

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
11 RYE STREET  
BROAD BROOK, CT 06016  
First Selectman's Office – (860) 623-8122**

Jason E. Bowsza - First Selectman  
Marie E. DeSousa - Deputy First Selectman  
Alan Baker – Selectman

Sarah A. Muska - Selectman  
Charles Nordell - Selectman

**AMENDED**

---

**REGULAR MEETING AGENDA**

**Thursday, March 4, 2021 at 7:00 P.M.**

**Town of East Windsor – Broad Brook Fire Department 2021-2022**

**Public Hearing at 7:00p.m. via Zoom**

**1. TIME AND PLACE OF MEETING**

Join Zoom Meeting; <https://zoom.us/j/3326833563>

Meeting ID: 332 683 3563

One tap mobile

16465588656,,3326833563# US (New York)

13126266799,,3326833563# US (Chicago)

Dial by your location

+1 646 558 8656 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US

Meeting ID: 332 683 3563

**2. PLEDGE OF ALLEGIANCE**

**3. ATTENDANCE**

**4. APPROVAL OF MEETING MINUTES**

A. February 4, 2021 Regular Meeting Minutes

B. February 8, 2021 Board of Selectmen Budget Workshop Minutes

C. February 16, 2021 Board of Selectmen Budget Workshop Minutes

**5. PUBLIC PARTICIPATION**

**6. COMMUNICATION**

**7. BOARD AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS**

**A. Resignations:**

1. Robert Leach (R), Diversity Council, regular member

2. Frank Gowdy (R), Planning and Zoning Commission, alternate member

**B. Reappointments:**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
11 RYE STREET  
BROAD BROOK, CT 06016  
First Selectman's Office – (860) 623-8122**

1. Frances Neill (R), Conservation Commission, regular member for a term expiring April 1, 2025.
2. Kurt Kebschull (D), Conservation Commission, regular member for a term expiring April 1, 2025.
3. Maria Wheldon (D), North Central Health District Committee, member for a term expiring April 1, 2024.

**C. New Appointments:**

1. Ian Neill (U), American Heritage River Commission, correction (Meeting January 21, 2021) from regular member to alternate for a term expiring November 1, 2024 – no regular member vacancy.
2. Frank Gowdy (R), Planning and Zoning, regular member for a term expiring November 1, 2024.

**8. UNFINISHED BUSINESS**

- \* **B.** South Road Ownership Option Update
- \* **C.** ACI Auto Group LLC - Tax Incentive Program
- \* **D.** Polling Location Change

**9. NEW BUSINESS**

- A.** Budget Workshop
  1. Presentations  
Capital Improvement Planning Commission
  2. **Town Budget Discussion and Vote**
  3. **Broad Brook Fire Department Discussion and Vote**
- B.** Bid Waiver Request Conversion of Current Assessor's CAMA Software Including Helen Totz, Assessor
- C.** Resolution of Support for Federal Equality Act
- D.** Added Appropriation Request Regarding Paying Down Debt
- E.** Broad Brook Fire Memorandum of Understanding
- F.** Discussion and Approval of Finance Director Contract
- G.** Tax Refunds

**10. SELECTMEN COMMENTS AND REPORTS**

- A.** Jason Bowsza
- B.** Marie DeSousa
- C.** Alan Baker
- D.** Sarah Muska
- E.** Charlie Nordell

**11. PUBLIC PARTICIPATION**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
11 RYE STREET  
BROAD BROOK, CT 06016  
First Selectman's Office – (860) 623-8122**

**12. EXECUTIVE SESSION**

*Pursuant to C.G.S. Sec. 1-200 (6)(a), employment, (6)(b), pending claims/litigation, (6)(d), discussion of the selection or the lease, sale or purchase of real estate, (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210. Action possible.*

**13. ADJOURNMENT**

**DISTRIBUTION**

Chief Arcari  
Assistant Chief Bancroft  
Deputy Chief Bancroft  
Jerilynn Corso  
Frank Gowdy  
Journal Inquirer

Kurt Kebschull  
Robert Leach  
John Madigan  
Frances Neill  
Ian Neill  
Amy O'Toole

Randi Reichle  
Cathy Simonelli  
Helen Totz  
Town Clerk  
Maria Wheldon

4A

# TOWN OF EAST WINDSOR BOARD OF SELECTMEN

## REGULAR MEETING

Thursday, February 4, 2021

7:00 p.m.

East Windsor, Connecticut

Meeting held via ZOOM Teleconference

Meeting ID: 332 683 3563

Town Hall closed to the Public by

Executive Order of First Selectman Jason E. Bowsza

Due to Coronavirus pandemic

### Meeting Minutes

\*\*\* *These Minutes are not official until approved at a subsequent meeting*\*\*\*

#### Board of Selectmen:

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charlie Nordell, Selectman

**ATTENDANCE:** Board of Selectmen: Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

**ABSENT:** All Selectmen were present this evening.

**GUESTS/SPEAKERS:** Economic Development Commission Members: Gil Hayes, Bob Lyke; Board of Finance: Tom Lansner; Housing Authority: Laverne Calsetta, Tenant Representative; Social Services: Melissa Maltese, Director of Recreation and Community Services.

**GUESTS and members of the public (as identified in the Meeting participation list) signing in to teleconference:** Department of Public Works: Joseph Sauerhoefer, Operations Manager; blavoie; Jennifer; Kathy

**Press:** No one from the Press was present this evening.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**1. TIME AND PLACE OF REGULAR MEETING:**

First Selectman Bowsza called the February 4, 2021 Regular Meeting of the East Windsor Board of Selectmen to order at 7:00 p.m. The Meeting is being held via teleconference due to closure of the Town Hall to the Public as the result of the coronavirus epidemic.

**2. PLEDGE OF ALLEGIANCE:**

First Selectman Bowsza requested Selectman Muska lead the Board in reciting the Pledge of Allegiance.

**3. ATTENDANCE:**

First Selectman Bowsza noted the Board has established a quorum with five members present via video conference.

**4. APPROVAL OF MEETING MINUTES/\* A. January 21, 2021 Regular Meeting Minutes:**

First Selectman Bowsza reported the Minutes of the Board of Selectman's Regular Meeting dated January 21, 2021 will be postponed to a future meeting.

(No motion made)

**5. PUBLIC PARTICIPATION:**

First Selectman Bowsza advised the public this is an opportunity for public comments or questions. No one requested to speak.

**6. COMMUNICATIONS – Declaration of Public Safety Emergency and Civil Preparedness Emergency Updates:**

First Selectman Bowsza referenced the document titled "Declaration of Public Safety Emergency and Civil Preparedness Emergency" (*See Attachment A*), which extends Government Lamont's Executive Order through April 20, 2021. First Selectman Bowsza indicated this is a pro forma extension document which lines up with the Governor's Executive Order.

**7. BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS**

**A. Resignations:**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

1. Amanda Venti (U), Beautification Committee, regular member:

First Selectman Bowsza felt the Beautification Committee lost some momentum because of COVID; he hopes they spring back in the future.

**MOTION: With regret, to ACCEPT the resignation of Amanda Venti from the Beautification Committee.**

**Nordell moved/Muska seconded/DISCUSSION: None.**

**VOTE by rollcall: In Favor: Nordell/Muska/Baker/DeSousa  
(No one opposed/No Abstentions)**

**B. Reappointments:**

1. Lavern Calsetta (D), Housing Authority, regular member (Tenant Representative) for a term expiring February 1, 2026.

First Selectman Bowsza noted Ms. Calsetta is seeking reappointment for her second term; there's been no opposition to her serving. Ms. Calsetta was present virtually; she confirmed her request for reappointment.

**MOTION: MOVE to REAPPOINT Lavern Calsetta (D), Housing Authority, regular member (Tenant Representative) for a term expiring February 1, 2026.**

**DeSousa moved/Muska seconded/DISCUSSION:** Deputy First Selectman DeSousa indicated she's worked with Lavern Calsetta on the Housing Authority; no one has opposed her representation on the Board. First Selectman Bowsza indicated his wife has also served with Ms. Calsetta; she supports her reappointment as well.

**VOTE by rollcall: In Favor: Nordell/Muska/Baker/DeSousa  
(No one opposed/No Abstentions)**

**B. New Appointments:**

1. Keith Yagaloff (U), Historic Preservation Commission, regular member for a term expiring November 15, 2023.

**MOTION: To APPOINT Keith Yagaloff (U), Historic Preservation Commission, regular member for a term expiring November 15, 2023.**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Muska moved/Nordell seconded/**DISCUSSION:** None.

**VOTE** by rollcall:   **In Favor:**     Nordell/Muska  
                              **Opposed:**     Baker/DeSousa  
                              **Abstentions:** No one

**First Selectman Bowsza voted no to break the tie.**

**8.     UNFINISHED BUSINESS:**

- \*A.    Broad Brook Mill Update**
- \*B.    South Road Ownership Option Update**
- \*C.    ACI Auto Group LLC – Tax Incentive Program**
- \*D.    Polling Location Change**

Any starred (\*) items will not be discussed but will remain on the agenda pending receipt of additional information.

**9.     NEW BUSINESS:**

**A.     Youth Services Bureau and Obligations to include Melissa Maltese:**

First Selectman Bowsza indicated Community Services Director Maltese is joining the Board tonight to give us an update on the status of the Youth Services Bureau.

Community Services Director Maltese reported the Youth Services Bureau was founded a little over two years ago to assist youth and their families in East Windsor with prevention programs, outreach and planning for the youth development, and providing connectivity to resources should their families need it. She reported the Youth Services Bureau has been successful and has engaged youth in a number of ways, both in the schools, and the community. COVID has put a pause on some of those programs due to not being able to meet in person but they've found virtual ways to engage the youth to continue to make them a part of the community as much as they can.

Community Services Director Maltese reported she'd like to expand the case management and referrals to local services. She noted it's difficult to refer individuals to local services when everything is tele-health. She cited First Selectman Bowsza's suggestion under his budget presentation regarding a proposal for a community social worker in the Police Department. Community Services Director Maltese felt the Youth Services Bureau could work well in tandem with the social worker, who would be funded through the Police

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Department; the Youth Services Bureau could fund the clinicians which would give them the ability to do case management in town as well as some parent and family therapy groups. Community Services Director Maltese noted currently that assistance is referred out of town. She feels there will be a greater need for services post-COVID.

Community Services Director Maltese suggested if the proposal within the Police Department didn't go through then another option would be to fund the Youth Services Bureau case worker as a full-time position.

First Selectman Bowsza noted that Community Services Director Maltese has been aggressively seeking to fill the part-time Youth Services Bureau position, but people pass on it because it's a part-time position, and also because of the pay associated with that. He noted Community Services Director Maltese has taken on the Youth Services Bureau work in addition to her other positions but it's very time consuming. As an example, she must report her work in 5-minute increments to comply with the grant requirements. Community Services Director Maltese also reported that as of July 1<sup>st</sup> the State moved truancy under the Youth Services Bureau rather than dealing with that issue through the Juvenile Justice System as was done in the past. First Selectman Bowsza suggested that using the Youth Services Bureau funding and responsibilities in concert with a mental health unit within the Police Department and in partnership with the school resource officer really begins to tie that social work safety net together.

Selectman Nordell questioned which agency handled truancy prior to this change? Community Services Director Maltese indicated referrals had been made to the Juvenile Justice System as a court referral.

Selectman Baker questioned the duration of the grant. Community Services Director Maltese indicated she's on the second cycle of a two-year grant; she'll reapply this year.

Deputy First Selectman DeSousa and Selectman Muska had no questions.

**B. Economic Development Commission Membership to include Robert Lyke and Gil Hayes**

First Selectman Bowsza indicated this item has been put on the agenda at the request of Mr. Hayes and Mr. Lyke.



**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Mr. Hayes thanked the Board for having them appear tonight; he indicated he and Mr. Lyke have requested time to discuss the difficulty filling vacancies on the Economic Development Commission.

Mr. Lyke concurred. He noted his interest in economic development goes back several years; when he ran for Selectman his slogan was “I mean business.” He noted he’s worked in corporate positions, and has run two private businesses. He indicated the Town needs to make East Windsor a progressive rural community, and we need to do something about economic development and taking care of our own businesses. He cited the Economic Development Commission has been a bipartisan commission comprised of five regular and two alternate members; currently there are two Republicans, one Democrat, and two Unaffiliated members filling four regular and one alternate position. Mr. Lyke indicated he and Mr. Hayes are seeking assistance recruiting volunteers to fill the vacancies.

Mr. Hayes referenced the Charter, noting “the Economic Development Commission shall assist the Board of Selectmen to bring business and industries into town, approve the existing businesses and industries, and other responsibilities as may be set forth by the ordinance.” Mr. Hayes noted the EDC hasn’t been working with the Board of Selectmen due to the inability to establish a quorum, or other reasons requiring a cancellation; COVID has impacted the EDC as well as meetings are now held via ZOOM, which First Selectman Bowsza has hosted in the past. Mr. Hayes felt communication has lapsed.

Mr. Lyke noted that even with the ZOOM meetings the EDC has been graced by the attendance of Deputy First Selectman DeSousa, the Commission’s liaison, and also Selectman Muska. He cited the need to acquire voting members to continue the EDC’s work, and if they could get a secretary who’s accomplished in hosting a ZOOM meeting that would be extremely helpful.

Mr. Hayes noted a candidate had recently come forward to volunteer; he requested to read the candidate’s resume for the record. Mr. Hayes noted both he and Mr. Lyke had proposed that candidate for membership in the EDC. Selectman Baker moved the appointment, no one seconded the motion. Mr. Hayes questioned the reason; he suggested this is the type of person the EDC needs. Mr. Lyke also noted that candidate is presently hosting and recording ZOOM meetings.

Mr. Lyke indicated he isn’t giving up on the EDC; business is in his heart. His intent is to bring new businesses into town, and work with existing businesses. He also wants to be involved in discussions of tax abatements. Mr. Lyke suggested this was an opportunity to bring someone on board who will be

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

productive and assist in getting things done in a proactive way. Mr. Lyke questioned the lack of a second and discussion.

Mr. Lyke and Mr. Hayes indicated they're asking for the Board of Selectmen's help.

First Selectman Bowsza called for comments from the Board.

Deputy First Selectman DeSousa suggested regarding the lack of a second, speaking for herself, there were two reasons. One was that the Board had other people who showed an interest and we're waiting on the applications from those individuals. Deputy First Selectman DeSousa acknowledged the Board received Mr. Hayes e-mail regarding the candidate's background. Deputy First Selectman DeSousa indicated she isn't disputing her background, but she feels there's a conflict with that individual due to the position that her husband holds in town.

Deputy First Selectman DeSousa cited the current membership as being Mr. Hayes, Mr. Lyke, Mr. Richards, and Mr. Maynard, with Ms. Rumore as an alternate. Deputy First Selectman DeSousa cited conflicts for Mr. Maynard regarding the meeting night; Ms. Rumore seems to be willing to attend the current meetings to fill in. Deputy First Selectman DeSousa suggested the meeting was cancelled and rescheduled at Mr. Maynard's request; she felt that wasn't fair to the other members who were willing to meet as scheduled. Deputy First Selectman DeSousa felt Mr. Maynard needs to decide if he wants to be a member of the EDC or his other commitment. Deputy First Selectman DeSousa doesn't want to put people on the EDC the way it's currently being governed.

Mr. Lyke cited Deputy First Selectman DeSousa's attendance at the previous meeting, noting the meeting was disruptive and unproductive and the Commission wasn't able to accomplish items held over from the annual review of bylaws, election of officers, and set meeting schedules. Mr. Lyke requested the Board assist with volunteer appointments, and set politics aside.

Deputy First Selectman DeSousa disputed she was involving politics; she wants good representation for that commission. She felt the four people currently attending have something to offer that commission; she felt the commission was being held back by someone who couldn't make it to a meeting while the meetings are being held. Deputy First Selectman DeSousa didn't feel it's fair to the rest of the board. Deputy First Selectman DeSousa suggested her opinion has nothing to do with politics.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Mr. Lyke advised First Selectman Bowsza that he's been nothing but complimentary in what Deputy First Selectman DeSousa has done for the EDC Committee. Mr. Lyke requested every one of you on the Board of Selectmen, who has the final authority to appoint these two vacancies, to look at the last ZOOM Meeting of our EDC and draw your own conclusions about how well that meeting went. Whether it was lack of control on the Chairman's part, or the Vice Chairman, whatever went on. You draw your own conclusions and then let's have a little one on one about this thing. First Selectman Bowsza questioned if the meeting was recorded? Mr. Lyke indicated he had no idea; he didn't host the meeting. First Selectman Bowsza questioned who hosted the meeting; Mr. Lyke indicated he had no idea. Mr. Lyke suggested there were some disruptions there that the Board should be aware of.

Mr. Hayes noted mention was made that Commissioner Rumore had said we had problems at that meeting, and she used the word "dysfunctional", while Commissioner Hayes felt she should have said "disruptive". Mr. Hayes cited Selectman Muska and Deputy First Selectman DeSousa have both attended the EDC Meetings; we go by Robert's Rules, we do the best we can. Mr. Hayes felt the meeting wasn't dysfunctional, but there were a lot of interruptions. Mr. Hayes felt the meeting had not been recorded. He noted the EDC has a meeting on February 16<sup>th</sup>; let's see what happens. Mr. Hayes requested that the Board of Selectmen assist the Commission fill their vacancies, and perhaps even reconsider the candidate that was sent to you. Mr. Hayes cited that he and Mr. Lyke have 60 years of public service – combined – in East Windsor; he requested the Board take that into consideration when they suggest a candidate.

First Selectman Bowsza called for comments from Selectmen Baker, Muska, and Nordell. Selectman Muska and Selectman Nordell had no comments; Selectman Baker was having technical difficulties accessing the meeting and was unavailable for comment.

**C. Discussion of Farm Leases**

First Selectman Bowsza requested tabling Agenda item 9C until later in the meeting.

**MOTION: To TABLE discussion of item 9C under NEW BUSINESS – Discussion of Farm Leases – until later in the meeting.**

**Muska moved/Nordell seconded/DISCUSSION: None.**

**VOTE by rollcall: In Favor: Nordell/Muska/DeSousa  
(No one opposed/No Abstentions)**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

(Selectman Baker offline due to difficulty with computer)

**D. Tax Refunds:**

**MOTION:** To APPROVE Tax Refunds in the amount of \$237.60 as identified under Tax Refund Report dated February 2, 2021

Nordell moved/Muska seconded/**DISCUSSION:** None

**VOTE:** In Favor: Nordell/Muska/DeSousa

(No one opposed/No abstentions)

(Selectman Baker offline due to difficulty with computer)

**10. SELECTMEN COMMENTS AND REPORTS:**

**A. Jason Bowsza:**

*(See Attachment B)*

**B. Marie DeSousa:**

Deputy First Selectman DeSousa attended the Broad Brook Fire Department meeting on the 25<sup>th</sup>; she suggested she wouldn't be redundant about what First Selectman Bowsza said about them working on their budget. They also noted, fiscal year 2020, they did 768 calls. The rest was budget information.

On the 25<sup>th</sup> Deputy First Selectman DeSousa indicated she tried to get information on the Diversity Council because they had a meeting, but she wasn't able to find an agenda anywhere. She didn't know if she couldn't find it or it wasn't up, or....She requested First Selectman Bowsza look into that for them. First Selectman Bowsza indicated they had circulated an agenda amongst their members, but they didn't actually post it, so there was no legal meeting. First Selectman Bowsza indicated they held a Special Meeting on this past Monday to cover the ground.

Deputy First Selectman DeSousa indicated she attended the Planning and Zoning Meeting that was held on the 26<sup>th</sup> and listened to the comments and concerns of the neighbors around the proposed zone change off of Depot Street.

On the 27<sup>th</sup> Deputy First Selectman DeSousa attended the East Windsor Housing Authority meeting where they are also working on their budget. They received another \$2,000 in grant money that will be divvied up to the residents in \$24 increments, and they'll be receiving gift cards again for Dollar General because that's the primary store that they go to. They were pleased to receive that.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

The Economic Development Commission was cancelled and rescheduled for February 16<sup>th</sup>. Right now, there is no chairperson, so we'll see where that goes. I have a Budget Workshop Meeting on the 16<sup>th</sup> so I'll sign in to the EDC meeting for at least the first 45 minutes and see where that goes.

**C. Charlie Nordell:**

Selectman Nordell indicated he had nothing different to report other than what the other Board members have reported on. Regarding the debacle with the Diversity Council Selectman Nordell indicated he hadn't been notified of their meeting as well.

**D. Sarah Muska:**

*(See Attachment C).*

**E. Alan Baker:**

Selectman Baker apologized for missing some of the discussion regarding the EDC but noted his internet dropped out.

Selectman Baker noted Planning and Zoning discussed more about the multi-family district zone request that is in current Public Hearing. The applicant has now changed their request and is not looking for MFDD designation there so, more to come on that. They allowed an extension for more input from the public, so we'll see where that goes.

Selectman Baker indicated Wetlands did not have a meeting last night; they had a light schedule anyway.

Selectman Baker reported that on Facebook it became apparent about the dog pound not having any heat. He felt that was a little concerning, so he went there today and the heat is working fine. The dog pound does need a lot of work; he hoped we can find funding for that in this budget one way or another. At this point in time there are no dogs in the kennel. He had a conversation with Deputy Chief Hart who indicated the dogs are all taken care of, and how often they're dealt with. Basically, they're dealt with at least twice a day, by ACOs or officers, more often by ACOs. And when they do have dogs there in the Winter they don't have the sliding doors open; cold air isn't blowing in there, so he's not sure where this came from but none of it was true.

**11. PUBLIC PARTICIPATION:**

**Bob Lyke, 80 Rye Street, Broad Brook, member of the Economic Development Commission and proud member and Veterans' Services Officer appointed by the**

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**Town of East Windsor and the Board of Selectmen:** Mr. Lyke indicated the question he had was the lack of ability to appoint somebody for the two vacancies on the Economic Development Commission. Is there something the Commission can do to help? If you have names of people you think are more qualified for the position than the candidate that we presented to the Commission, and could the Commission be involved?

Mr. Lyke noted in the past the boards could go to the individual Town Committees and ask for candidates. Mr. Lyke would like to know if that's been done, and if the Town Committees have come up with any candidates? And if that hasn't happened is there anything the Commission can do to approach Unaffiliated voters; it can be filled by any party. Mr. Lyke suggested this appointment shouldn't be a political situation or a personality situation. It troubles him if the ZOOM meeting wasn't recorded, and there were some disruptions and distractions. Mr. Lyke felt the Chief Executive Officer and the Board of Selectman should want to know what's going on at their Boards and Commissions. And at least the votes that didn't go anywhere were recorded in regard to the election a Chairman, a Vice Chair, and a Secretary will be in the Minutes of the meeting. Mr. Lyke requested the Board get this going in a pro-active manner; he'll do what he can to help.

**Gil Hayes, 143 Rye Street, Broad Brook, CT. – proud to be here.** Mr. Hayes noted that February 1<sup>st</sup> started Black History Month for anyone who didn't know that, he suggested he's just reminding everyone. Mr. Hayes indicated he spoke with Carol Sauerhoefer at the High School today about the curriculum as far as Black History goes. He advised her that a good read would be Harriet Tubman, he suggested Ms. Tubman because they're getting ready to put her face on the \$20 bill and take Andrew Jackson off. Mr. Hayes also noted Ms. Tubman was a little bit in our neighborhood. She ran the Underground Railroad, which were houses and houses and houses that helped the Abolitionists. Mr. Hayes noted that Windsor has the Freedom Trail, which they celebrate from time to time. It's all about the migration of slaves out of the south up to the north. So, that's some history that's close to us. Mr. Hayes indicated he didn't know what the curriculum in the schools was. Mr. Hayes noted when he was in school they learned about the peanut guy – Booker T. Washington or George Washington Carver, and that was about it. Mr. Hayes noted the peanut guy was a botanist, and he did a lot of work about what we could do with peanuts; it's something that should be in the curriculum in our High School. Mr. Hayes indicated he calls him the peanut guy because he was all about processing the peanuts. Mr. Hayes suggested someone Google him. Selectman Baker, reading Google's response, indicated he promoted alternate crops to cotton to prevent soil depletion; he was an agricultural scientist. Mr. Hayes thanked Selectman Baker for his assistance.

Mr. Hayes also thanked the Board for listening tonight.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**Tom Lansner, 27 Laurel Circle:** Mr. Lansner wanted to thank Selectman Baker for actually going over to the animal control facility and taking the temperature, and trying to correct some of the misinformation that's out there on Facebook. Mr. Lansner appreciated how quickly Selectman Baker addressed that situation.

First Selectman Bowsza indicated if you read the next paragraph in the minutes that are cited in that Facebook post it dispels all of the claims made in the Facebook post, so it's a case of selective editing, which is disheartening.

First Selectman Bowsza indicated he wanted to follow up on a comment made by Mr. Lyke. He indicated there have been no less than three staff-level discussions that have happened here pertaining to that Economic Development Commission meeting that happened last month. First Selectman Bowsza indicated that he and staff are concerned about what happened, and we are looking into how to address, or rectify that.

**12. EXECUTIVE SESSION/Pursuant to C.G.S. Sec. 1-200 (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210 – Action is possible:**

**MOTION:** To GO INTO EXECUTIVE SESSION Pursuant to C.G.S. Sec. 1-200 (6)(e) discussion of any matter which would result in the disclosure of public records or the information contained therein described in subsection (b) of section 1/210 AT 7:57 p.m. Attending the Executive Session were First Selectman Bowsza, Deputy First Selectman DeSousa, Selectman Baker, Selectman Muska, and Selectman Nordell.

**DeSousa moved/Nordell seconded/DISCUSSION:** None.

**VOTE:** In Favor: Nordell/Muska/DeSousa/Baker  
(No one opposed/No abstentions)

LET THE RECORD SHOW the Recording Secretary signed out of the meeting at 7:57 p.m.

First Selectman Bowsza reported the Board came out of Executive Session at 8:52 p.m. He asked if there was any additional business to come before the Board, and called on Deputy First Selectman DeSousa for a motion to take up Agenda item 9C.

**MOTION:** To TAKE UP Agenda item 9C.

**Baker moved/Muska seconded/DISCUSSION:** None.

**VOTE by rollcall:** In Favor: Nordell/Muska/DeSousa/Baker  
(No one opposed/No Abstentions)

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –February 4, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**MOTION: To ACCEPT the changes to the Land Lease Agreement involving the Town of East Windsor and Reichle Farms, LLC as presented.**

**DeSousa moved/Nordell seconded/DISCUSSION: None.**

**VOTE by rollcall: In Favor: Nordell/Muska/DeSousa/Baker  
(No one opposed/No Abstentions)**

First Selectman Bowsza called for additional business.

**13. ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 8:53 p.m.**

**Nordell moved/Muska seconded/DISCUSSION: None**

**VOTE: In Favor: Unanimous**

First Selectman Bowsza adjourned the meeting at 8:53 p.m.

Respectfully submitted

---

Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

**ATTACHMENTS:**

A - "Declaration of Public Safety Emergency and Civil Preparedness Emergency"

B - Selectman's Report – First Selectman Bowsza

C - Selectman's Report - Selectman Muska

(Deputy First Selectman DeSousa, Selectman Nordell, and Selectman Baker's Selectmen's Reports are included in the Meeting transcription)



BA 2/4/2021 Attachment A

## **TOWN OF EAST WINDSOR**

FIRST SELECTMAN JASON E. BOWSA

January 26, 2021

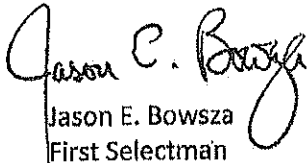
Amy Lam, Town Clerk  
Town of East Windsor, CT  
11 Rye Street  
Broad Brook, CT 06016

RE: Declaration of Public Safety Emergency and Civil Preparedness Emergency

Dear Ms. Lam,

In response to the global pandemic of COVID-19 disease associated with the novel coronavirus currently affecting multiple countries and states, resulting in the spread of infections in Connecticut and surrounding states, Governor Lamont has extended Connecticut's Public Health and Civil Preparedness emergency through April 20, 2021. Accordingly, I hereby declare a public health and civil preparedness emergency throughout the Town of East Windsor, pursuant to Section 4-6A of the East Windsor Town Charter and Connecticut General Statutes Section 28-9. This public health and civil preparedness emergency shall remain in effect through April 20, 2021, unless rescinded prior to that date.

Sincerely,

  
Jason E. Bowsza  
First Selectman

CC: East Windsor Board of Selectmen  
East Windsor Board of Finance  
Police Chief and Emergency Management Director Edward J. DeMarco, Jr.  
Fire Chief Tom Arcari  
Fire Chief James P. Barton  
Deputy Police Chief Roger Hart  
Public Works Director Leonard Norton  
EMS Chief Thomas Clynch, III

*BOW 2/4/2021 Attachment B*

First Selectmen's Report – December 4, 2020

Over the last few weeks I've had several conversations concerning economic development opportunities here in town that are in their early stages of discussion, but I'm not optimistic that they will come to fruition. We've also had discussions with the Department of Housing regarding next steps in resolving the South Road ownership issue, and the Department of Transportation about bridge replacement plans for the Stiles Bridge on Scantic Road. As we know, the Stiles Bridge is now weight-limited, which prevents certain emergency vehicles from using the bridge, which adds considerable time to emergency responses. Senator Anwar, Representative Foster, and I have a meeting scheduled next week with Commissioner Giulietti at the Department of Transportation to press the case for an accelerated replacement schedule.

I spent a considerable amount of time over the past few weeks putting my budget submission together. Some of the initial highlights of that show an initial recommendation of a 3.89 funding increase, but once funding for the Broad Brook Fire Department is removed, as we all committed to do, that increase will be an overall increase of .57 percent over last year's spending. Priorities that I'm recommending to the Board of Selectmen include funding a mental health social worker police officer position, additional funding for economic development and grant implementation consultation, additional building inspection support, and more funding for our libraries and cemetery association. In addition to that, this year's Grand List is expected to increase by more than 3.4 percent, and puts our total Grand List valuation at over a billion dollars.

On January 25<sup>th</sup>, the Broad Brook Fire Commission continued work on their budget submission. This is the inaugural year of this new process and they are working diligently to get a good foundation in place for the future of the department. Under the establishing Ordinance, the Commission will need to submit their budget to the Board of Selectmen, and the Board of Finance, each of whom may make revisions to it before it goes to referendum in May.

During the snowstorm this past Monday a family in our community lost their home due to a chimney fire. In the middle of the storm five departments responded to quickly put the fire out without anyone being seriously hurt. A very special thanks to the Warehouse Point Fire Department, the Broad Brook Fire Department, the Windsor Locks Fire Department, and one of Enfield's Fire Departments for their great work, and to the Ellington Fire Department for covering the town while all those other fire departments responded to the fire.

Today, East Windsor co-sponsored our first COVID-19 vaccine clinic with the North Central Health District Health Department. More than 100 Seniors received their vaccine, most of whom were town residents. As the supply of vaccine increases we will work to host these clinics more regularly in the community.

Respectfully submitted,

Jason E. Bowsza  
First Selectman

*BOE - 2/4/2021 - Attachment C*

Selectmen's Report - February 4th, 2021

The Board of Education met via Zoom on January 27th, 2021. Outstanding Students for the Second Quarter: Aric Duncan (EWHS), Jainil Bhatt (EWMS) and Emily Kolodziej (BBS) were recognized by staff, peers and members of the Board. David Mosher of Horace Mann Insurance and principals from each school honored Wendy Gage (EWHS), Melanie Willard (EWMS) and Tammy Lucey (EWMS) as the Second Quarter's Crystal Apple Award recipients.

Broad Brook Elementary School students participated in the Great Kindness Challenge, the Girl's and Boy's Basketball season is underway at the Middle School and Student Council elections have taken place.

Superintendent Dr. Christine DeBarge reported that Food Service Director Gregory Powers informed her that there is an increase in participation in the School Lunch Program and each school is at a rate of about 75% of students partaking for lunch. Efforts continue to focus on increasing participation for breakfast and water bottle filling stations, which were funded from a COVID-19 grant that the School District received, are currently being installed in the buildings.

At the time of this BOE meeting, the School District is back to having students in the classroom four days a week. There is also some frustration that the time frame for COVID-19 vaccinations for our teachers and staff has been pushed back by four to six weeks, bringing us to late February or early March. Teachers were originally to be a part of Phase 1B with an anticipated time of the end of January, but it has been moved back due to the need to vaccinate Connecticut residents that are 75 years of age and older.

The Warehouse Point Fire Commissioners did not meet on Monday, February 1st, 2021 due to the snowstorm. Their meeting has been postponed to Monday, February 8th, 2021 at 7:00PM.

East Windsor Parks and Recreation is offering free Valentine's Day Kits for children. Each kit includes a small stuffed animal, stickers, tattoos, candy and a craft. To reserve your kit, visit [www.EastWindsorRec.com](http://www.EastWindsorRec.com). Kits will be available for pick up beginning February 8th, 2021 at the Parks and Recreation Office, 25 School St., East Windsor.

Submitted With Sincerity,

Sarah A. Muska, Selectman

# TOWN OF EAST WINDSOR BOARD OF SELECTMEN

## SPECIAL MEETING Budget Presentations - Workshop

Monday, February 8, 2021

7:00 p.m.

East Windsor, Connecticut

Meeting held via ZOOM Teleconference

Meeting ID: 332 683 3563

Town Hall closed to the Public by

Executive Order of First Selectman Jason E. Bowsza

Due to Coronavirus pandemic

### Meeting Minutes

\*\*\* *These Minutes are not official until approved at a subsequent meeting* \*\*\*

#### Board of Selectmen:

Jason E. Bowsza, First Selectman

Marie DeSousa, Deputy First Selectman

Alan Baker, Selectman

Sarah Muska, Selectman

Charlie Nordell, Selectman

**ATTENDANCE:** Board of Selectmen: Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Alan Baker, Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

**ABSENT:** All Selectmen were present this evening.

**GUESTS/PRESENTERS signing in to teleconference:** Social Services: Melissa Maltese, Director of Recreation and Community Services; Department of Public Works/Engineering: Len Norton, Director of Public Works/Town Engineer, Joseph Sauerhoefer, Operations Manager.

**OTHER GUESTS/SPEAKERS:** Treasurer's Office: Amy O'Toole, Town Treasurer; Board of Finance: Noreen Farmer, Tom Lansner; Social Services: Lori Butenas, Human Services Aide; Pension & Retirement Board: David King

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**1. TIME AND PLACE OF SPECIAL MEETING:**

First Selectman Bowsza called the February 8, 2021 Special Meeting/Budget Presentations – Workshop of the East Windsor Board of Selectmen to order at 7:00. The Meeting is being held via teleconference due to closure of the Town Hall to the Public as the result of the coronavirus pandemic.

**2. ATTENDANCE:**

First Selectman Bowsza noted the Board has established a quorum with five members present via video conference.

**3. PRESENTATIONS**

**SOCIAL SERVICES, SENIOR SERVICES, PARKS AND RECREATION, ELDERLY COMMISSION:**

Melissa Maltese, Director of Recreation and Community Services, joined the Board virtually.

Director Maltese indicated she tried to maintain status quo budgets; if there is an increase it's due to a contractual obligation.

**Social Services - Account 10054427 (TAB 5)**

The total Budget request for Social Services for FY 2021 – 2022 is \$177,371, which results in an increase of \$445.

Director Maltese noted the only increase in Social Services is an increase in postage. Since COVID they have been making appointments via mail and Dropbox. First Selectman Bowsza cited the divisions under Director Maltese have done a great job on developing new ways of delivering services during COVID. Director Maltese noted her team has always stepped up when facing new challenges.

Director Maltese reported that last year they processed 329 applications for energy assistance; she feels they will do at least the same amount this year

They have also processed 155 applications for Renters Rebates remotely. The number of applications is down this year; more people are moving into nursing homes.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

The Social Services Department prepared 116 backpacks for kids returning to school, 107 Thanksgiving baskets and 110 Christmas baskets; all of those numbers are up slightly this year. Director Maltese reported the community provided a great response for the Christmas holiday; 83 families, which included 198 kids, were assisted with toys for the holiday.

First Selectman Bowsza opened questions to the Board.

Deputy First Selectman DeSousa noted the Governor may be lifting the moratorium on evictions; how many is Director Maltese working on? Director Maltese reported the moratorium continues until March 31, 2021. She indicated she's currently handling some evictions which were served prior to COVID. Director Maltese reviewed the eviction process, which includes storage of personal property for a specified time. She indicated she may need additional dollars in that line item, as the department's unit at Wagner Lane was broken into; she noted the bulk of eviction fees is the cost of the storage facility.

Selectman Baker felt there may be many more evictions at the end of the moratorium; he feels the budget request may be low for evictions.

Treasurer O'Toole suggested Director Maltese should discuss the position in the Youth Services Bureau which hasn't been funded.

Director Maltese indicated they've been trying to hire a part-time person to work in the Youth Services Bureau but when a good candidate comes through they haven't taken the position because it's part-time. Director Maltese reported she's been handling the Youth Services Work in addition to her other responsibilities. Also, as of July 1<sup>st</sup> truancy issues are being transferred to the Youth Services Bureau rather than managed through the Juvenile Justice System which is where truancy is addressed presently. Director Maltese reported she had requested funding for a full -time Youth Services Bureau position. The Police Department has also cited the need for a mental health team with clinicians on staff who would also deal with the Youth Services Bureau issues and truancy. First Selectman Bowsza has presented a budget funding the Police Department mental health unit.

First Selectman Bowsza noted there is a demonstrated need for the Youth Services Bureau position; that work can't be left on Director Maltese's desk. Going with the Police Department concept seems to address both needs.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Deputy First Selectman DeSousa questioned the role of the Board of Education with the truancy issue; shouldn't they be handling the bulk of it? Director Maltese reiterated the State's movement of the responsibility effective July 1<sup>st</sup>.

Selectman Nordell questioned the price for the Police Department position. First Selectman Bowsza indicated it would be a full time Youth Services Bureau position in the Police Department; the cost of the fringe benefits is the driver for the increase. Treasurer O'Toole reported the salary is nearly covered, but the fringe benefits are nearly the same as the salary.

First Selectman Bowsza asked if Noreen Farmer or Tom Lansner of the Board of Finance had any questions; neither Mrs. Farmer nor Mr. Lansner had any questions.

**Senior Services - Account #10054416 (TAB 5)**

The total Budget request for Senior Services for FY 2021 – 2022 is \$252,387, which results in an increase of \$1,163.

Director Maltese reported that the only increases in the Senior Services budget is a contractual salary increase for the permanent part-time employee, and a slight increase in longevity.

Deputy First Selectman DeSousa referenced under Goals and Priorities there is mention of "implementation of Schedules Plus software" which appears to be a membership tracking tool but there's no cost associated with the item. Director Maltese reported while implementation of the program is a goal she has not put in a budget request at this time.

First Selectman Bowsza asked for additional comments or questions. None of the other Selectmen, or the members of the Board of Finance had any questions regarding Senior Services.

**Parks and Recreation – Account #10054503 (TAB 5)**

The total Budget request for Parks and Recreation for FY 2021 – 2022 is \$304,872, which results in an increase of \$4,594.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Director Maltese reported that both contracts in this division expire June 30<sup>th</sup>, 2021. She has requested an increase of \$2,420 to cover the increase in minimum wage in anticipation of opening East Windsor Park this Summer.

Director Maltese has also requested an increase of \$2174 in the supply line to bring the soccer fields at East Windsor Park up to playable conditions.

Selectman Baker questioned if an increase has been requested to cover the increase in minimum wage? Director Maltese replied affirmatively. First Selectman Bowsza indicated there are over 30 seasonal employees in the part-time salary line, plus one full-time administrator, and 2 part-time employees.

Tom Lansner, of the Board of Finance, questioned if the splash pad will be open this year? Director Maltese reported the CDC won't allow use of the splash pad because of COVID.

Noreen Farmer, of the Board of Finance, asked if the increase in supplies includes supplies for the splash pad? First Selectman Bowsza noted the supplies for the splash pad were funded through the 2021 Fiscal Year adopted budget.

**Elderly Commission – Account #10054417 – (TAB 5)**

The total Budget request for the Elderly Commission for FY 2021 – 2022 is \$500, which is a status quo budget.

Director Maltese indicated there is no increase in the budget for the Elderly Commission; the only funding request is for a recording secretary.

Deputy First Selectman DeSousa questioned if the Elderly Commission is currently functioning, as Betsy Burns recently passed away. Director Maltese reported there are two current members; she had been trying to interest individuals to volunteer prior to COVID.

Noreen Farmer, Board of Finance, questioned what the Elderly Commission does; do they have meetings? Director Maltese reported indicated they assist with functions and programs when possible; they had been assisting with conceptual plans for a new Senior Center. Director Maltese reported they previously met at Park Hill or the Broad Brook Fire Department prior to COVID; Peg is the recording secretary. Director Maltese indicated she hopes to reboot the Commission in the future.



**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**DEPARTMENT OF PUBLIC WORKS, SANITATION, TOWN PROPERTY, ROADS,  
IT, BUILDING COMMISSION:**

Len Norton, Director of Public Works/Town Engineer, Joseph Sauerhoefer, Operations Manager, joined the Board virtually.

**Department of Public Works – Account #10054303 (TAB 4)**

The total Budget request for the Department of Public Works for FY 2021 – 2022 is \$1,039,369, which results in an increase of \$64,684.

Director Norton reported the increase in full-time salaries is contractual. Overtime is difficult to anticipate as the time, and its associated cost, is based on need.

Director Norton indicated he has requested an increase for one part-time seasonal person to assist during the Summer with lining soccer fields, or cleaning facilities at Abbe Road. Operations Manager Sauerhoefer noted they have built two new fields at East Windsor Park; they will also be taking over the maintenance of the Dog Park and the Skateboard Park. First Selectman Bowsza noted that DPW is responsible for all park maintenance.

Deputy First Selectman DeSousa noted the increase of 6.67% in full-time salaries; is that contractual? Director Norton replied affirmatively, noting they lumped longevity and stand-by pay into the salary line which is also part of the increase.

Noreen Farmer, Board of Finance, noted DPW had requested a position the previous year which was cut from the budget and then returned; was that position filled? First Selectman Bowsza replied affirmatively. Mrs. Farmer questioned that the position under discussion was needed so other employees making a higher salary wouldn't be used? First Selectman Bowsza indicated by bringing on that additional road crew person it allowed them to create another facilities maintainer; the road crew position has been left out of this year's budget.

Selectman Baker noted under Goals and Priorities a sidewalk plan has been listed for Broad Brook, but nothing is listed for Warehouse Point. He noted there is some sidewalk deterioration on Bridge Street and South Main Street; is there a plan to do something in Warehouse Point? Director Norton reported the Broad Brook plan is part of a Connectivity Grant acquired by then Town Planner Laurie Whitten three (3) years ago; it wasn't something the DPW planned. Director Norton requested if there are sidewalks that need work bring them to his attention. He also noted that Bridge Street is a State

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Road; the State would need to be involved in sidewalk additions. Operations Manager Sauerhoefer suggested the department is reactive to sidewalk repairs, as there isn't a lot of money in the budget for sidewalks. He noted that 100 feet of sidewalk could cost several thousand dollars. Selectman Baker felt the sidewalk money was being spent in Broad Brook, but he noted in Warehouse Point there is a village connection to another town; he would like to see that kept up, and extended, if possible.

**Sanitation – Account #10054317 (TAB 4):**

The total Budget request for Sanitation for FY 2021 – 2022 was \$1,018,460 which results in an increase of \$61,000.

Director Norton reported the Town negotiated a five (5) year contract for sanitation services to keep the price down; Fiscal Year 2022 will be the third year of that contract. The budget request includes a 15% increase in tonnage; he anticipates the same situation next year. Director Norton noted the DPW facility also has containers for residents to drop off computers, tvs, white goods such as freezers and air conditioners, and mattresses. While not as much junk is being dropped along East Windsor's roads sometimes the DPW yard is messy.

Director Norton continued discussion of anticipated increases in waste collection charges.

Director Norton suggested that as costly as this budget looks East Windsor is paying less than other towns.

Director Norton noted East Windsor can currently bring brush and similar debris to South Windsor until we can develop our own facility for composting, etc.

Deputy First Selectman DeSousa questioned if Director Norton anticipates any increase in the 4<sup>th</sup> or 5<sup>th</sup> year of the existing contract? Director Norton noted trash pickup is going up 1 ½% per year, recyclables will be market driven. He noted the current vendor have been really good to work with and have been very accommodating to the Town.

First Selectman Bowsza noted Director Norton has not budgeted this year for a hazardous waste collection. Board of Finance member Noreen Farmer noted the collection was put off last year because of budgetary concerns; she questioned how long has it been deferred? First Selectman Bowsza indicated this will be the third year in a row that the hazardous waste collection won't be available. Director Norton explained the process, and the materials taken in during a collection. Mrs. Farmer noted she sees waste going

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

down the river behind her home; she questioned if the materials are being thrown in other areas? Director Norton indicated he would like to fund a hazardous waste collection next year if possible.

**Town Property – Account #10054304 – (TAB 4):**

The total Budget request for Town Property for FY 2021 – 2022 is \$1,129,730, which results in an increase of \$48,982.

Director Norton suggested noted that the Connecticut Water Company has gone to PURA requesting a 20% increase in the cost of providing public water. Director Norton indicated he doesn't know the result of that request, but an increase could impact the Town Properties account significantly.

Director Norton also noted an increase in the cost of the phone system; the increase in the cost of custodial services is due to a minimum wage increase.

Director Norton noted vehicle maintenance has not been increased this year. He indicated DPW has a mechanic on staff; they provide vehicle maintenance on the Senior buses, staff cars, and DPW equipment.

Selectman Muska noted the \$30,000 increase in Building Repairs; she questioned if that was the cost for replacing the air conditioning at the Senior Center? First Selectman Bowsza indicated he has reduced the cost of the air condition replacement to \$10,000 as they may be able to find other ways of getting it done.

Deputy First Selectman DeSousa noted the \$13/hour wage increase for the custodian; Treasurer O'Toole suggested that rate would be increasing to \$17/hour. Director Norton clarified that custodial staff is the person that comes in to clean the building.

First Selectman Bowsza noted Director Norton and Operations Manager Sauerhoefer do a great job with a minimum budget. They do a great job of putting the Town's best foot forward.

**Roads/Road Improvements – Account #10054306 (TAB 4):**

The total Budget request for Roads for FY 2021 – 2022 is \$450,000, which results in a zero increase

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Director Norton reported this budget is for road maintenance and repairs, including catch basin replacement/repair, and some trimming of trees. He noted that this past year they spent \$300,000 on a repair on South Water Street which had not been anticipated. The repair was expedited because of a corroding metal pipe. Director Norton indicated we may have the same problem on Highland Avenue. The problem was brought to DPW's attention by the State. They're working on a plan, as that basin has a sewer pipe running through it as well.

Operations Manager Sauerhoefer reported other repairs included some signage, and removal and disposal of fallen trees. He suggested the Town needs to develop a plan for removal of hazardous trees, followed by an established replanting plan.

Director Norton indicated they weren't able to do as much resurfacing as they had planned over the past year. They plan to finish Tromley and Wells Road, but both roads require drainage improvements as well. Discussion followed regarding potential roads to be resurfaced. Operations Manager Sauerhoefer noted they need to hire outside contractors to do the work. Director Norton indicated he wants to split the shifts because of COVID.

Deputy First Selectman DeSousa questioned the drainage issues on Tromley Road. Director Norton indicated as you get to the bend in the road near the Hayes property the pipes are old; they're trying to work with the Hayes family to establish a discharge easement without incurring the cost of an attorney.

Selectman Nordell questioned if one of our street trees takes out utilities are we charged for that? Director Norton and Operations Manager Sauerhoefer replied negatively. Selectman Nordell noted there are several trees along the edge of Winkler Road that are leaning already.

**IT/Information Technology – Account #10054143 (TAB 2):**

The total Budget request for IT/Information Technology for FY 2021 – 2022 is \$254,797 which results in an increase of \$28,051,

Operations Manager Sauerhoefer reported there is a slight increase in software costs this year. Cyber Security Audit and ZOOM platform fees are included for next year. First Selectman Bowsza felt the Town will still have a ZOOM capacity for in-person meetings going forward as well as it's a good way to engage the public. Operations Manager Sauerhoefer suggested bandwidth is low in Broad Brook; ZOOM provides better access.

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

Deputy First Selectman DeSousa asked if the Cyber Security Audit system could be used for elections? Discussion followed. First Selectman Bowsza noted Cyber Security Audit was added at the suggestion of Selectman Baker.

Operations Manager Sauerhoefer noted he has requested additional funding for replacement of staff computer equipment; some systems are 7 years old and the newer software is based on larger screens. Selectman Baker asked if there is a schedule for replacement? Operations Manager Sauerhoefer discussed his replacement schedule. He noted he has no extra computers or monitors for new employees; e-mail addresses are completely assigned.

**Building Commission – Account #10054308 (TAB 4):**

The total Budget request for the Building Commission for FY 2021 – 2022 is \$1200, which results in a zero increase.

Operations Manager Sauerhoefer noted there is no increase in the budget for the Building Commission; the only charge is for a recording secretary. He noted they have not done any building repair projects since the roof project; they have not met in some time.

**4. PUBLIC PARTICIPATION:**

First Selectman Bowsza called for public participation; no one requested to speak.

First Selectman Bowsza noted the next Budget Workshop has been scheduled for Monday, February 15<sup>th</sup>, which is a holiday. He questioned if, or when, the Board would be able to reschedule? The consensus of the Board was to reschedule. First Selectman Bowsza indicated the February 15<sup>th</sup> Budget Workshop will be rescheduled to February 24<sup>th</sup> (Wednesday).

Selectman Baker and Selectman Muska requested an updated budget spreadsheet. Treasurer O'Toole noted she is no longer using Excel, but will provide the latest MUNIS report. Selectman Baker requested a copy of the Revenue information as well.

First Selectman Bowsza noted the Broad Brook Fire Department budget remains in the Town budget proposal at this time. He reiterated that the funding will be removed from the Town budget before referral to the Board of Finance.

First Selectman Bowsza reported the next Budget associated meetings will be held on Tuesday, February 16<sup>th</sup>. A Public Hearing on the Broad Brook Fire Department will be

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Special Meeting – February 8, 2021  
Budget Presentations - Workshops  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

heard at 7:00 p.m., followed by a Budget Workshop at 7:30 p.m. Both meetings will occur via the ZOOM platform.

**5. ADJOURNMENT:**

**MOTION:** To ADJOURN this Meeting at 8:56 p.m.

**Baker moved/Nordell seconded/DISCUSSION:** First Selectman Bowsza noted the motion is non-debatable.

**VOTE:** In Favor: Unanimous

Respectfully submitted

---

Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen

# TOWN OF EAST WINDSOR BOARD OF SELECTMEN

## Budget Public Hearing Town of East Windsor - Broad Brook Fire Department 2021-2022 Budget

Tuesday, February 16, 2021  
7:00 p.m.  
East Windsor, Connecticut

Meeting held via ZOOM Teleconference  
Meeting ID: 332 683 3563  
Town Hall closed to the Public by  
Executive Order of First Selectman Jason E. Bowsza  
Due to Coronavirus pandemic

### Meeting Minutes

*\*\*\* These Minutes are not official until approved at a subsequent meeting \*\*\**

#### Board of Selectmen:

Jason E. Bowsza, First Selectman  
Marie DeSousa, Deputy First Selectman  
Alan Baker, Selectman  
Sarah Muska, Selectman  
Charlie Nordell, Selectman

**ATTENDANCE:** Board of Selectmen: Jason E. Bowsza, First Selectman; Marie DeSousa, Deputy First Selectman; Sarah Muska, Selectman; Charlie Nordell, Selectman

**ABSENT:** Selectman Baker was not present at the Call to Order.

**GUESTS signing in to teleconference:** Department of Public Works: Joseph Sauerhoefer, Operations Manager; Treasurer's Office: Amy O'Toole, Town Treasurer; Broad Brook Fire Department: Gerald Bancroft, Assistant Chief; Board of Finance: Noreen Farmer; East Windsor Cemetery Association: Robert Rybick; Broad Brook Library: Paul Anderson; Warehouse Point Fire District: James Barton Chief;

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Public Hearing  
Town of East Windsor – Broad Brook Fire Department  
2021-2022 Budget - February 16, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES**

**Public (as identified in the Meeting participation list):** A. C. Bancroft, Jennifer.

**Press:** No one from the Press was present.

**TIME AND PLACE OF PUBLIC HEARING:**

First Selectman Bowsza convened the February 16, 2021 Public Hearing on the Town of East Windsor - Broad Brook Fire Department Budget to order at 7:00 p.m. The Meeting is being held via teleconference due to closure of the Town Hall to the Public as the result of the coronavirus epidemic.

**ATTENDANCE:**

First Selectman Bowsza noted the Board has established a quorum with four members present via video conference.

First Selectman Bowsza indicated this is the first year the Board of Selectmen is trying to follow Ordinance 20-01, Section 7, which establishes the Broad Brook Fire Department; the ordinance totally changes how they handle their budget. First Selectman Bowsza reported he and Chief Arcari had discussed the ordinance, which requires a Public Hearing before March 15, 2021. They determined the first step in the process was for the Board of Selectmen to review the Broad Brook Fire Department budget – which will happen later this evening under the Budget Workshop. The ordinance requires the Public Hearing prior to the Board of Selectmen submitting the budget to the Board of Finance.

To comply with the language of the Ordinance 20-01 First Selectman Bowsza requested a motion to adjourn the Public Hearing scheduled for this evening.

**MOTION: To ADJOURN the Public Hearing on the Town of East Windsor – Broad Brook Fire Department 2021 – 2022 Budget at 7:04 p.m.**

**Muska moved/DeSousa seconded/DISCUSSION:** None.

**VOTE (by rollcall) In Favor: Nordell/Musk/DeSousa  
(No one opposed/No abstentions)  
Selectman Baker no present at the vote.**

First Selectman Bowsza indicated he would reconvene the Budget Workshop at 7:30 p.m.

Respectfully submitted, \_\_\_\_\_

Peg Hoffman, Recording Secretary, East Windsor Board of Selectmen



RECEIVED BY

7A1

FEB 23 2021

Amy R. Lam, Town Clerk  
Town of East Windsor  
11 Rye Street  
Broad Brook, CT 06016

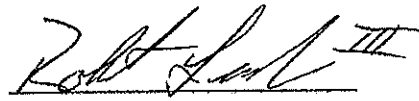
First Selectmans Office

Dear Mrs. Lam:

I hereby resign my position on the Diversity Council.

Please notify the Board of Selectmen that the effective date of my resignation is 02/22/2021.

Sincerely,

  
Signature

02/22/2021  
Date

RECEIVED BY

7A2

MAR 2 2021

First Selectmans Office

March 2,  
2021

DEAR COMMISSIONER,

I, FRANK GOWDY, SUBMIT MY  
RESIGNATION AS AN ALTERNATE MEMBER  
OF THE ZONING BOARD FOR EAST WINASOR.

Thank you.

Frank Gowdy

TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
Regular Meeting –January 21, 2021  
ZOOM Teleconference  
Meeting ID: 332 683 3563  
MEETING MINUTES

701

First Selectman Bowsza indicated this letter has been transmitted.

**7. BOARDS AND COMMISSIONS RESIGNATIONS AND APPOINTMENTS:**

**A. Resignations:** None.

**B. Reappointments:** None.

**C. New Appointments:**

1. Ian Neill (U), American Heritage River Commission, regular member for a term expiring November 1, 2024:

**MOTION:** To APPOINT Ian Neill (U), American Heritage River Commission, regular member for a term expiring November 1, 2024.

Muska moved/Baker seconded/**DISCUSSION:** None.

**VOTE by rollcall:** In Favor: Baker/Nordell/Muska/DeSousa  
(No one opposed/No Abstentions)

2. Lynn Stanley (U), Economic development Commission, regular member for a term expiring January 1, 2024:

**MOTION:** To APPOINT Lynn Stanley (U), Economic development Commission, regular member for a term expiring January 1, 2024

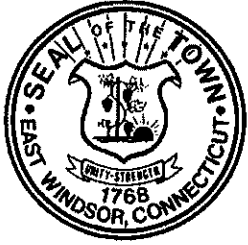
Baker moved/no one seconded the motion.

The motion failed for lack of a second.

**8. UNFINISHED BUSINESS:**

Any starred (\*) items will not be discussed but will remain on the agenda pending receipt of additional information.

- (\*) A. Broad Brook Mill Update:
- (\*) B. South Road Ownership Option Update:
- (\*) C. ACI Auto Group LLC – Tax Incentive Program:
- (\*) D. Polling Location Change:



## ASSESSOR'S OFFICE

# Memo

QB

**To:** Board of Selectmen

**From:** Helen M. Totz, CCMA II

**cc:** Jason Bowsza, First Selectman  
Amy O'Toole, Treasurer/Finance Director

**Date:** 2/22/2021

**Re:** BID WAIVER REQUEST: Conversion of current Assessor's CAMA software

---

As discussed during the recent Budget meeting, the Town of East Windsor should replace their CAMA Software due to limitations of the current software. CAMA is the Computer Assisted Mass Appraisal software used to determine value of real estate for the annual Grand List. In the three years that I have been the assessor for the Town, I have found the current CAMA software to be very slow, cumbersome and difficult to use. The current program is used in 11 towns in the State, while the software I would like to upgrade to—Vision Government Services-- is used in over 100 Towns in the State. They also provide software and revaluation services in many other states. Because the software is used in so many towns, it will open the pool of experienced assessors and assistant assessors in the future. The incoming Assistant Assessor is also experienced in this software, which will decrease a portion of her training time in our office procedures.

I have worked with the Vision Government Systems software for at least 25 of my 40 plus years in the assessment field. In addition to being a more efficient and user friendly software package, they also have an impressive team for support of the product. I am recommending that the Board of Selectmen waive the bidding process and accept the Vision Government Services Inc. proposal for CAMA Software (Attached) for the assessor's office.

The funding for this project of \$32000 is included in the Assessor's Office Capital Improvement Plan allocation. Money has been put aside for the next revaluation annually and there is enough to pay for this upgrade as part of the next (2022) revaluation. The software needs to be in place prior to the start of the revaluation, for which RFP's will be sent out soon. In addition, the company has agreed to discount the first year maintenance 100%.

The Annual costs will need to be included in the Operating Budgets and is very close to what we are paying for the current vendor software costs.

I respectfully request that this request be placed on the next Board of Selectmen agenda for discussion and hopefully approval.



November 25, 2019

Helen Totz  
Town Hall  
11 Rye Street  
East Windsor, CT 06016

Dear Ms. Totz:

Vision Government Solutions is pleased to provide a proposal for the installation of our Computer Assisted Mass Appraisal software, *Appraisal Vision™*, as well as related conversion services. Below please find the price to convert your present CAMA system to our V8 *Appraisal Vision™* CAMA software.

The price to convert your data, install the software and provide training is as follows:

Appraisal Vision V8 CAMA Software*	\$32,000 (Site License)
Training (2 on-site)	Included
Installation	Included
Data Conversion of Assessment Information**	Included

Annual Software Maintenance (up to 5 Users) (Begins 30 days after software installation)	\$ 6,496
---	----------

\*This Proposal does not include any license fees for third-party products such as ESRI's ArcGIS, SPSS, the Marshall & Swift Cost Calculators, database software, or any hardware.

\*\* Includes all property characteristics data and sketches for the current year, and assessment history and sales transfer history for as many years as are stored in the existing CAMA system. (We will need to obtain the electronic data in an ASCII file format along with an unambiguous file layout and existing field cards from the Town.) For sketches, the Town will need to provide sketch data in a non-proprietary traverse/string language format which shows "pen" movements for each sketch shape, and also links each shape to its associated sketch label. The data shall also include pointers from which we can derive spatial relationship between shapes. The scope of the conversion is based on the assumption that the data has been cleansed prior to extract and delivery to Vision.

1 Cabot Road Suite 100, Hudson, MA 01749 800-628-1013 [www.vgsi.com](http://www.vgsi.com)

Equal Opportunity Employer

9C

## TOWN OF EAST WINDSOR RESOLUTION OF SUPPORT FOR FEDERAL EQUALITY ACT

At a meeting of the Board of Selectmen held on March 4, 2021, on a motion by  
Selectman \_\_\_\_\_ and seconded by Board Member  
\_\_\_\_\_, the following resolutions were adopted:

WHEREAS, The Town of East Windsor supports the equality of all its citizens, and;

WHEREAS, the Town of East Windsor is a welcoming inclusive community which  
supports the rights, freedoms and equality of lesbian, gay, bisexual,  
transgender, questioning individuals and;

WHEREAS, the modern history of the LGBTQ+ community started with individuals who  
took a stand for human rights and dignity at the Stonewall Inn in New York  
City on June 28, 1969, and;

WHEREAS, LGBTQ+ individuals in our town have made, and continue to make, vital  
contributions to every aspect of our community, and;

WHEREAS, East Windsor recognizes that LGBTQ + rights are constitutionally  
protected human rights and all residents of our town, state, and nation  
should be treated fairly and equally regardless of their sexual orientation  
or gender identity; and

NOW, THEREFORE, BE IT RESOLVED; that the Town of East Windsor, Connecticut  
does hereby endorse the federally proposed Equality Act, and;

Be it further resolved that the First Selectman is hereby instructed to transmit a copy of  
this resolution to our Representatives in the United State Congress.

---

Jason E. Bowsza, First Selectman

---

Amy Lam, Town Clerk

9D

P&C Draft  
3/1/21

**TOWN OF EAST WINDSOR  
BOARD OF SELECTMEN  
RESOLUTION**

RE: Appropriation of \$3,500,000 from the Town's Unassigned General Fund Balance for the Prepayment of Outstanding Debt Obligations of the Town.

At a meeting of the Board of Selectmen held on March \_\_\_\_, 2021, on a motion by Board Member

\_\_\_\_\_ and seconded by Board Member \_\_\_\_\_, the following resolutions were adopted:

**WHEREAS**, the Town's Fund Balance Policy provides that the Town's General Fund Balance should be in the range of 10% to 20% of the Town's General Fund budgetary expenditure appropriations; and

**WHEREAS**, the Town's current General Fund Balance is approximately 27.22% of the Town's General Fund budgetary expenditure appropriations; and

**WHEREAS**, the Town's Fund Balance Policy provides that excess amounts may be assigned after approval of the Board of Selectmen, the Board of Finance, and the Town Meeting in accordance with the Town Charter; and

**WHEREAS**, the Board of Selectman desire to use up to \$3,500,000 of the Town's excess General Fund Balance to prepay a portion of the Town's outstanding debt; and

**WHEREAS**, Section 8-6(B) of the Town Charter and section 7-348 of the Connecticut General Statutes provides for Supplementary Appropriations of surplus Town funds.

**NOW THEREFORE, BE IT:**

**RESOLVED**, that the Board of Selectmen of the Town of East Windsor hereby approves and recommends to the Board of Finance that:

Section 1. The sum of \$3,500,000 from the Town's Unassigned General Fund Balance is hereby appropriated for the purpose of repaying a portion of the Town's outstanding debt, including, but not limited to, the Town's 2014 General Obligation Refunding Bonds, the Town's 2016 General Obligation Bonds, the Town's 2019 General Obligation Bonds, the Town's 2012 Rural Development Loan, the Town's 2015 Rural Development Loan and/or the Town's outstanding capital leases (collectively, the "Outstanding Obligations"), including the payment of principal, interest and any call premium on such Outstanding Obligations, as determined by the First Selectman and the Treasurer/Finance Director to be in the best interest of the Town and to pay such additional costs and expenses related thereto, as the First Selectman and the Treasurer/Finance Director

shall approve for the funding of necessary and appropriate costs including, but not limited to, legal, advisory, escrow fees, verification fees, investment fees, and administrative expenses.

Section 2. The First Selectman and the Treasurer/Finance Director may irrevocably call for redemption such maturities of the Outstanding Obligations, as they determine to prepay, and to defease such Outstanding Obligations by executing and delivering an escrow agreement in such form and upon such terms as they shall approve, such approval to be conclusively evidenced by their execution thereof. The First Selectman and the Treasurer/Finance Director are further authorized to appoint an escrow agent, a verification agent to verify the sufficiency of the escrow investments and other professionals, and to execute and deliver any and all escrow, investment and other agreements necessary to provide for the payment when due of the principal of and interest and redemption premium, if any, on the Outstanding Obligations.

Section 3. In connection with the issuance of the prepayment of the Outstanding Obligations, the Town may exercise any power delegated to Town pursuant to the Connecticut General Statutes and the Town Charter.

Section 4. The First Selectman and the Treasurer/Finance Director are hereby authorized to execute and deliver on behalf of the Town all such other documents, and to take all action necessary and proper for the prepayment of the Outstanding Obligations in accordance with the provisions of the Town Charter, the Connecticut General Statutes and the laws of the United States.

**BE IT FURTHER RESOLVED**, that should the Board of Finance approve the appropriation recommended above for the Outstanding Obligations, a Special Town Meeting is hereby called to be held on \_\_\_\_\_, 2021 at 7:30, p.m. at Town Hall, 11 Rye Street, Broad Brook, Connecticut (the "Town Meeting"), to consider the resolution recommended and approved by the Board of Selectmen at its meeting held on March 4, 2021, and the Board of Finance on March 17, 2021, to appropriate \$3,500,000 for the repayment of the Outstanding Obligations.

**BE IT FURTHER RESOLVED**, that the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, as amended, and the Charter of the Town hereby removes the item described above on the call of the Town Meeting for submission to the voters for vote by voting machine by the voters entitled to vote at the Town Meeting on May 11, 2021 during the hours from twelve o'clock p.m. and eight o'clock p.m. (unless contrary determination by the electors at the Town Meeting) such referendum to be held at the Town's two polling places under the following heading:

Shall the Town of East Windsor (the "Town") appropriate \$3,500,000 for the purpose of repaying the Town's outstanding debt, including, but not limited to, all or any portion of the Town's 2014 General Obligation Refunding Bonds, the Town's 2016 General Obligation Bonds, the Town's 2019 General Obligation Bonds, the Town's 2012 Rural Development Loan, the Town's 2015 Rural Development Loan and/or the Town's



outstanding capital leases (collectively, the “Outstanding Obligations”), and to pay such additional costs and expenses related thereto, as the First Selectman and the Treasurer/Finance Director shall approve.

The moderator of the Town Meeting shall adjourn such meeting after reasonable discussion of such item and conclusion of such other business as may properly come before the Town Meeting and order such vote by voting machine in accordance with this resolution, Section 7-7 of the Connecticut General Statutes and the Town Charter.

**BE IT FURTHER RESOLVED**, that the voters at the Town Meeting shall determine whether the polls shall be open at six o’clock a.m. to conduct the referendum on May 11, 2021 and this resolution is hereby added to the agenda of the Special Town Meeting to be held on \_\_\_\_\_, 2021.

**BE IT FURTHER RESOLVED**, that the Board of Selectmen authorizes the preparation and printing of explanatory text in accordance with Section 9-369b of the Connecticut General Statutes concerning the prepayment of the Outstanding Obligations. Subject to the approval of the Town Attorney, the Board of Selectmen further authorizes the presentation and printing of materials concerning prepayment of the Outstanding Obligations in addition to the explanatory text in accordance with Section 9-369b of the Connecticut General Statutes.

10 Melissa: 3/2/21

Bill	Dist/Susp/Bank	Name	Address	Prop Loc/Vehicle Info.	UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2018-01-0001993	LIBERTY BANK + ATTN ESCROW DEPT	308 NORTH RD									
2		DOREEN LUND CT	06457-9981			1/17/2020	4,045.96	0.00	0.00	4,045.96	
13		MIDDLETOWN CT	06457-9981				6,068.94	0.00	0.00	6,068.94	-2,022.98
2019-01-0000332	BASS WALTER E SR + C/O JOHN H BASS	154 NORTH RD									
1		45120 HWY 79 SOUTH #815				1/15/2021	2,409.20	0.00	0.00	2,409.20	
		AGUANGA CA 92536					2,521.66	0.00	0.00	2,521.66	-112.46
2019-01-0000350	BATT JOHN A & CHRISTINE B	4 OLD BARN RD									
1		4 OLD BARN RD				1/14/2021	6,354.93	0.00	0.00	6,354.93	
		EAST WINDSOR CT 06088					6,651.56	0.00	0.00	6,651.56	-296.63
2019-01-0000561	BOTTIN & SONS CONSTRUCTION CO INC	WINDSORVILLE RD									
2		121 WINDSORVILLE RD				1/21/2021	1,717.26	0.00	0.00	1,717.26	
		BROAD BROOK CT 06016-9571					2,575.89	0.00	0.00	2,575.89	-858.63
2019-01-0001235	CALVI MARGIT G	3 BAYBERRY LN									
1		3 BAYBERRY LN				12/28/2020	2,017.68	0.00	0.00	2,017.68	
		EAST WINDSOR CT 06088					2,767.68	0.00	0.00	2,767.68	-750.00
2019-01-0002943	MONTMINY ROY F SR	49 PLEASANT ST									
1		49 PLEASANT ST				8/3/2020	3,246.48	0.00	0.00	3,246.48	
		EAST WINDSOR CT 06088-3542					3,464.66	0.00	0.00	3,464.66	-218.18
2019-01-0003132	CANCEL WILFREDO & SONIA	4 GOLDFINCH CRT									
1		4 GOLDFINCH CRT				1/4/2021	4,146.05	0.00	0.00	4,146.05	
		EAST WINDSOR CT 06088					4,339.58	0.00	0.00	4,339.58	-193.53
2019-01-0004596	WELLS FARGO REFL ESTATE TAX SERVICE +	6 GARDNER ST									
1		1 HOME CAMPUS				1/29/2021	3,594.29	0.00	0.00	3,594.29	
90		DES MOINS IA 50328-0001					5,307.55	0.00	0.00	5,307.55	-1,713.26
2019-02-0040793	SHENELUK CORRIE	159 WINDSORVILLE RD									
2		159 WINDSORVILLE RD				7/31/2020	0.00	0.00	0.00	0.00	
		BROAD BROOK CT 06016					69.44	0.00	0.00	69.44	-69.44
2019-03-0053303	ENTERPRISE FM TRUST	9315 OLIVE BLVD									
		SAINT LOUIS MO 63132-3211				8/31/2020	421.08	0.00	0.00	421.08	
		132 SCANTIC RD					505.52	0.00	0.00	505.52	-84.44
2019-03-0053321	ENTERPRISE FM TRUST	2015/C194511/2C4URGAG9FR680378									
		53321				8/31/2020	104.40	0.00	0.00	104.40	
		SAINT LOUIS MO 63132-3211					250.33	0.00	0.00	250.33	-145.93
2019-03-0053801	GABELMANN KATHRYN T + GABELMANN GREGOR	2002/365Y00/1G4HP54K02U303178									
		53801				1/25/2021	62.50	0.00	0.00	62.50	
		EAST WINDSOR CT 06088-9734					69.39	0.00	0.00	69.39	-6.89
2019-03-0054698	HICKS BETTINA C	2007/815RFX/3N1AB61E37L695053									
		32 S MILL POND RD				9/10/2020	72.32	0.00	0.00	72.32	
		BROAD BROOK CT 06016					86.80	0.00	0.00	86.80	-14.48
2019-04-0080254	CARROLL CAMERON E	2010/AK34259/KMHU6KH1AU040137									
		127 EAST RD				2/11/2021	59.09	0.00	0.00	59.09	
		BROAD BROOK CT 06016-9668					67.67	0.00	0.00	67.67	-8.58
2019-04-0080490	ENTERPRISE FM TRUST	2017/C215602/3N6CM0KN0HK708230									
		9315 OLIVE BLVD				12/30/2020	254.05	0.00	0.00	254.05	
S800		SAINT LOUIS MO 63132-3211					380.88	0.00	0.00	380.88	-126.83
2019-04-0080305	ENTERPRISE FM TRUST	2020/C232760/3N6CM0KN1LK698171									
		9315 OLIVE BLVD				12/30/2020	192.83	0.00	0.00	192.83	
S800		SAINT LOUIS MO 63132-3211					385.29	0.00	0.00	385.29	-193.46
TOTAL							28,698.12	0.00	0.00	28,698.12	
							35,513.84	6.56	0.00	35,520.40	-6,815.72

Patricia Keshorn, owner  
Tax Collector  
Total Refunds \$6,815.72

96