

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of May 30, 2012

Members Present: Paul Anderson, Tom Davis, Jim Barton, Peter Pippin and Chuck Riggott (Alternate)

Members Absent: Dave Tyler and Martha Paluch (Alternate)

Others Present: WPCF Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at WPCA Administration Building, 192 South Water St, East Windsor, CT

I. Designate Alternate

Mr. Riggott served as a voting member for Mr. Tyler.

II. Added Agenda Items

There were no added agenda items.

III. Acceptance of Minutes of April 25, 2012 and May 9, 2012

Motion: To accept the minutes of April 25, 2012.
Barton/Riggott
Passed unanimously

Motion: To accept the minutes of May 9, 2012.
Barton/Riggott
Passed unanimously

IV. Communications

Mr. Anderson read two letters he had received to the Board. The first dated May 12, 2012 was from Elite Property Management LLC, representing the Pasco Commons Condominium Association, Inc. The purpose of their letter was to ask that they receive the same services from the WPCA as other sewer user rate payers. The second letter was dated May 23, 2012 was from the Coleman Farms Condominium Association. They were responding to the WPCA's letter of April 2, 2012. They would like to know what would be required for the WPCA to accept ownership of their sewer system. Mr. Barton questioned what services they were not receiving. Mr. Anderson replied cleaning of lines and repairs. Mr. Enderle felt they should initially respond that the WPCA does not maintain private sewer systems. It should be explained that Hillside/Meadow Farms was a unique situation.

****Attorney Purnhagen arrived at 7:12 p.m.***

V. Visitors

Ben Alaimo, North Rd

Mr. Enderle explained that Mr. Alaimo owns a three family house and a building with a fencing company as an occupant. The property is on North Rd across from Mullen Rd and the former Mobil gas station. Mr. Alaimo had inquired about connecting to the sewer. He would like to connect both structures to one line to avoid digging around the entire house. Mr. Riggott suggested going through the cellar wall. Mr. Alaimo replied that he would then have to go through the driveway. Mr. Enderle asked if the property could be subdivided; Mr. Alaimo didn't know. Mr. Alaimo asked how many connection charges he would have to pay. Mr. Anderson stated an FCC for each; three for the house and one for the fence company. Mr. Enderle was concerned that if the lot was subdivided, it would be a community system which is not allowed. Mr. Alaimo would like to hookup the house and connect the fence company to it. It was felt that Mr. Alaimo would need to find out if the property could be subdivided. Attorney Purnhagen suggested filing something on the land records; a caveat that the property could not be subdivided. Mr. Anderson thanked Mr. Alaimo.

Motion: To suspend the regular meeting for the purpose of holding the scheduled public hearing.
Riggott/Pippin
Passed unanimously

VI. Public Hearing Scheduled at 7:15 p.m.

Motion: To open the public hearing on proposed revision to sewer user charges.
Davis/Riggott
Passed unanimously

Motion: To dispense with the reading of the individual revisions as itemized in the legal notice published in the *Journal Inquirer* on May 18, 2012.
Barton/Riggott
Passed unanimously

Mr. Anderson asked if anyone was present for input to the public hearing. There was no one present. Mr. Barton read the beginning paragraph of the public hearing notice.

Motion: To close the public hearing on proposed revision to sewer user charges.
Davis/Riggott
Passed unanimously

Motion: To resume the regular meeting
Davis/Riggott
Passed unanimously

Motion: To suspend the regular meeting for the purpose of holding the scheduled public hearing.
Barton/Riggott
Passed unanimously

VII. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing for STR, 18 Craftsman Rd.
Barton/Pippin
Passed unanimously

Mr. David Costa was present for STR, 18 Craftsman Rd. Mr. Enderle explained that he had originally spoken with Kevin Shea in September 2011. He was provided with flow estimates based on 16 gpd and 92 employees. This equated to 8.97 EDU's. The letter and plans were sent to Len Norton, Town of East Windsor Engineer. Mr. Norton reviewed the plans and felt 9 EDU's were reasonable. Mr. Costa explained that he was representing Kevin Shea. He explained that there was a change of business scope; they were eliminating 4 bathrooms and a kitchen. The number of employees was reduced to 75. They have been monitoring their usage and do not feel they will be using what was estimated. Mr. Enderle explained that this was the first time he is hearing of the changes. This would require a new application with new plans which will be reviewed by Mr. Norton. Attorney Purnhagen was in agreement. Mr. Enderle explained that before STR can receive a CO, they will need to pay one half of the FCC and an adjustment could be made to the second half.

Motion: To close the public hearing STR, 18 Craftsman Rd.
Barton/Riggott
Passed unanimously

Motion: To resume the regular meeting.
Barton/Riggott
Passed unanimously

Visitors – continued

Gaeton Letourneau

Mr. Enderle explained that Mr. Letourneau built a two family house at 2 Winton Rd which was formerly 110 South Main St. There had previously been a house that was torn down by the Town. Mr. Letourneau explained that he hooked up to the existing sewer line. Mr. Enderle reported that Mr. Letourneau has paid for 1 FCC but 2 FCC's were imposed. He would like to pay one connection charge. There had previously been a three family house that was connected to the sewer; it was torn down and he has built a 2 family house. He doesn't mind paying one connection charge but would not like to pay a second since the existing sewer line was used. Mr. Anderson felt they would need more information before making a decision. Mr. Barton felt it would need to be thought about. Attorney Purnhagen questioned what makes the connection go away. Mr. Enderle explained that he went out to the property and saw that the existing sewer line was used. Attorney Purnhagen felt the EDU was grandfathered; the WPCA would need to set a policy and be consistent. Mr. Anderson thanked Mr. Letourneau.

VIII. Public Participation

There was no public participation.

IX. Receipt of Applications

There were no new applications.

X. Approval of Applications

There were no applications to be approved.

XI. Legal

There were no legal matters to be discussed. Mr. Enderle thanked Attorney Purnhagen for handling the bond counsel.

****Attorney Purnhagen left the meeting at this time***

XII. Action on Revision to Sewer User Charges

Motion: To adopt the proposed revision to the sewer user charge in accordance with the legal notice published in the *Journal Inquirer* on May 18, 2012
Barton/Pippin
Passed unanimously

XIII. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charge for STR, 18 Craftsman Rd as published.
Riggott/Pippin
Passed unanimously

XIV. Unfinished Business

Prospect Hill Road Benefit Assessments

The public hearing is scheduled for June 27, 2012.

Benefit Assessment Policy

Not discussed

North Road Sewer Extension Phase II

Mr. Enderle reported that Phase II has been finalized. Mr. Riggott asked when the milling would be done. Mr. Enderle replied in the next couple of weeks.

North Road Sewer Extension Phase III

Mr. Enderle explained that Mary Grasso is waiting for the official word on the project. Mr. Anderson has signed off on the engineering. There will be a ground breaking for the entire project.

Meadow Farms/Hillside Farms

Mr. Enderle reported that he and Mr. Alibozek will be meeting with Jay Ussery tomorrow to go over this.

Pump Station Issues

Mr. Enderle explained that the Scantic and Mill St. pumps are onsite and will be installed on June 18th. The new North Rd pump station went online today and the old pump station was decommissioned.

Three Year Review

Mr. Enderle is working on this. He will have them finalized in July and they will go out in September.

XV. New Business

Motion: To transfer \$4887.90 from the Perri Lane Operating Account (2-11-30-0210-9-920) to the Pump Station Maintenance Line Item (1-11-30-0210-4-438).
Barton/Riggott
Passed unanimously

Motion: To transfer \$309.60 from the Perri Lane Operating Account (2-11-30-0210-9-920) to the Communications Line Item (1-11-30-0210-5-542).
Riggott/Davis
Passed unanimously

Motion: To transfer \$309.60 from the Canyon Ridge Operating Account (2-11-30-0210-6-613) to the Communications Line Item (1-11-30-0210-5-542).
Pippin/Davis
Passed unanimously

Superintendent's Report

Mr. Enderle reported that it was a busy month and went over the highlights of the report.

XVI. Payment of Bills

Mr. Anderson explained that the Treasurer's server crashed and they are unable to process bills.

XVII. Adjournment

Motion: To adjourn the meeting at 8:38 p.m.
Barton/Riggott

Respectfully submitted,

Laura Michael
Recording Secretary