

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of September 24, 2014**

**Members Present:** Paul Anderson, Tom Davis, Chuck Riggott and Kirk Montstream

**Members Absent:** Dave Tyler

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Ed Alibozek, WPCA Attorney Vincent Purnhagen, Selectman Dale Nelson, Woodard & Curran Consulting Engineer Paul Dombrowski and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

No items were added.

**II. Acceptance of Minutes of August 27, 2014 and September 10, 2014**

**Motion:** To accept the minutes of August 27, 2014.  
Riggott/Davis  
Passed unanimously

**Motion:** To accept the minutes of September 10, 2014 as amended.  
Montstream/Davis  
Discussion: Mr. Riggott stated that he didn't make the statement in the last sentence of the first paragraph, "Mr. Riggott explained that the plan that is chosen will need to be approved by referendum". Mr. Enderle explained that it should read that the loan/financing portion of the plan would need to be approved at referendum; Selectman Nelson confirmed that the loan portion would need to go to referendum. Mr. Riggott asked Mr. Enderle to explain what he meant in the second paragraph. Mr. Enderle explained that rather than doing a full blown facilities plan, the focus should be on improvements at the plant and pump stations. He and Mr. Dombrowski have discussed this and are in agreement. Mr. Anderson asked Mr. Dombrowski if the motion that was made at the September 10, 2014 Special Meeting was okay; Mr. Dombrowski replied that it was.  
Passed unanimously

**III. Communications**

There were no communications.

**IV. Visitors**

Alan Tracy, 159 Prospect Hill Rd

Alan Tracy introduced himself and his son Joe to the Board. He owns the carwash located at 159 Prospect Hill Rd. He explained that he has received a massive bill and a letter from the Town. When he built the carwash, he paid about \$30,000 to connect to the sewer. He thought that was a one-time charge. Each year he receives a large bill for usage. He also received a bill for having sewers available. He has spoken with WPCF staff and has gotten clarification of these bills. When he presented projections for the carwash he was building, it included a reclamation system. He felt it was a better process for the carwash to be built without the reclamation system. He didn't realize the financial implications. When the three year review was done, the water use was significantly higher. Mr. Alan Tracy explained that he has received a bill with late charges. He had not made a payment when this was due. Mr. Anderson explained that a public hearing is held for three year reviews,

notification of the public hearing is sent to the property owner and published in the newspaper; no one represented Mr. Tracy at the public hearing. Mr. Alan Tracy explained he missed the notice. He attended a public hearing held at another location and he thought the process was still being reviewed. It was explained that was for the benefit sewer assessment. The three year review public hearings are held in the regular meeting location. Mr. Anderson explained that the facility connection charges are assessed at the public hearing with the data available. The FCC is a tax and can't be waived or adjusted unless a mistake was made. The facility connection charge is the cost to connect to the sewer system, after three years the water use is reviewed. If the usage increases or decreases, an adjustment is made to the charge. Mr. Joe Tracy asked if they install the reclamation system, would they get another review. Mr. Anderson replied that they would get another review after a full three years. Anything that requires a permit is a change of use that would trigger a three year review. If the use goes down, an adjustment would be made. A meter will need to be installed in the reclamation system. Mr. Anderson explained if they put the reclamation system in, it is assumed they will use less water. They will benefit by paying less to CT Water and to the WPCA for usage. Mr. Alan Tracy said they will have to pay the bill; then if they put the system in, they will get a review in three years. Mr. Enderle explained it will be a full three years; 12 quarters of water usage. Mr. Enderle suggested that Mr. Tracy speak with the Tax Collector to set up a payment plan. Mr. Alan Tracy asked if he should pay the bill, there is no recourse? Mr. Anderson replied that the FCC is treated as a tax. It can't be adjusted or waived. Mr. Alan Tracy explained that the permitting process was confusing; he did not understand the fee structure. Mr. Anderson stated that anyone who connects to the sewer will pay a facility connection charge. Mr. Joe Tracy restated that the best scenario is to pay the bill, put in the reclamation system and then have another review. Mr. Alan Tracy explained that the reclamation system is expensive to install and takes a toll on the facility. Mr. Joe Tracy thanked the WPCF staff for the time they spent with them and the courtesy they showed.

#### **V. Public Participation**

There was no public participation.

#### **VI. Receipt of Applications**

There were no applications.

#### **VII. Approval of Applications**

There were no applications to be approved.

#### **VIII. Legal**

Mr. Riggott asked if it was a conflict of interest for the engineering firm the WPCA uses to represent a client at a WPCA meeting. Attorney Purnhagen replied that a point should be made on record stating that the firm also represents the WPCA.

Mr. Anderson gave two returned warrants to Attorney Purnhagen for collection.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Riggott/Montstream  
Passed unanimously

#### **IX. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for Styles Brook Storage LLC, 22 Wagner Ln, Hall, 21 Rolocut Rd and G-III Holdings LLC, 58 Winkler Rd.

There was no one present for Styles Brook Storage LLC, 22 Wagner Ln. Mr. Enderle explained that this is a commercial building to be used as contractor's storage and one half of the FCC has been paid.

There was no one present for Hall, 21 Rolocut Rd. Mr. Enderle explained that this is a single family residential property and one half of the FCC has been paid.

There was no one present for G-III Holdings LLC, 58 Winkler Rd. Mr. Enderle explained that this is a single family residential property and none of the FCC has been paid.

**Motion:** To close the public hearing for Styles Brook Storage LLC, 22 Wagner Ln, Hall, 21 Rolocut Rd and G-III Holdings LLC, 58 Winkler Rd.  
Montstream/Riggott  
Passed unanimously

**Motion:** To resume the regular meeting.  
Riggott/Montstream  
Passed unanimously

## **X. Action on Facility Connection Charges**

**Motion:** To impose the FCC's as published for Styles Brook Storage LLC, 22 Wagner Ln, Hall, 21 Rolocut Rd and G-III Holdings LLC, 58 Winkler Rd.  
Montstream/Riggott  
Passed unanimously

## **XI. Unfinished Business**

### **Work Order Status**

Mr. Anderson reported that the Board had made a motion at the Special Meeting; would a new work order need to be issued to be able to hold the public information session. Mr. Dombrowski explained that the public information session was included in the rate evaluation fee. If the WPCA decides to proceed with DEEP, then a work order would be needed or an agreement to incorporate it into things once DEEP approves it. Once the WPCA gets a letter of prior approval, it will allow them to be compensated by DEEP for any costs incurred at the percentage of the loan/grant agreement. They will need to decide the next step and develop a scope. Mr. Dombrowski explained that he and Mr. Enderle have discussed doing a limited, focused look at the pump stations and the plant and do some TV work to understand liabilities in the system. He and Mr. Enderle are in agreement. This is the path for the plan; if they have the Board's support, it could then be brought to DEEP for their approval. The grant application could then be submitted. Mr. Dombrowski explained there are two approaches that can be taken with DEEP. The first, a facilities plan or the second, a focused approach; which DEEP has not decided what the requirements are. There would be less grant money with the second option. Mr. Dombrowski felt the better option is the facilities plan. The WPCA needs to be ready to move forward. The funding is available on a first come first served basis. Mr. Anderson asked if they should be working on the public information sessions and moving forward at the same time. They are not looking for permission from the public with these sessions; they want to get the information out. Mr. Anderson is looking for the path to keep moving; waiting would be a mistake. Mr. Dombrowski suggested moving forward with the public information session and at the same time he and Mr. Enderle will put together a scope. Mr. Anderson or the Board could review the scope and give their blessing to get it to DEEP. After a discussion, it was decided the information session would be held on Wednesday, October 29, 2014 at Town Hall. Mr. Dombrowski and Mr. Enderle will put the presentation together. Mr. Dombrowski feels they should educate the public on what they do and why. Explain how the system works and why they need this program. They will have a lot of information and photographs. The presentation should be 30 to 40 minutes long. Mr. Montstream felt they should provide justification not give options. Mr. Enderle felt that he and Mr. Alibozek should be part of the presentation.

### **North Road Sewer Extension Phase 2**

Mr. Enderle reported that North Rd Phase 2 is complete; there is a small punch list. The certificate of substantial completion has been submitted. There is approximately \$110,000 of grant money remaining and Spazzarini Construction has agreed to do Winkler Rd. They won't get as far as originally thought but they will get a couple more manholes in. The work will be done this season and should take about three weeks. A change order will be filed with USDA.

Required Connections (Ordinance Sect 82-1.4)

Mr. Anderson reported this is on the October 7, 2014 Selectmen's agenda. He and Mr. Enderle will be attending the meeting.

Alternates (Ordinance Creating a Sewer Authority 66-21)

Not addressed at this time.

Transfers

No transfers were needed.

IT Status

Mr. Enderle reported that there haven't been any issues. He has the name and contact information of the new IT person.

Benefit Assessment Policy

Not addressed at this time.

**XII. New Business**

Bill Sheet Review

There were no questions.

Superintendent's Report

Mr. Enderle reported as a result of the lightning strike at last month's meeting, all of the low voltage equipment had been impacted. Mr. Alibozek has contacted CIRMA and has done a phenomenal job coordinating. Konrad Karolczuk has completed the storm water testing. Konrad Karolczuk and Laura Michael met with the Treasurer and Tax Collector regarding acceptance of credit card payments. Tim Mulcahy of the Garland Company had a pre-bid screening with contractors. Another roof will be replaced this year. The Prospect Hill Drive insurance issue has been resolved. Mr. Alibozek stayed on top of this until it was completed.

**XIII. Adjournment**

**Motion:** To adjourn the meeting 8:23 p.m.  
Riggott/Montstream

Respectfully submitted,

Laura Michael  
Recording Secretary