

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of February 26, 2014

Members Present: Paul Anderson, Chuck Riggott, Dave Tyler and Kirk Montstream

Members Absent: Tom Davis

Others Present: Chief Operator Edward Alibozek, Board of Selectmen Liaison Steve Dearborn, Attorney Vincent Purnhagen and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Added Agenda Items

Executive Session was added to discuss Superintendent Compensation.

II. Acceptance of Minutes of January 29, 2014

Motion: To accept the minutes of January 29, 2014.
Tyler/Riggott
Passed unanimously

There was a discussion regarding the acceptance of the Minutes of the Special Meeting held on January 23, 2014. Two WPCA Board Members attended the meeting and only one of the two is present at tonight's meeting. There was not a quorum of members available to accept the minutes.

III. Communications

Mr. Anderson read an email from Mr. Claffey, 169 Greenwoods Lane, requesting an adjustment to sewer fines. He has paid delinquent interest, a lien fee and Marshal's fee in the total amount of \$166.58. He did not realize he had not received the invoices and his tenant claims she did not receive them. Mr. Anderson explained the Board can't forgive interest, lien fees or pay back Marshal's fees. He will respond to Mr. Claffey's request.

IV. Visitors

Doug Munson, 345 Scantic Rd

Mr. Alibozek explained that Mr. Munson will attend the March meeting.

V. Public Participation

Mr. Dearborn questioned how the Board would be able to approve the minutes of the Special Meeting when only two members were present at the meeting; there was no quorum. Mr. Anderson replied that would be a question for the WPCA Attorney.

VI. Receipt of Applications

There were no new applications.

VII. Approval of Applications

There were applications to approve.

VIII. Unfinished Business

Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson explained that he followed up with the Selectman's Office and this will be on Tuesday's Selectmen's Agenda.

North Road Sewer Extension Phase 2

There was nothing new to report.

Transfers

There were no transfers to be made.

IT Status

Mr. Alibozek reported that it had been a pretty good month; there were no outages.

Benefit Assessment Policy

This was not discussed.

IX. New Business

Bill Sheet Review

Mr. Anderson wanted to bring up the Process Distributor invoice because it was a large amount. These were parts for the sludge pump. Mr. Alibozek explained that these are the Moyno pumps that feed the belt thickener and the sludge trucks. There was one complete new unit and parts to rebuild another.

****Attorney Purnhagen arrived at 7:26 p.m.***

Superintendent's Report

The report will be provided to Board members on Thursday. Mr. Anderson reported that Katherine Kneeland has passed the CT Class 1 Exam. She is an Operator in Training; she will get her license after one year on the job. Konrad Karolczuk received a certificate for completing Treatment of Metal Wastestreams.

Motion: To suspend the regular meeting for the purpose of holding the public hearing scheduled for 7:30 p.m.
Tyler/Riggott
Passed unanimously

X. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing for RRC Management LLC, 94 Newberry Rd.
Tyler/Riggott
Passed unanimously

There was no one present for RRC Management, 94 Newberry Rd. Mr. Alibozek explained this is an existing commercial building connecting to the sewer. None of the FCC has been paid.

Motion: To close the public hearing for RRC Management LLC, 94 Newberry Rd.
Tyler/Riggott
Passed unanimously

Motion: To resume the regular meeting.
Tyler/Riggott
Passed unanimously

XI. Legal

Mr. Anderson gave Attorney Purnhagen a warrant that had been returned by the Marshal. Attorney Purnhagen will proceed with collection.

Mr. Anderson informed Attorney Purnhagen of Mr. Claffey's email regarding adjustment to sewer fines he has paid. Attorney Purnhagen stated that interest and fees can never be waived. By State Statute, fees are owed whether a bill is received or not.

Mr. Anderson explained to Attorney Purnhagen that a special meeting was held and only two WPCA Board Members were present, there wasn't a quorum. How would the Board approve the minutes? Attorney Purnhagen felt that since no action was taken it was more of an information session than a meeting and the minutes would not need to be approved.

XII. Action on Facility Connection Charges

Motion: To impose the FCC as published for RRC Management LLC, 94 Newberry Rd.
Tyler/Montstream
Passed unanimously

XIII. Executive Session

Superintendent Compensation

WPCA Board Members entered into Executive Session at 7:40 p.m.

Executive Session ended at 8:05 p.m. and no action was taken.

XIV. Adjournment

The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Laura Michael
Recording Secretary