

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of January 25, 2012

Members Present: Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, Peter Pippin, Martha Paluch (Alternate) and Chuck Riggott (Alternate)

Others Present: WPCF Superintendent E. Arthur Enderle III, WPCF Chief Operator Edward Alibozek, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:38 p.m. at the East Windsor Town Hall Annex, 25 School St, East Windsor, CT 06088.

I. Designate Alternate

An alternate was not needed.

II. Added Agenda Items

Motion: To add Joint Meeting review to the agenda.
Barton/Tyler
Passed unanimously

III. Public Hearing Scheduled @ 7:30 p.m.

Motion: To open the public hearing for Coleman Farms EW LLC, 19 Steeple Chase Rd through DiPietro, 19 Farms Rd.
Davis/Pippin
Passed unanimously

There was no one present for Coleman Farms EW LLC, 19 Steeple Chase Rd. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Coleman Farms EW LLC, 21 Steeple Chase Rd. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Coleman Farms EW LLC, 23 Steeple Chase Rd. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for Newberry Village LLC, 51 Mourning Dove Trail. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for EW Housing LTD LLC, 2 Field Circle, Meadow Farms. Mr. Enderle explained that this is an active adult unit and one half of the FCC has been paid.

There was no one present for DiPietro, 19 Farms Rd. Mr. Enderle explained that this is single family residential and all of the FCC has been paid.

Motion: To close the public hearing for Coleman Farms EW LLC, 19 Steeple Chase Rd through DiPietro, 19 Farms Rd.
Davis/Pippin
Passed unanimously

IV. Acceptance of Minutes of November 30, 2011

Motion: To accept the minutes of November 30, 2011.
Barton/Davis
Passed unanimously

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

Attorney Purnhagen reported that the easements had been recorded. He would need a resolution to accept them.

Motion: To accept the sewer easement and drainage easement from Wilkinson Property Fund V, LLC in the favor of the Town dated June 9, 2011.
Tyler/Barton
Passed unanimously

Motion: To accept the sewer and utility easement and right-of-way/temporary construction easement from Dante Michelizza in favor of the Town dated 5/26/2011.
Tyler/Barton
Passed unanimously

Motion: To accept the easement map dated 1/11/2010 revised 2/24/2011 showing the easement areas accepted by the EWWPCA.
Tyler/Davis
Passed unanimously

Attorney Purnhagen explained that they don't have any easement from WB Mason yet only a right-of-way.

****Attorney Purnhagen left the meeting at 7:51 p.m.***

X. Action of Facility Connection Charges

Motion: To impose the Facility Connection Charges for Coleman Farms EW LLC, 19 Steeple Chase Rd through DiPietro, 19 Farms Rd.
Tyler/Davis
Passed unanimously

XI. Action on Prospect Hill Road Sewer Benefit Assessments

The public hearing on the Prospect Hill Road Sewer Benefit Assessments will be continued on Wednesday, February 22, 2012 at 6:00 p.m.

XII. Unfinished Business

Authorization to Use Sewer Assessment Funds for the North Rd Sewer Project

Mr. Enderle explained that the interim financing for the North Road Project was not enough. The WPCA needs to put up more money. Mr. Tyler questioned the reasoning for taking a loan that didn't close until the project was complete. Mr. Anderson explained that the government won't close until the loan portion has been spent; the grant money will come in every 30 days. The loan closing has been tentatively set for February 22, 2012.

Motion: The East Windsor WPCA hereby authorizes the use of monies from Fund 10, Sewer Assessment Fund Balance in the amount of \$450,000 for the North Road Sewer Project. These funds shall be reimbursed to the WPCA Fund 10, Sewer Assessment Fund Balance at the closing of the USDA/ARRA Loan Financing.
Tyler/Davis
Passed unanimously

North Road Sewer Extension Phase II

Mr. Enderle explained that until they are finished paying for the North Rd Project, they will not know how much money will be available for the extension.

North Road Sewer Extension Phase III

Mr. Enderle explained that Russo's had submitted the plan to the USDA. Mr. Anderson stated that it is important that even though it was submitted, they don't have to accept it.

Three Year Review

This is in process. Mr. Enderle explained that he is working on it; he is looking at how it was done in the past and trying to understand it.

XIII. New Business

Superintendent's Report

Mr. Enderle reported that they've had a busy two months and have gotten a lot done. One roof at the plant has been completed, they've rebuilt the Mill Pond Pump Station from the inside out, root cutting was done on Maple St and the Bridge St repairs were completed. Mr. Alibozek has met with the FEMA representative, completed paperwork and documentation. Mr. Alibozek explained to the Board that they had \$40,000 of loss for the September storm; \$10,000 salary and \$30,000 equipment. They are expecting 75% reimbursement. It was reported that the CIP request was submitted for roof repairs over the next four years. Mr. Barton questioned why the Board wasn't involved in the CIP request; Mr. Alibozek explained that the information for the five year roof repair plan had been approved by the Board. Mr. Tyler felt the CIP request should be

updated every year. Mr. Anderson stated that the request for the roofs was a five year plan. Mr. Anderson explained this was discussed at the WPCA meeting and the roof repairs are required by DEEP. Mr. Barton stated that the recommendation for the request should come to Board from the Superintendent and then be submitted to CIP.

Joint Meeting Review

Mr. Enderle explained that on January 17th a joint meeting was held with the Board of Selectmen, Board of finance and the WPCA. Mr. Anderson, Mr. Davis, Mr. Barton, Ms. Paluch, Mr. Alibozek and he attended. Mr. Enderle handed out the minutes from the meeting. He explained that he has been trying to understand how the funding works. Who owns the WPCA buildings and who pays for maintenance? He explained that no two people at the meeting had the same consensus. He and Mr. Alibozek have been going through minutes of meetings trying to find an answer. Mr. Enderle is concerned that things are getting older and not getting fixed. He would like to know where funding is coming from. The sewer user charges fund maintenance and operations of the plant. The FCC's should fund major repairs; prior to this year, all of the FCC's went to the Town. Dennis Greci, DEEP, was present to speak of the State Statutes. Another meeting has been scheduled for February 7th to pick up where they left off. They can't afford to defer maintenance; they can't keep kicking the can down the road. Mr. Barton stated that everything that was said should have been said to this Board first. He wanted to know who called the meeting. He feels the WPCA Board is being excluded from Board issues. He wanted to know what the document was that was submitted. Mr. Enderle explained that the Board had been included. They received the booklet already. The Board Members were invited to the meeting. First Selectman Menard called the meeting to deal with issues. The Board had been given the booklets with suggestions for the budget; they just wanted to cut the rate. He is trying to turn around years of neglect. They have pump stations that are 45 years old; they're decrepit and falling apart. The Board needs to admit this and fix it. This Board should have been part of the process. Mr. Anderson stated that all members were invited; the WPCA members, the Board of Finance members and the Board of Selectmen. Mr. Tyler agreed with Mr. Barton; this should have come before the Board first. In the future meetings of importance should be brought before the Board first. Mr. Davis reported that notification of the meeting had been sent to the members. Mr. Anderson explained that the reason for doing this quickly was due to the budget season; you can't put together a budget if you don't know what you're funding. Mr. Anderson understands from discussions with the Town that there has been no accounting of the FCC's collected and the amount used to pay the bond. Mr. Enderle reported that the loan hasn't been paid off; the Town extended it. Mr. Barton questioned what the game plan is for the February 7th meeting; what do they want to accomplish? They should not be asking questions they don't know the answers to. Mr. Anderson explained they are gathering information. Mr. Alibozek reported that he has been reading through the minutes beginning with 1989; the Town realized the FCC's wouldn't pay for the loan. The Town would pay for 2/3's of the loan through taxes and 1/3 from FCC's. He will provide a summary before February 7th. Mr. Barton said they are meeting again for one hour; they need to be focused and have a game plan. Mr. Davis, who was chairman at the time of the plant expansion, reported that the Town would collect the FCC's to keep the money at arm's length. The Town banked the money; it was going into the general fund. Mr. Anderson explained that money was used to pay the bond. Mr. Barton stated that the Town needs to pay for capital repairs. Mr. Tyler stated that they need to add a Major Repair Fund to the budget. Mr. Enderle explained that he needs a definition; the Town owns the buildings, but what does that mean? Mr. Tyler said they need to write a document and have it signed. Mr. Enderle explained that the WPCA had adopted the Town's Capital Asset Policy; nothing over \$7000 is funded by the operating budget. Mr. Tyler explained that the Town owns the buildings, the WPCA funds

normal maintenance and the Town funds capital repairs. Mr. Enderle said he and Mr. Alibozek will put together talking points for the meeting.

Mr. Anderson read a letter that he received from the Meadow Farms Association dated January 12, 2012. They are inquiring as to when the WPCA would take over their sewer system. They had paid for the video inspection of the sewer lines and the developer had fixed all concerns. The system is up to WPCA standards. Mr. Enderle reported that they have done everything they were asked to do. The WPCA would need to formally accept it into the Town sewer system. Mr. Anderson said it will need to be given to Attorney Purnhagen to get it done.

XIV. Payment of Bills

Motion: To authorize the payment of the January 2012 bill sheet in the amount of \$64,145.25.

Tyler/Davis

Discussion: Mr. Enderle went over the bill sheet outlining any unusual bills. Mr. Barton asked Mr. Enderle what his plans were for lines that are over spent. Mr. Enderle explained that the emergency overtime will be reimbursed by FEMA, they had purchased a lot of equipment from Major Equipment Repair that they are scheduling to install and Plant Maintenance purchases were mostly planned budget purchases; he does not expect to go over budget on these lines. He does have concern with the Communications lines as the Town used to pay for the phone lines but is now deducting it from WPCA and sludge may go over.

XV. Adjournment

Motion: To adjourn the meeting at 9:25 p.m.

Tyler/Davis

Respectfully submitted,

Laura Michael
Recording Secretary