



Town of East Windsor, Connecticut

REQUEST FOR PROPOSALS (RFP) FOR ESTIMATED PRELIMINARY VALUATIONS AND/OR THE REVALUATION OF REAL PROPERTY

Proposal Opening Date: April 25, 2016

Proposal Opening Time: 4:00 P.M.

Proposal Opening Place: East Windsor Town Hall

The Town of East Windsor (the "Town") is seeking proposals for (a) the estimated preliminary valuations of specified properties and/or (b) the revaluation of all real property located in the Town. The requested services are more specifically described in the Specifications that are a part of this Request for Proposals.

One (1) original and three (3) copies of sealed proposals must be received in the office of the Assessor - 11 Rye St., Broad Brook, CT 06016-9553 by the date and time noted above.

NOTE: The Town will not accept submissions by e-mail or fax. The Town also will reject proposals received after the date and time noted above.

The documents comprising this Request for Proposals, as described below, may be obtained on the Town's website, www.eastwindsorct.com under "Departments" and then click on "Assessor".

Proposals must be held firm and cannot be withdrawn for ninety (90) calendar days after the opening date.

The Town reserves the right to:

- amend or terminate this Request for proposals;
- accept all or any part of a proposal;
- reject all proposals;
- waive any informalities or non-material deficiencies in a proposal; and
- award the proposal to the proposer or proposers that, in its judgment, will be in the Town's best interests.

This Request for Proposals ("RFP") includes:

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| 1. Standard Instructions to Proposers | 5. Proposer's Legal Status Disclosure |
| 2. Specifications | 6. Proposer's Non-Collusion Affidavit |
| 3. Insurance Requirements | 7. Addenda, if any |
| 4. Proposal Form | 8. The Contract in the form attached |