

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of August 28, 2013**

**Members Present:** Paul Anderson, Tom Davis and Chuck Riggott

**Members Absent:** Dave Tyler

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

**Motion:** To add Three Year Review to New Business.  
Davis/Riggott  
Motion carries

**II. Acceptance of Minutes of July 31, 2013**

**Motion:** To accept the minutes of July 31, 2013.  
Davis/Riggott  
Motion carries

**III. Communications**

Mr. Anderson read a letter from Ms. Barbara Sabonis-Chafee, 79 Scantic Rd regarding her sewer use bill. Mr. Anderson explained that he sent a response to Ms. Sabonis-Chafee. Mr. Anderson read a letter dated August 1, 2013 from Richard P. Pippin III explaining that he was resigning from the WPCA Board. A letter from DEEP was received regarding the Clean Water Fund priority list. Mr. Anderson received a letter with a form he will complete from the Labor Department regarding the new union contract.

**IV. Visitors**

Kalap LLC, Classic Motel, 95 South Main St, was not present. He came into the WPCA office during the week and it was explained that next year's sewer bill will reflect the period that the hotel was closed and there was no water use.

**V. Public Participation**

There was no public participation.

**VI. Receipt of Applications**

There were no new applications.

**VII. Approval of Applications**

There were no applications to be approved.

### **VIII. Legal**

#### **88 Main St, Broad Brook**

Mr. Anderson reported that he had received Attorney Purnhagen's legal opinion regarding the sewer use bill for this property. Mr. Enderle read a memo he put together regarding the sewer use charge for 88 Main St Broad Brook. He explained that the Assessor's records listed the property as 7 units on the 10/01/2007 Grand List which would affect the sewer use bill beginning 07/01/2008.

**Motion:** To reimburse Ms. Martin, 88 Main St, Broad Brook, CT in the amount of \$5,950.00. This is due to 88 Main St being billed 12 units when actually there were only 7 units for the period of 2008 – 2012.  
Davis/Riggott  
Motion carries

Mrs. Martino thanked the Board and left the meeting at this time.

### **IX. Consulting Engineer**

#### **Work Order Status**

Mr. Enderle explained that Mr. Dombrowski from Woodard & Curran would not be present at the meeting. Mr. Enderle explained that the air conditioning has been completed and the heating contract has been awarded to Tradesmen of New England. The materials are on site. Woodard & Curran are working on the heating for the preliminary building and the Capital Improvements Plan.

**Motion:** To suspend the regular portion of the meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Davis/Riggott  
Motion carries

### **X. North Road Sewer Extension Phase II**

Mr. Anderson explained that a public hearing will be held on September 4<sup>th</sup> at Town Hall by the Inland Wetlands Commission regarding the modification of the Wetlands permit for the project. Mr. Anderson read the public hearing notice. Mr. Enderle reported that Spazzarini is working on Rolocut Rd and there is more work to do on Wells Rd; they won't be idle. There was a discussion regarding how to proceed following the wetlands public hearing.

### **XI. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for 1735 Asylum Avenue LLC, 251 South Water St and 1735 Asylum Avenue LLC, 253 South Water St.  
Davis/Riggott  
Motion carries

There was no one present for 1735 Asylum Avenue LLC, 251 South Water St. Mr. Enderle explained that this is a new single family home and one-half of the FCC has been paid.

There was no one present for 1735 Asylum Avenue LLC, 253 South Water St. Mr. Enderle explained that this is a new single family home and one-half of the FCC has been paid.

**Motion:** To close the public hearing for 1735 Asylum Avenue LLC, 251 South Water St and 1735 Asylum Avenue LLC, 253 South Water St.  
Davis/Riggott  
Motion carries

## **XII. Action on Facility Connection Charges**

**Motion:** To impose the Facility Connection Charges as published for 1735 Asylum Avenue LLC, 251 South Water St and 1735 Asylum Avenue LLC, 253 South Water St.  
Davis/Riggott  
Motion carries

## **XIII. Unfinished Business**

### Truck Purchase

Mr. Enderle explained that prior to the time he had been out; he had utilized the State bid with three dealers and sat down with the operators to decide what type of truck was needed. It was decided that they would get a Ford. The truck chosen was the least expensive. He has contacted the dealers again but only Interstate Ford has gotten back to him. They have chosen a truck and will be adding a Reading Utility body and a Fisher plow. The net cost of the truck and accessories after the municipal concession is \$31,480.00. Mr. Riggott asked if they were trading in the old Ford. Mr. Enderle explained they would use it for plowing the plant parking lot. Mr. Riggott felt it should be traded in while they could get something for it. Mr. Alibozek explained they are often short a truck. It could be used to go to pump stations in the spring, summer and fall. Mr. Riggott explained that if the truck quits, they won't get anything for it and he doesn't think they should put any more money into it. It was decided that Mr. Enderle will ask Mr. Breslin of Interstate Ford about trading it in. It would be best to get rid of it. Mr. Anderson felt there could be an advantage to purchasing a second, smaller vehicle. It would not cost as much. Mr. Enderle agreed; there is money in the STIF account. Mr. Anderson and Mr. Riggott felt they need to begin putting money into the STIF accounts for the future.

**Motion:** To authorize the purchase of a truck up to \$31,480.00.  
Davis/Riggott  
Motion carries

### Transfers

**Motion:** To transfer \$27,926.34 from the WPCA Pump Station STIF Account to the WPCA Pump Station Maintenance Line (1-11-30-0210-4-438) for the purchase of a spare Homa Pump.  
Davis/Riggott  
Motion carries

### Required Connections (Regs Sect 82-1.4)

Mr. Anderson would like to wait until all members are present to discuss this.

### IT Status

Mr. Enderle had thought that the WPCA needed a server but Mr. Anderson explained that won't solve the problem. Mr. Anderson explained that IT is a necessary piece of the Town and needs to be supported. It is a necessity not an accessory.

### Benefit Assessment Policy

This was not discussed.

#### **XIV. New Business**

##### **Three Year Review**

Mr. Enderle distributed information regarding the three year review. He has spoken with Kim Lord, the Tax Collector, about billing out the imposed charges. Ms. Lord felt it should be handled the same as a benefit assessment.

**Motion:** To proceed to Public Hearing for the properties listed on the August 2013 Three Year Review Sheet.  
Davis/Riggott  
Motion carries

##### **Bill Sheet Review**

It was noted that the bill sheet amount was low.

##### **Superintendent's Report**

Mr. Enderle reviewed the bill sheet highlighting accomplishments. The plant participated successfully in the DMRQ-QA. Jon Ference received his Class II Operator's License. The Board commented that this was wonderful. Mr. Enderle explained that Mr. Ference is more valuable every day. Mr. Alibozek has earned a Bachelor of Science in Geographic Information Systems - Summa Cum Laude. Mr. Anderson felt this was quite impressive. Mr. Enderle explained this is very valuable; it is used every day.

Mr. Enderle put together a document "How to Read Your Sewer Bill". It will be posted to the WPCA web page once something is removed to make room for it.

#### **XV. Adjournment**

**Motion:** To adjourn the meeting at 8:14 p.m.  
Davis/Riggott

Respectfully submitted,

Laura Michael  
Recording Secretary