

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of August 27, 2014**

**Members Present:** Paul Anderson, Tom Davis, Chuck Riggott and Kirk Montstream

**Members Absent:** Dave Tyler

**Others Present:** Superintendent E. Arthur Enderle III, Woodard & Curran Consulting Engineer Paul Dombrowski Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Plant Tour**

This was postponed due to the weather.

**II. Added Agenda Items**

No items were added.

**III. Acceptance of Minutes of July 30, 2014**

**Motion:** To accept the minutes of July 30, 2014.  
Riggott/Montstream  
Passed unanimously

**IV. Election of Vice Chairman**

Mr. Montstream nominated Mr. Davis for Vice Chairman and Mr. Riggott seconded the nomination. Nominations for Vice Chairman were closed. Mr. Davis accepted the nomination and will continue as Vice Chairman.

**V. Communications**

Mr. Anderson had a letter from the State of CT DEEP regarding the Nitrogen Trading Program. The East Windsor WPCF will receive \$12,282.00 for 2015. There will be changes to the program in the future. Mr. Anderson also had a newsletter from Woodard & Curran which will be made available if anyone would like to read it.

**VI. Visitors**

There were no scheduled visitors.

**VII. Public Participation**

There was no public participation.

**VIII. Receipt of Applications**

G-III Holding LLC, 58 Winkler Rd, COM2014-007

Mr. Enderle reported they have an application, plans and review from Town Engineer Len Norton.

**Motion:** To accept the application of G-III Holding LLC, 58 Winkler Rd, COM2014-007.  
Montstream/Davis  
Passed unanimously

Styles Brook Storage LLC, 22 Wagner Ln, COM2014-008.

Tim Coon from JR Russo was present for this application. He explained that the application is for contractor storage units. Each unit will have an overhead door, an office and a bathroom. Mr. Enderle reported that they have Town Engineer Len Norton's review and he takes no exceptions. Mr. Coon explained that the applicant has approval for 6 units. The project will be done in two phases.

**Motion:** To accept the application of Styles Brook Storage LLC, 22 Wagner Ln, COM2014-008.  
Riggott/Davis  
Passed unanimously

Mr. Coon thanked the Board and left the meeting at this time.

**IX. Approval of Applications**

**Motion:** To approve the applications of G-III Holding LLC, 58 Winkler Rd, COM2014-007 and Styles Brook Storage LLC, 22 Wagner Ln, COM2014-008.  
Riggott/Davis  
Passed unanimously

**X. Legal**

No legal items were discussed.

**XI. Unfinished Business**

Work Order Status

Mr. Dombrowski, Woodard & Curran, presented a report regarding Sewer Use Charges and Capital Improvements Financing. He asked the Board to read the report and provide comments at the September meeting. A public meeting/information session will be held this fall. Mr. Dombrowski went over the highlights and recommendations of the report. The Board will need to choose one option. Mr. Enderle has reviewed the report and discussed it with Mr. Alibozek and Mr. Dombrowski. He agrees with the recommendations.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Riggott/Montstream  
Passed unanimously

**XII. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Knisley, 14 & 16 Rolocut Rd through Hamilton Construction, 81 Winkler Rd.  
Riggott/Montstream  
Passed unanimously

There was no one present for Knisley, 14 & 16 Rolocut Rd. Mr. Enderle explained these are two single family homes on one lot and one half of the FCC has been paid.

There was no one present for Prospect Terrace LLC, 5 Prospect Hill Terr. Mr. Enderle explained this is a residential property and one half of the FCC has been paid.

There was no one present for Hamilton Construction, 79 Winkler Rd. Mr. Enderle explained this is a new single family home and one half of the FCC has been paid.

There was no one present for Hamilton Construction, 81 Winkler Rd. Mr. Enderle explained this is a new single family home and one half of the FCC has been paid.

**Motion:** To close the public hearing Knisley, 14 & 16 Rolocut Rd through Hamilton Construction, 81 Winkler Rd.  
Riggott/Davis  
Passed unanimously

### **XIII. Action on Facility Connection Charges**

**Motion:** To impose the FCC's as published for Knisley, 14 & 16 Rolocut Rd through Hamilton Construction, 81 Winkler Rd.  
Riggott/Davis  
Passed unanimously

### **Unfinished Business** – continued

#### Plant Tour - inside

Mr. Enderle explained that they could tour the mechanical room inside the facility to view the AC and heating upgrade. He and Marc Brennan were very involved in this project. They worked with Mark Jacobs from Woodard & Curran. Mr. Enderle thanked the Board for going to bat for him and approving the rate increases. He appreciates this. Mr. Enderle reported that the WPCF staff acted as the general contractor; they were able to purchase what they wanted. Mr. Brennan explained that the AC is more efficient and it removes moisture. A new, very efficient gas furnace was installed and hot water hydronic units were installed to balance the heating. Mr. Enderle reported that he was able to make the money for the roof top heating units go twice as far. He and Marc Brennan re-engineered the heating system in the pretreatment building. Two heating units were purchased and a crane was rented to place the units on the roof top. The installation went out to bid and a contractor was hired. Mr. Brennan took over and did the duct work. He did a phenomenal job. Using staff to complete work gives a greater level of control.

#### North Road Sewer Extension Phase 2

Mr. Enderle reported that the project is complete. He and Tim Coon have signed off on a certificate of significant completion. There is approximately \$120,000 left over which could cover the cost of Winkler Rd. Mr. Enderle, Jay Ussery and Tim Coon are meeting with Ed Spazzarini tomorrow regarding Winkler Rd. The left over money is grant money; if it isn't used, it will be lost. Mr. Enderle sent out a notice to the property owners explaining the process for connecting to the sewer.

#### Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson reported that he had sent the revision to Attorney Purnhagen for review. Attorney Purnhagen is fine with the changes that were made.

**Motion:** To forward to the Board of Selectmen, to send to town meeting, the revised Ordinance 82.1 AN ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS.  
Montstream/Riggott  
Passed unanimously

Mr. Anderson will deliver a finalized letter to the Board of Selectmen.

#### Alternates (Ordinance Creating a Sewer Authority 66-21)

Not addressed at this time.

#### Transfers

No transfers were needed.

#### IT Status

Mr. Enderle reported that the Town has engaged the services of Entre Computer for IT support. Mr. Enderle sent an email to Entre Computer explaining that the issues are not at the WPCF but with the server through the Police Department. He thanked Mrs. Pippin for informing the Selectmen of the IT issues.

Benefit Assessment Policy

Not addressed at this time.

**XIV. New Business**

Bill Sheet Review

There were no questions.

Superintendent's Report

Mr. Enderle provided a written report and went over the highlights.

Mr. Montstream asked if the information provided by Woodard & Curran would get to Mr. Tyler since they are working on a timeline. The information will be mailed to Mr. Tyler. Mr. Montstream questioned, if the Board is in agreement to borrow the money, which is within reason, is there a contingency if the WPCA doesn't get the loans. Mr. Dombrowski explained they would get a letter of prior approval and at that time they could continue to move forward. Mr. Montstream is all for stepping up the process; they can't have pump stations failing. It was suggested that a Special Meeting be scheduled to choose an option. The Special Meeting will be held on Wednesday, September 10, 2014 at 4:00 p.m. in the WPCA Administration Building. Mr. Dombrowski explained to the Board that the State is going to want an engineered facilities plan. At the special meeting the Board will need to choose an option for funding the capital improvements and decide on going forward with a facilities plan.

**XV. Adjournment**

**Motion:** To adjourn the meeting at 8:20 p.m.  
Davis/Montstream

Respectfully submitted,

Laura Michael  
Recording Secretary