

## SECTION 000200 - INVITATION TO BID

### **Nurse's Suite Renovations**

East Windsor Middle School  
38 Main Street  
Broad Brook, CT 06016

The Town of East Windsor will receive **sealed bids** for the work as specified herein, until **12:00 PM EST on February 11, 2015**. Contractors deciding not to bid work after receiving bid documents are asked to notify Roger Baker at 860-623-3361 x7255 or [rbaker@ewct.org](mailto:rbaker@ewct.org).

Earliest start date is: June 15, 2015.

The date of Substantial Completion is: August 14, 2015

### **BIDDING INSTRUCTIONS**

1. Bids are required to be submitted as required to:

Roger Baker  
East Windsor Board of Education  
70 South Main Street  
East Windsor, Connecticut 06088

2. The enclosed Bid Form must be used so that bids will have equal weight for evaluation.
3. Bids received after the due date and time will be disqualified.
4. Bid documents for the proposed work may be obtained on or after January 12, 2015 by e-mailing Roger Baker at or [rbaker@ewct.org](mailto:rbaker@ewct.org). An internet link will be sent to prospective bidders that will allow the downloading of the Project Manual and Construction Documents.

Bid documents for the proposed work may also be examined at, but not removed from, the following location during normal business hours:

The Board of Education, 70 South Main Street, East Windsor, CT

5. This project will be tax exempt. The Town of East Windsor will provide the successful bidder with a tax exempt certificate as required.
6. This project will require the use of prevailing wages.
7. The Town of East Windsor reserves the right to reject any or all bids and to waive any formalities. After opening of bids, all proposals shall stand available for acceptance for a period of thirty (30) days.

### **SURVEY OF EXISTING CONDITIONS**

1. Bidders are cautioned not to submit proposals until having carefully examined the entire contract area and having made all necessary investigation to inform themselves thoroughly as to the existing conditions and all difficulties involved in completion of the work.
2. A mandatory Pre-Bid walk through will be held at the school on January 26, 2015 at 9:00 am.

3. Additional visits to the site must be made by appointment only. Appointments may be made by contacting: Roger Baker at 860-623-3361 x7255 or [rbaker@ewct.org](mailto:rbaker@ewct.org).
4. Bid clarification questions must be submitted in writing, and will be accepted until **February 4, 2015 @ 2:00 PM**. Any questions submitted verbally or after the previously noted date and time will not receive a response. Bidder questions submitted in compliance will be responded to in writing and distributed to all bidders by **February 6, 2015**.
5. Contact Architect: EDM, 45 South Main Street, Second Floor, Unionville, CT 06085; Tim Widman [twidman@edm-ae.com](mailto:twidman@edm-ae.com) with questions, re: Project Manual and Construction Documents.

**END OF DOCUMENT 000200**