

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of August 25, 2010**

**Members Present:** Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, Chuck Riggott (Alternate) and George Butenkoff (Alternate)

**Members Absent:** Philip Godeck

**Others Present:** WPCA Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, Board of Finance Member Kathy Pippin, Peter Pippin, Jay Ussery, JR Russo, Bob Saunders, JR Russo, Mark Gilbert of Atlantic States, and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

**I. Designate Alternate**

Mr. Butenkoff sat in for Mr. Godeck. Mr. Anderson informed the Board that Mr. Godeck submitted a resignation letter but the WPCA hasn't received official notice from the Board of Selectmen.

**II. Acceptance of Minutes of July 21, 2010**

**Motion:** To accept the minutes of July 21, 2010 with the correction on page 4; "VHD" should be "VFD".  
Butenkoff/Davis  
In Favor: Butenkoff, Davis, Barton  
Abstaining: Tyler  
Passed

**III. Payment of Bills**

**Motion:** To authorize the payment of the August 25, 2010 FY 2009-10 bill sheet in the amount of \$10,767.83.  
Butenkoff/Davis  
Passed unanimously

**Motion:** To authorize the payment of the August 25, 2010 FY2010-11 bill sheet in the amount of \$38,856.00.  
Butenkoff/Barton  
Discussion: Mr. Enderle explained that on pg. 2 there was a bill from Hach in the amount of \$4251.25 for a laboratory sampler. Phil Smith, DEP, conducted an inspection and found that the refrigeration was not working properly. This could have an impact on the plant's nitrogen credits. Mr. Enderle has notified Mr. Smith that the new sampler is in place and is running. There was a bill from EIS, Randy Robbins, for annual calibration of the flow meter. While Mr. Robbins was on site, he finished up work on the Raco Alarms at the pump stations. There was a bill from Tower Generator for work on the generator at the Rt. 5 pump station. The generator is about 40 years old; mice had gotten into the wiring harness. Mr. Barton questioned what the sampler does. Mr. Enderle explained that it is an effluent sampler; it takes samples over a 24 hour period and refrigerates them. They had been using ice packs but Mr. Smith was concerned they were not

maintaining a constant temperature. Mr. Barton questioned the mileage charge for EIS. Mr. Enderle explained that Randy Robbins comes from upper Massachusetts. The calibration is done once a year and while he was here, he worked on the Raco Alarms. Mr. Barton asked where the WPCA stands with the current budget. A spreadsheet was provided showing the current percent expended on the FY2010-11 budget. This spreadsheet will be provided monthly. Mr. Tyler asked that a column be added to show the dollar amount balance of each line item.

#### **IV. Visitors**

Selectman Richard Pippin expressed that the Board of Selectmen had many favorable comments about the North Road Sewer Project Presentation; it was the best presentation; good work by all who were involved.

#### **Lampron Catering, 59 North Main St**

Mr. and Mrs. Lampron, 59 North Main St, were present to discuss their sewer use bill. Mr. Barton stepped out of the room at this time. Mr. Enderle explained that this item had been listed under the legal portion of the meeting because Mrs. Lampron reported that she would be present with her attorney. Mrs. Lampron explained that her attorney doesn't do this type of legal work and she thought she would see how things turned out tonight on her own. Mr. Enderle explained that Mrs. Lampron had been present at last month's meeting and explained that one unit of her property is connected to a septic system and the other is connected to the sewer system. Mr. Enderle verified that one unit is connected to a septic system by doing a dye test.

#### ***\*Attorney Purnhagen arrived at 7:26 p.m.***

Mrs. Lampron explained that she has been paying for 2 units of sewer use when only one unit is connected to the sewer. The unit connected to a septic system has been vacant for 10 years. Mr. Anderson explained that commercial buildings are billed based on water usage and for many of the years, the usage was 2 EDU'S. It was explained that 60,000 gallons of water usage equates to 1 EDU. Mr. Anderson stated that the 2010-11 sewer bill could be adjusted to 1 EDU since there was 1 unit of use and the fact that one unit is connected to a septic system. Mr. and Mrs. Lampron left the meeting at this time.

**V. Receipt of Applications** – there were no applications to be received.

**VI. Approval of Applications** – there were no applications to be approved.

#### **VII. Legal**

**Lampron Catering, 59 North Main St** – this was discussed under visitors.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Butenkoff/Tyler  
Passed unanimously

#### **VIII. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing scheduled for The Mansion's at Canyon Ridge LLC, 23 Canyon Ridge Dr through M&L Mason's Brook LLC, 6 Mason's Brook Ln  
Butenkoff/Tyler  
Passed unanimously

There was no one present for The Mansion's at Canyon Ridge LLC, 23 Canyon Ridge Dr. This is a new 10 unit apartment building and none of the FCC has been paid.

There was no one present for Czarnecki, 154 Prospect Hill Rd. This is an existing single family house and the FCC has been paid in full.

There was no one present for M&L Mason's Brook LLC, 6 Mason's Brook Ln. This is a new single family house and one half of the FCC has been paid.

**Motion:** To close the public hearing for The Mansion's at Canyon Ridge LLC, 23 Canyon Ridge Dr through M&L Mason's Brook LLC, 6 Mason's Brook Ln.  
Butenkoff/Tyler  
Passed unanimously

**Motion:** To resume the regular portion of the meeting.  
Tyler/Butenkoff  
Passed unanimously

### **IX. Action on Facility Connection Charges**

**Motion:** To impose the FCC as published for The Mansion's at Canyon Ridge LLC, 23 Canyon Ridge Dr. through M&L Mason's Brook LLC, 6 Mason's Brook Ln.  
Tyler/Butenkoff  
Passed unanimously

### **X. Unfinished Business**

#### **North Road Sewer – JR Russo Contract**

Mr. Enderle explained that Russo's had done the preliminary engineering work for the project. They need to have an executed contract; Mr. Enderle and Mr. Anderson have reviewed the contract. Mr. Anderson stated that it is a boiler plate contract. Russo's have inserted limits on cost and project details. Mr. Tyler asked if there should be a clause if the project doesn't pass referendum, there will be no work, no project. They don't want any outstanding bills. Mr. Ussery accepts that. Mr. Barton asked if the WPCA Attorney's had reviewed the contract. Mr. Ussery provided Attorney Purnhagen was given a copy of the contract for review. Mr. Enderle asked for another copy for Sue Gregware, USDA.

**Motion:** To authorize the Chairman to sign the JR Russo contract for the North Road Project pending legal review.  
Butenkoff/Davis  
Passed unanimously

#### **Prospect Hill Road Benefit Assessments**

Mr. Enderle explained that he needs to review the information with Assessor Carol Madore. He included an assessment spreadsheet in the meeting packet. He wanted to give three different years data but is missing one year; some of the numbers don't add up.

### **XI. New Business**

#### **Asset Management – Mark Gilbert**

Mr. Enderle introduced Mark Gilbert of Atlantic States; he is working with Sue Gregware, USDA. The USDA requires asset management as part of the grant/loan program. It encourages municipalities to maintain their assets. Mr. Gilbert showed a video regarding asset management. He explained that municipalities need to put money away to maintain and replace their infrastructure. The plant needs to be run like a business; it is a public investment. The community owns it and it is the WPCA's responsibility to maintain it. The government is saying that money won't be readily available in the future. The USDA has developed an asset management software program that is free, but there is a cost for Atlantic States working with the WPCA. Mr. Gilbert felt there may be a way to incorporate the cost into the North Road Project. Mr. Tyler asked how asset management reduces cost. Mr. Gilbert replied that it reduces down time and makes the operation run better. Mr. Enderle explained that they need to

look at the infrastructure; it is a multi-million dollar operation. They need to be predictive not just preventative. The WPCA needs a financial picture of what to put away. Mr. Enderle thanked Mr. Gilbert.

### Superintendent's Report

Mr. Anderson asked that Mr. Enderle not read his report. He asked if there was anything additional to add that was not in the report. Mr. Enderle reported that he spoke with Tim Coon of JR Russo about eliminating the Industrial Park pump station. A subdivision has been approved on Craftsman Rd and now is a good time to take a look. Jay Ussery of JR Russo explained that they will be restructuring the road. This road will become a town road. Before the existing sewer is turned over to the town, easements will be needed and the pipe will be video inspected by Mobile Robotics. He distributed an arial view of the location. The property owner will cover the cost. Mr. Ussery explained that they could eliminate the pump station, which is at least 35 years old, by using a low pressure force main and grinder pumps. The estimated cost, which included the grinder pumps, is \$436,000. Mr. Ussery knows that the money is not there now, but they should look at installing a larger pipe with reduced slope to allow for the possibility in the future. The estimated cost of the pipe change is \$3500; the WPCA would be responsible for this cost as they had already approved the application and plans.

**Motion:** To authorize spending up to \$3500 for modification of pipe size and slope for the Craftsman Road Subdivision.  
Butenkoff/Davis  
Passed unanimously

Mr. Ussery and Mr. Saunders left the meeting at this time.

***\*Attorney Purnhagen left the meeting at 9:12 p.m.***

There was a lengthy and heated discussion concerning the purchase of the sampler for the lab. Mr. Anderson stated that he was immediately made aware of the problem and authorized the purchase.

### XII. Adjournment

**Motion:** To adjourn the meeting at 9:20 p.m.  
Butenkoff/Tyler

Respectfully submitted,

Laura Michael  
Recording Secretary