of Bills

Motion: To authorize payment of the March 30, 2005 bill sheet in the amount of \$46,772.17 Bancroft/Davis
Discussion: Mr. Leslie explained several of the bills including a bill from Analytical Consulting for quarterly toxicity testing required by the DEP permit, a bill from B&B Equipment for a backpack blower, a bill from CDM for the influent flow meter, a CL&P electric bill for the plant, a bill from Environmental Monitoring for sludge testing, a bill from Hach for lab supplies/chemicals for the summer, a bill from New England Water Utility for water records, a Standby Power bill for generator service, a bill from Staples for a laptop computer and a bill from the Town of Manchester for a landfill permit required by the DEP.
Passed unanimously.

IV. Public Hearing Scheduled at 7:15 p.m.

Motion: To suspend the regular meeting for the purpose of holding the public hearing at 7:15 p.m.
Bancroft/Davis
Passed unanimously.

Motion: To open the public hearing for Wal-Mart, 69 Prospect Hill Road.
Livings/Bancroft
Passed unanimously.
Mr. Leslie explained that this was a new building at the time of connection. Wal-Mart paid for 19 units, using 11,12 and 17 units during the three-year review period, for an average use of 13 units. One unit is taken for growth, the difference being a 5-unit refund. There was no one representing Wal-Mart.

Jim Barton and WPCA Attorney Hal Cummings arrived at this point of the meeting.

Motion: To close the public hearing for Wal-Mart, 69 Prospect Hill Road.
Bancroft/Livings
Passed unanimously.

Motion: To open the public hearing for Friendly's, 122F Prospect Hill Road.
Livings/Bancroft
Mr. Leslie explained that this was a new building at the time of connection. Friendly's paid for 8 units, using 14, 14 and 16 units during the three-year review period, for an average of 15 units. One unit was given for growth, the difference being 6 units. There was no one representing Friendly's.

Motions: To close the public hearing for Friendly's, 122F Prospect Hill Road.
Bancroft/Davis
Passed unanimously.

Motion: To open the public hearing for Engelhard, 12 Thompson Road.
Livings/Bancroft
Passed unanimously.
Mr. Leslie explained that this was an addition to an existing building. At the time of expansion, Engelhard was using 63 units. During the three-year review period the use was 138, 241 and 202 units, averaging 194 units, the difference being 127 units. Mr. Frank Gerlando, General Manager of Engelhard was present. Mr. Gerlando distributed a chart showing water usage and installation of furnaces and closed loop cooling systems. Mr. Gerlando explained that the new furnaces, which had 4-inch water pipes running into them, caused the increased water use. When the increased water use was realized, closed loop cooling systems were installed and the 4-inch pipes were replaced with ½ inch pipes. The water use has decreased since these steps were taken. Building Permits were obtained for these improvements, which would trigger a new review period. Mr. Gerlando asked the Board to consider looking at the water use for 2004, 2005 and 2006 for the three-year review. Attorney Cummings suggested continuing the public hearing and using a review period of 2002, 2003 and 2004, comparing it to 1996 and imposing the FCC.

Motion: To continue the public hearing for Engelhard, 12 Thompson Road until the next meeting.
Bancroft/Livings
Passed unanimously.

Mr. Gerlando left the meeting at this time.

Motion: To re-open the public hearing of 9-13 Shoham Road LLC, 9 Shoham Rd.
Livings/Bancroft
Passed unanimously
There was no one present for 9-13 Shoham Road LLC. Mr. Leslie explained that he had not heard from 9-13 Shoham Road LLC. Attorney Cummings suggested that a letter be sent to 9-13 Shoham Road LLC, explaining there will be a final continuance of the public hearing to April and the hearing will be closed, unless they request an extension.

Motion: To continue the public hearing for 9-13 Shoham Road LLC, 9 Shoham Road until the next meeting.
Livings/Bancroft
Passed unanimously.

V. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing as published in the legal notice for Benson Enterprises, Inc., 18A Pasco Dr., through Rejean Realty Inc., 12A-D Reggie Way.
Livings/Davis
Passed unanimously.
There was no one present for Benson Enterprises Inc., 18A Pasco Dr. Mr. Leslie stated that this is a commercial unit and one-half of the FCC has been paid.

There was no one present for Benson Enterprises Inc., 18B Pasco Dr. Mr. Leslie stated that this is a residential unit and one-half of the FCC has been paid.

There was no one present for Benson Enterprises Inc., 22A Pasco Dr. Mr. Leslie stated that this is a commercial unit and one-half of the FCC has been paid.

There was no one present for Rejean Realty LLC, 12A-D Reggie Way. Mr. Leslie stated these are four units in a new building and one-half of the FCC has been paid.

Motion: To close the public hearing.
Bancroft/Livings
Passed unanimously.

Motion: To return to the regular meeting.
Davis/Bancroft
Passed unanimously.

VI. Visitors

Rick Leno, KRL Builders

Rick Leno, KRL Builders was representing a property owner on Woolam Rd. He was looking for an approval of a force main. Attorney Cummings explained that a plan was needed for force mains in general not just for this project. It was suggested that Mr. Leno's engineer contact Town Engineer Len Norton.

VII. Receipt of Applications - none

VIII. Approval of Applications - none

IX. Action on Facility Connection Charges

Motion: To impose the refund of \$24,970, process the check to both Wal-Mart and the property owner of record; send the check to Wal-Mart and a letter to the landowner.
Davis/Bancroft
Passed unanimously.

Motion: To impose the Facility Connection Charge of \$29,964 to property owner of record of 122F Prospect Hill Rd.
Livings/Bancroft
Passed unanimously.

Motion: To impose the Facility Connection Charges, for Benson Enterprises, Inc., 18A Pasco Dr through Rejean Realty, 12A-D Reggie Way in the amounts published.
Livings/Bancroft
Passed unanimously.

X. Legal

Developer's Agreement, Norton Glen

Attorney Cummings reported that he would model the Norton Glen agreement after the Chapman Agreement.

XI. 3-Year Review

1998

Mr. Leslie handed out a spreadsheet of the commercial connections for 1998 and a discussion followed. Mr. Leslie asked Attorney Cummings how to handle the CT Children's Place. Attorney Cummings replied that it should be handled like a municipal building, no connection charge. Balch/Shell Gas will be brought to public hearing in April.

1999

Mr. Leslie handed out a spreadsheet of the commercial connections for 1999 and a discussion followed. Mr. Leslie asked Attorney Cummings if a plaza should be looked at as a whole or unit by unit. Attorney Cummings felt it should be looked at as a whole and identify the unit that caused the change.

XII. Unfinished Business

Mr. Anderson reported that he and Mr. Davis attended the Charter Revision Committee meeting. They proposed a revision of WPCA paragraph of the Charter. The revision would include the start date and end date of a term and the length of term stated as four years, overriding the ordinance, which states five years. They were asked rewrite that section and submit it to the committee. Mr. Anderson said they would rewrite the section and bring it before the WPCA board before submitting it to the Charter Revision Committee.

XIII. New Business

Discussion of Superintendent's Report

Mr. Leslie reported that the preliminary nitrogen credits were in, the WPCA would be receiving \$9,200 in August.

The CIP Reimbursement packet has been submitted to the town in the amount of \$33,500.

Mr. Leslie reported that the plant computer system upgrade was complete. All of the bills and purchase orders were put together and a transfer of funds would need to be made.

Motion: Approval to transfer \$28,591.50 from the State Operating Sinking Fund to the Operating Account.
Bancroft/Davis
Passed unanimously.

Mr. Leslie explained that the WPCA was still receiving odor complaints from Newberry Rd. AE Koehler will dump water from Southern Auto there to keep the odor down.

XIV. Adjournment

Motion: To adjourn the meeting at 9:04 p.m.
Bancroft/Davis
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary