

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Special Meeting of July 21, 2010

Members Present: Paul Anderson, Tom Davis, Jim Barton, Chuck Riggott (Alternate) and George Butenkoff (Alternate)

Members Absent: Dave Tyler and Philip Godeck

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate

Mr. Butenkoff sat in for Mr. Godeck and Mr. Riggott sat in for Mr. Tyler.

II. Acceptance of Minutes of June 30, 2010

Motion: To accept the minutes of June 30, 2010.
Butenkoff/Riggott
Passed unanimously

III. Election of Officers

Motion: To nominate Paul Anderson as Chairman.
Butenkoff/Barton
Passed unanimously

Motion: To close nominations for Chairman.
Butenkoff/Barton
Passed unanimously

Motion: To nominate Tom Davis as Vice Chairman.
Riggott/Butenkoff
Passed unanimously

Motion: To close nominations for Vice Chairman.
Butenkoff/Riggott
Passed unanimously

Motion: To appoint Paul Anderson as Chairman and Tom Davis as Vice Chairman.
Butenkoff/Riggott
Passed unanimously

IV. Payment of Bills

Motion: To authorize the payment of the FY2009-10 bill sheet dated July 21, 2010 in the amount of \$16,351.25
Butenkoff/Riggott
Discussion: Mr. Enderle explained that there were two sets of bill sheets; one for FY2009-10 and one for FY2010-11. Mr. Barton asked what the Graybar Electric

bill was for. Mr. Enderle explained that it was for a PLC that runs the plant Scata program. The true cost is \$4500; \$9500 with a \$5000 credit for the core which they are able to rebuild. Mr. Barton questioned the Traver bill; Mr. Enderle explained it was for three motors. The cost was less than anticipated and they will always have a spare.
Passed unanimously

Motion: To authorize the payment of the FY2010-11 bill sheet dated July 21, 2010 in the amount of \$13,337.58.
Butenkoff/Riggott
Discussion: Mr. Enderle went over the bill sheet explaining that there were not any bills out of the ordinary.
Passed unanimously

V. Visitors

James Balis, 4 Prospect Hill Rd - was not present

Lampron Catering, 59 North Main St

Mr. Barton excused himself from the meeting as this account is in collection. Mrs. Lampron was present to explain that she is the owner of 59 North Main St. This is a two story property; she runs a catering business out of the top floor. She reported that the top floor is connected to the sewer system but the bottom floor is connected to a septic system. The bottom floor is currently vacant; Tony's Automotive was the former occupant. Mr. Enderle explained that the 1st thing they could do was verify that it is not connected to the sewer system by putting dye down a drain or flushing it down the toilet. Mrs. Lampron will call Mr. Enderle to schedule a time to do this. Mr. Anderson stated that the WPCA wants to be fair to everybody; they will sort out the issue. Mr. Enderle thanked Mrs. Lampron for taking the time to come to the meeting. Mrs. Lampron left the meeting at this time.

VI. Receipt of Applications

Szabo, Winkler Rd

Tim Coon of JR Russo and Associates was representing the Szabo's. He explained that they have split a lot into two building lots on Winkler Rd. They will run two 8" laterals in one trench to get the minimum slope. There will be three clean outs for the rear lot and a single for the front. Mr. Enderle stated that Town Engineer Len Norton has approved the plans.

Motion: To receive the application of Szabo, Winkler Rd.
Butenkoff/Riggott
Passed unanimously

Mr. Enderle thanked Pal and Mary Szabo for the time and diligence they put into the planning; it was done the proper way.

VII. Approval of Applications

Szabo, Winkler Rd

Motion: To approve the application of Szabo, Winkler Rd.
Butenkoff/Riggott
Passed unanimously

Mr. Coon and the Szabo's left the meeting at this time.

VIII. Unfinished Business

North Road Sewer

Mr. Enderle reported that there had been a number of meetings to discuss the project. There have been three informational sessions at the plant and another is being held tomorrow. At

Tuesday's information session there were four visitors present. At first, one of the visitors was adamantly against the project, but his opinion changed when he received the correct information. Sue Gregware of the USDA obtained First Selectman Denise Menard's signature on the obligation. Ms. Gregware gave Mr. Enderle a packet that will need to be completed if the Town approves the project at Town Meeting. The Town Meeting is scheduled for August 11th. On Wednesday, July 28th at 7 p.m. there will be an information meeting at Town Hall. There will be a dry run for the information meeting tomorrow at 2 p.m.

Motion: To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.
Butenkoff/Barton
Passed unanimously

IX. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing scheduled for The Mansion's at Canyon Ridge LLC, 24 and 26 Canyon Ridge Dr.
Butenkoff/Riggott
Passed unanimously

There was no one present for The Mansion's at Canyon Ridge LLC, 24 Canyon Ridge Dr. This is a new 10 unit apartment building and none of the FCC has been paid.

There was no one present for The Mansion's at Canyon Ridge LLC, 26 Canyon Ridge Dr. This is a new 10 unit apartment building and none of the FCC has been paid.

Motion: To close the public hearing for The Mansion's at Canyon Ridge LLC, 24 Canyon Ridge Dr and 26 Canyon Ridge Dr.
Butenkoff/Riggott
Passed unanimously

X. Action on Facility Connection Charges

Motion: To impose the FCC as published for The Mansion's at Canyon Ridge LLC, 24 Canyon Ridge Dr. and 26 Canyon Ridge Dr.
Barton/Butenkoff
Passed unanimously

****Attorney Purnhagen arrived at 7:35 p.m.***

****Mr. Davis arrived at 7:36 p.m.***

XI. Legal

There were no legal items for discussion.

Unfinished Business - continued

Prospect Hill Road Benefit Assessments

Mr. Enderle reported that he has been in contact with Town Assessor Carol Madore to gather information. There is an issue with one parcel. Mr. Enderle wants the assessments to be fair and equitable.

XII. New Business

Superintendent's Report

Mr. Enderle handed out a certificate for a course Mr. Alibozek completed in GIS. Mr. Alibozek's knowledge of the GIS system has been very useful with the North Road Sewer Project.

Mr. Enderle distributed copies of an energy efficiency audit. The WPCA budgets \$182,000 per year, Mr. Enderle would like to look at saving energy. JK Muir does comprehensive energy evaluations for water and wastewater treatment plants. The fee for evaluation is \$8700. Mr. Enderle asked the Board Members to look at the information before next month's meeting. Mr. Enderle explained that the motors at the plant are 15 years old. CL&P will pay for VFD's for motors that do not have them. Mr. Barton asked where the \$8700 would come from. Mr. Enderle reported that Mr. Mark Gilbert of Atlantic States Rural Water & Wastewater Association is working on getting grant money to pay for half. There was a discussion of the peak demand rate; Mr. Enderle explained that CL&P takes the highest 15 minutes and charges that amount for the next 12 months. Mr. Davis asked if you pay the peak demand for a whole year, wouldn't the VHD's help with controlling the motors. Mr. Enderle said that with the VHD's the motors come up slowly and will lower the peak demand.

Mr. Enderle reported that the plant was at 24% capacity for the month of June; that makes it harder and more expensive to run the plant. They are continuing with the jetting and flushing. A lot of the month has been spent on the North Road Sewer Project. Mr. Enderle met with Mark Gilbert of ASRWVA to discuss asset management. The USDA requires this.

Attorney Purnhagen and the Recording Secretary left the meeting at this time.

XIII. Executive Session

Motion: To enter into Executive Session to discuss the Union Contract at 8:05 p.m. with only Board Members present.
Butenkoff/Riggott
Passed unanimously

Motion: To come out of Executive Session at 9:47 p.m.
Butenkoff/Riggott
Passed unanimously

No action was taken.

XIV. Adjournment

The meeting adjourned at 9:48 p.m.

Respectfully submitted,

Laura Michael
Recording Secretary