

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

REGULAR MEETING  
January 11, 2010

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Director Maltese at 7:08 p.m. in the Parks and Recreation Office located at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Commissioners Raber, Simpkins, Szymanski and Balch, Park Director (Green) Maltese and Mary Lou Morell from the Park Office.

**ABSENT:** One Open Vacancy

**GUESTS:** None

**ESTABLISHMENT OF QUORUM:**

A quorum was established as four commission members were present.

**MOTION: To GO OUT OF AGENDA ORDER to Added Agenda Items.**

**Raber moved/Szymanski seconded/VOTE: Unanimous**

**ADDED AGENDA ITEMS:**

**MOTION: To add the following agenda item: Election of Chairman**

**Raber moved/Szymanski seconded/VOTE: Unanimous**

**MOTION: To ELECT William Raber as Chairman of the Parks and Recreation Commission.**

**Szymanski moved/Balch seconded/VOTE: Unanimous**

**MOTION: To RETURN to Agenda Order.**

**Szymanski moved/Raber seconded/VOTE: Unanimous**

The Commissioners and Director Maltese welcomed the newest member of the Commission, Cher Balch. She has been sworn in by the Town Clerk and is a full voting commissioner.

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

**MOTION: To APPROVE minutes of the Regular Meeting dated December 14, 2009 as written.**

**Szymanski moved/Raber seconded/VOTE: In Favor: Raber, Simpkins and Szymanski.**

**OLD BUSINESS:**

a. BMX Skate Park

Director Maltese reported the group is holding a fundraising event this weekend with a local artist. The group is in the process of designing a logo.

The BMX group needs a representative from the Parks and Recreation Commission as Nicole Hayes previously held that position. As no commissioner has time available it was suggested that Director Maltese request email updates from BMX prior to Commission Meetings as a liaison will not be named at this time.

b. Dog Owners' Park

Director Maltese received a request for the Dog Owners' group to hold a 2010 Barktoberfest at East Windsor Park on Saturday, October 2, 2010 with a rain Date of October 3, 2010.

**MOTION: To APPROVE the request for the 2010 Barktoberfest at East Windsor Park on Saturday, October 2, 2010 with a rain date of October 3, 2010.**

**Szymanski moved/Balch seconded/VOTE: In Favor: Unanimous**

Director Maltese stated the Dog Owners' Park next fundraising event will be held on May 1, 2010 at the Golden Gavel facility. It will be a dinner and auction with door prizes, gift certificates and a raffle. Parks and Recreation will donate a gift basket for the auction.

**OLD BUSINESS (continued):**

- c. Review of EWP ball field electric bills

Director Maltese reported that CL&P will remove the questionable meter this week for testing.

- d. 2009 EWP Snack Bar financial analysis

The Commission reviewed the salary comparison and snack bar pricing for potential revenue increase. Salary consideration was tabled to next meeting and snack bar pricing is postponed until the 2010 food costs from Thurston Foods and be obtained.

**NEW BUSINESS:**

- a. Financial Accounts Review

The December Budget by Department was distributed, reviewed and approved. It was noted that the Office Supplies line item will be over Budget for the year as a new laser jet printer was ordered for \$360 as the previous printer of 8 years had reached its life span.

- b. Minimum Wage Increase

Director Maltese informed the Commission that effective January 1, 2010 the minimum wage was increasing to \$8.25 an hour from \$8.00 an hour. This would affect 14 returning employees. The impact is \$2.00/week per person. Also, any new hires will be at the \$8.25 hourly rate.

- c. 2010-2011 Budget

Director Maltese stated the 2010-2011 Budget must be submitted by January 27, 2010. The Town is mandating a zero tax increase town budget. After discussion it was decided that Director Maltese will submit the same budget figures as 2009-2010 for the 2010-2011 budget. It was also decided not to submit an increased revenue projection. Director Maltese did hand out the 2009 East Windsor Park rates for consideration but that discussion will take place at next month's meeting.

Director Maltese did send out an email to other Parks and Recreation Departments to inquire what they may be doing. Categories for increased revenue are: League fees, pavilion fees, snack bar fees, field use fees and East Windsor Park admission and season pass fees. Several items were discussed but no decisions made at this meeting.

**NEW BUSINESS/c 2010-2011 Budget (continued):**

**MOTION: To SUBMIT a zero increase budget as requested and to  
Develop revenue sources wherever possible.**

**Szymanski moved/Balch seconded/VOTE: In Favor: Unanimous**

d. Park Director's Report

Director Maltese reported that Little League has completed the scoreboard installation at Osborn Field. The electric hook up remains to be completed.

The Town required a waiver to be signed by anyone working on town property and for vendors to provide a certificate of insurance. This applies to Little League, Soccer, Basketball, E.W. Youth Athletic Club and Parks and Recreation.

The ice rink is installed at the High School which is being used and very popular. The grounds supervisor provides daily maintenance.

The Winter Carnival will be held on Saturday, January 30, 2010 at the High School from 1:00 – 5:00 p.m. in conjunction with the High School. Face painting, concessions, Olympic skaters' demonstration, snow sculpting competition between classes and bond fire. Ice skates have been donated to Parks and Recreation which 20 pairs have been taken to Enfield Twin Rinks for inspection and sharpening.

The Panther Plunge at East Windsor Park will be held on Saturday, January 23, 2010 at 1:00 p.m. for the benefit of the fuel bank. Fundraising has begun. Press coverage is being solicited from Cox cable and the Hartford Courant. Filming will also occur the day of the event to be aired on Cox cable. There will be an "after party" held at the Broad Brook Elementary School Café with the PTO and Booster Clubs participating. The Tolland County Dive Team, East Windsor Ambulance and both Town Fire Departments will be present during the event.

Director Maltese reported winter programming has started with many programs holding their first class in the next couple of weeks. The Hot Shots contest was held with four participants going on to the Hartford Country competition, which this year will be hosted by East Windsor on Saturday February 6, 2010 at 9:00 a.m. at the High School.

**NEW BUSINESS (continued):**

**Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/ Pierce Memorial Park (Windsorville)/ Prospect Hill Park (Warehouse Point):**

No discussion this evening.

**CORRESPONDENCE:**

Director Maltese announced the resignation of Nicole Hayes from the Commission effective January 1, 2010. This resignation was accepted by the Board of Selectmen at their January 5, 2010 meeting.

Director Maltese informed the Commissioners that she received a memo regarding a public hearing on the Budget to be held on January 16, 2010 at 1:00 p.m. at the High School. The Selectmen and Board of Finance are looking for public input on the 2010-2011 Budget.

**MISCELLANEOUS:**

None.

**APPROVAL OF BILLS:**

The bills were reviewed and signed by Commissioners Raber and Simpkins.

**ADJOURNMENT:**

**MOTION: To ADJOURN this meeting at 8:15 p.m.**

**Balch moved/Szymanski seconded/VOTE: In Favor:  
Unanimous**

Respectfully submitted, \_\_\_\_\_  
Mary Lou Morell  
Recording Secretary

