

EAST WINDSOR FARMERS' MARKET

2013 Vendor Application

Every Sunday – June 30 through October 6, 2013
10:00 AM to 1:00 PM
Rain or Shine

DUE DATE: April 19. TELEPHONE: 860-292-1796

Where appropriate, all applications must include copies of: 2013 Farm Crop Plan

-State of Connecticut Business License and other appropriate licenses

-Business/Liability Ins.-\$500,000 Minimum/\$1Million Recommended

-Local Food and Health Permits as applicable

Name of Business _____

Street Address _____

City/Town _____ State _____ Zip Code _____ Contact Name _____

Phone _____ Cell Phone _____ Email _____

Website Address _____ Facebook Page _____

Items to be sold – please be describe and list everything:

Please indicate the RATE you are requesting:

Standard Space: 14' X 14' ___ Season Rate: \$125.00 ___ Half-Season Rate: \$65 ___ Guest /One Date: \$25.00

Please list the dates you plan to attend: _____

Fees must be paid in full with application. **Please RETURN YOUR APPLICATION by APRIL 30 to reserve space.**

Do you have any special ADA needs? ___Yes ___No If Yes, please describe: _____

I agree to follow all of the enclosed Market rules and all applicable State and Town Regulations. I understand that the Market reserves the right to review product/s and visit my business location.

The Market MANAGERS reserve the right to deny vendor privileges to any vendor that fails to comply with these vendor rules or for any violation of city, state or federal laws related to vendor activities during Market.

Business Name: (Please print) _____

Vendor Signature: _____ Date: _____

Market Manager: _____ Date: _____

Checks are payable to: East Windsor Farmers Market

Please mail Application and Rules/Policies to:

Janice Warren
East Windsor Farmers Market
97 Miller Road
Broad Brook, CT 06016

Return Application by APRIL 19 (U.S. Mail)

Telephone: 860-292-1796

East Windsor Farmers Market: 2013 RULES AND POLICIES

Sponsored by East Windsor Agricultural Commission in partnership with local business.

149 North Road, Route 140, East Windsor, CT, 06088 Paking Lot of Golden Gavel Auctions and Joe's Package Store

Every Sunday – June 30 through October 6, 2013-- 10:00 AM to 1:00 PM Rain or Shine

Vendors must: *Be registered with the State of Connecticut as a business
Carry appropriate licenses and liability/business insurance
Submit a Town of East Windsor Food Service or North Central Health District Permit if appropriate
Label products according to the FDA
Not be jobbers or wholesalers*

Produce grown in Connecticut: All agricultural produce must be grown in Connecticut. In the case of value-added agricultural products, the main ingredients should be from local sources wherever possible and the product processed by the vendor. It is expected that all items will be fresh and of the highest quality.

Baked Goods and Preserves: Ingredients may be purchased and should be CT grown whenever possible. Vendor must mix, bake or prepare the goods. Baked goods require a CT Bakery License.

Preserves and Maple Syrup: These products are exempt from a sanitation inspection of the processing facility. They are subject to strict rules described in Farmers Market Reference Guide at www.ctgrown.gov.

Prepared Foods: Whenever possible, major ingredients should be sourced from a CT farm or dairy.

Meats, Dairy, Fish: All products must be from the vendor's herd. Grazing animals must have regular access to pasture and room to move around. Hormones may not be fed to animals. Fish or shellfish must be caught or raised locally.

Artisans: Precedence for spaces is given to farmers, a portion of available space will be offered to artisans. All items for sale must be made by the vendor and ideally sourced from CT farms or gathered from nature in CT.

Unacceptable Items: Food items not correctly labeled, repackaged foods, crafts made from kits, flea market items.

Services: No running water or electricity.

Space Fees: Fees must be paid in full with application and must be received 14 days prior to the start date.

Standard Space is 14' X 14' / Full Season Rate: \$125.00/ Half-Season Rate: \$65/ Guest Rate-One Date: \$25.00

Vending privileges will be suspended if payment, insurance certificate, or license, is not received by Market Day.

Applications are reviewed and approved by the Market Managers.

Vendor will be notified of approval or denial of application within a reasonable time after receipt and at least 24 hours prior to market day.

Vendors are urged to apply in advance to reserve space. Return Application by **APRIL 19, 2013** to reserve your space.

The Market Managers will assign each vendor a specific location for the market (same location EACH WEEK).

The Market Managers reserve the right to limit the number of vendors selling the same type of products.

Market Day Obligations:

Set Up Time: No earlier than 8:45 AM. Set up must be complete by 9:45 AM. No sales before 10:00 AM.

Sell-Outs: If products are sold out, a sold out sign must be posted and stall must remain until 1:00 PM.

Break Down Time: Must be complete by 2:00 PM.

Clean Up: Vendors are responsible for cleanliness of their stall during market hours and at the end of Market Day.

Each vendor must remove everything they brought to Market. Dumping produce or trash at The Market is prohibited.

Tents: Vendors are to provide their own EZ Up tent or canopy and assure that they are securely anchored at all times.

Each vendor space is to be identified with farm or business name, with all prices clearly marked.

Signs: Vendors must post a sign with business name and town business is located in. Growers who comply with CT NOFA rules should also post.

Cancellations: Market is Rain or Shine. Vendors are expected to stay in inclement weather.

The Market Committee reserves the right to cancel a Market Day due to severe or dangerous weather.

Cancellations will be conveyed by cell phone on the morning of the Market.

Vendors are expected to notify the Market Master 24 hours in advance if they cannot attend a Market.

I have read the above regulations and agree to abide by these Rules and Policies.

Please return this form with Application.

Farm/Business: _____

Name: _____ Signature: _____

Date: _____