

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

SPECIAL MEETING
February 22, 2011

Draft Document – Subject to Commission Approval

The Special Meeting was called to order by Chairman Szymanski at 6:00 p.m. in the Parks and Recreation Office at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Commissioners Szymanski, Balch and Simpkins and Park Director Maltese.

ABSENT: Commissioner Balula.

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

MOTION: To APPROVE minutes of the November 8, 2010 Regular Meeting as written.

Balch moved/Simpkins seconded/VOTE: In Favor: Unanimous

MOTION: To APPROVE minutes of the January 20, 2011 Special Meeting as written.

Simpkins moved/Balch seconded/VOTE: In Favor: Unanimous

OLD BUSINESS:

a. BMX Skate Park

No report this evening.

b. Dog Owners' Park

Proposed Rules for the Dog Park were presented. After discussion the Rules are amended as follows: **Name of Park** to be EAST WINDSOR DOG PARK; **add** to Rules: Per Town Ordinance no alcohol beverages allowed; **change** "No bicycles or strollers and children's toys are permitted" TO: No bicycles, strollers nor children's toys permitted.

OLD BUSINESS/b. Dog Owners' Park (continued):

MOTION: To APPROVE Rules of Dog Park as amended.

Balch moved/Simpkins seconded/VOTE: In Favor: Unanimous

The date for the 2011 Barktoberfest was requested for Saturday October 1, 2011 with a rain date of Sunday, October 2, 2011.

MOTION: To APPROVE October 1, 2011 for the 2011 Barktoberfest with October 2, 2011 as a rain date.

Balch moved/Simpkins seconded/VOTE: In Favor: Unanimous

NEW BUSINESS:

a. Financial Accounts Review

The current Budget by Department was distributed. Director Maltese stated that the Health & Safety line item amount is incorrect and will be adjusted. The water line item is over budget due to irrigation at Osborne Field. Office supplies is over budget as a result of the purchase of a new printer and the toner cartridges are more expensive. Grounds Supplies covers such items as fertilizer and it was requested to obtain a quote from Crop Production for products that are used by the Department. The electricity line item was discussed. All meters at East Windsor Park are demand meters except for the one street light pole that remains on all year long. It was requested that Director Maltese discuss with Len Norton of Public Works whether there are other options available for electric usage.

b. Department Program Information:

Director Maltese distributed an income and expense report for department programs. After discussion Chairman Szymanski suggested that commissioners bring ideas for new programs and events to the next meeting.

c. Park Director's Report

Director Maltese reported that the Board of Selectmen approved the filling of the Parks and Recreation part time position. The new hire will be introduced at a future meeting.

The Panther Plunge will be held on Saturday, March 5, 2011 at 1:00 p.m. at East Windsor Park.

Zumba Class Update: Registration fees for those attending once-a-week class is \$1,190 and \$2,700 for attending twice-a-week. Discussion was held about charging an additional fee for programs that are privately run in addition to the facility use charge. Chairman Szymanski suggested a \$5.00 per student charge.

NEW BUSINESS/c. Park Director's Report (continued):

Director Maltese will inquire of the Board of Education as to the fees charged when the program was run under their direction including any facility use charge.

The question raised is should we charge a per person fee in addition to a facility use charge for private instructors. This idea will be revisited at a future meeting.

Director Maltese informed the Commission on the Inland/Wetlands mitigation plan project on the Kogut property. The plan will help with the water quality at East Windsor Park. More information to follow.

Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/ Pierce Memorial Park (Windsorville)/ Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:

No discussion this evening.

CORRESPONDENCE:

None.

MISCELLANEOUS:

Chairman Szymanski questioned the Commissioners as to when to open East Windsor Park for 2011 and what would be accessible. Inquire of Len Norton as to what staff is returning, obtaining a list of employees and when they start. Would they be available during the last week of March, during April vacation week and weekends?

APPROVAL OF BILLS:

None.

ADJOURNMENT:

MOTION: To ADJOURN this meeting at 6:53 p.m.

**Balch moved/Simpkins seconded/VOTE: In Favor:
Unanimous**

Respectfully submitted, _____

Melissa Maltese
Director, Parks & Recreation