

TOWN OF EAST WINDSOR  
PARKS AND RECREATION COMMISSION

REGULAR MEETING  
April 13, 2009

Draft Document – Subject to Commission Approval

The regular meeting was called to order by Chairman Hayes at 7:00 p.m. in the Parks and Recreation Office located at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

**PRESENT:** Chairman Hayes, Commissioners Raber, Simpkins, Szymanski and Waltiere;  
Park Director Green and Mary Lou Morell from the Park Office.

**ABSENT:** Groundsman Tetro.

**GUESTS:** Jason Bowsza

**ESTABLISHMENT OF QUORUM:**

A quorum was established as five commission members were present.

**PUBLIC PARTICIPATION:**

None

**APPROVAL OF MINUTES:**

**MOTION:** To APPROVE minutes of the Special Meeting dated  
January 26, 2009 as written.

**Simpkins moved/Szymanski seconded/VOTE: In Favor:  
Hayes, Raber, Simpkins and Szymanski. Abstained: Waltiere**

**ADDED AGENDA ITEMS:**

None

**OLD BUSINESS:**

- a. BMX Skate Park

Chairman Hayes reported the fundraising bus trip to Mohegan Sun was held.  
Nothing else to report.

**OLD BUSINESS: (continued):**

b. Dog Owners Park

Director Green stated the group will be participating in the Evergreen Walk – Paws on Promenade in South Windsor and East Windsor Community Day on May 9, 2009. They continue to sell their entrance bricks and a sign is being donated by Sign-A-Roma. The sign will be erected once approval is received from the Planning & Zoning office.

c. Boundless Playground

No report this evening.

**NEW BUSINESS:**

a. Financial Accounts Review

The March 2009 Budget by Department was distributed and discussed.

The Commission discussed the lack of payment for Director Green's mileage reimbursement expense.

b. 2009-2010 Budget Update

The Commission has submitted a budget totaling \$214,937 as compared to \$216,121 for 2008-2009. The Selectmen have suggested a net reduction to the 2009-2010 budget in the amount of \$1,184 for a proposed budget of \$212,274.

Discussion took place stating that the budget presented by the Commission requested what is needed by the Department, that the Budget is managed prudently over the 12-month period. The majority of the part-time salary expense is spent during the warm months of June to August.

c. League Fees

Director Green proposed that the 2009 Men's Softball League fee increase to \$800 per team which is a \$50 increase over 2008. Fees collected in 2008 were \$9,000, revenue for 2009 will be \$9,600.

**NEW BUSINESS/c) League Fees (continued):**

Director Green would like to see this league become a part of the department program account whereas it would be self funding as opposed to the continuation of league fees being added to the General Fund. Expenses allocated to the league are umpire fees, purchase of softballs, electricity use at East Windsor Park, league administrator stipend, park gate closing expense and trophies.

**MOTION: To CHARGE \$800 per team to participate in the 2008 Men's Softball League.**

**Waltiere moved/Raber seconded/VOTE: In Favor: Unanimous**

d. Abbe Road Field Use Schedule

Director Green reported that she has received requests for game play at Abbe Road for Wednesday, Thursday, Saturday and Sunday during the months of May through August for adult leagues in addition to youth leagues. Adult and youth leagues are requesting weekend field use. The youth leagues will have about 15-20 games at Abbe Road. An alternate site would be the East Windsor Middle School which will add to the groundsmens' workload and school fields are not rentable fields. The adult league is a Saturday league.

It was suggested that the language of the grant used to construct the Abbe Road facility be reviewed as to who has use of fields and fees that may be charged for field use.

The youth league use must be finalized to then determine the field availability to others.

e. Park Director's Report

Director Green reported that the Broad Brook Angling Club will hold its annual Fishing Derby on Saturday, May 2, 2009 at East Windsor Park with registration at 7:00 a.m.

Pavilion rentals at East Windsor Park are filling up for weekends.

Employment applications have been received for the positions of lifeguard, snack bar/gate house attendant, camp director and camp counselor. Director Green is joining with Windsor Locks to offer a lifeguard certification program.

**NEW BUSINESS/e) Park Director's Report (continued):**

East Windsor Little League has its opening day on Sunday, April 26, 2009. Director Green is waiting to receive their league schedule. They will be using fields at the High School, Middle School, Broad Brook Elementary School in addition to Warehouse Point Park and Pierce Memorial Park.

Director Green stated that Little League is working on the announcer's booth at Osborn Field. The Commission requested a letter be written to Little League stating that the Department needs notice in advance of any work detail and a town employee is to be on site when work is performed on Town property. As the Department must limit employee overtime hours, Little League must work within the scheduled hours of the Department.

The Commission questioned the status of the project. If it is not completed, the Chairman will send a letter requesting completion of the project.

The Commission questioned how many individuals have keys to the field house at Warehouse Point Park. It was suggested that they receive a detailed list from all organizations whose members have key access to the field house.

**Abbe Road Soccer Complex/Broad Brook Pond Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point):**

No discussion this evening.

f. Groundsman's Report

No report this evening.

**Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:**

No discussion this evening.

**CORRESPONDENCE:**

None.

**MISCELLANEOUS:**

None.

**APPROVAL OF BILLS:**

The bills were reviewed and signed by Commissioners Hayes and Simpkins

**ADJOURNMENT:**

**MOTION: To ADJOURN this meeting at 7:56 p.m.**

**Waltiere moved/Simpkins seconded/VOTE: In Favor:  
Unanimous**

Respectfully submitted, \_\_\_\_\_  
Mary Lou Morell  
Recording Secretary