

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of October 27, 2004

Members Present: Paul Anderson, Reginald Bancroft, Dave Tyler and G. Martin Henry Jr. (Alternate)

Members Absent: Thomas Davis, Mark Livings and Frank Smith (Alternate)

Others Present: WPCA Superintendent Kevin Leslie; WPCA Attorney Vincent Purnhagen; and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor WPCA Administration Building.

I. Designate Alternate to Sit for Absent Member –G. Martin Henry Jr. served as voting member for absent member Mark Livings.

II. Acceptance of Minutes September 29, 2004

Motion: To accept the Minutes September 29, 2004.
Bancroft/Tyler
Tyler abstained
Passed

III. Payment of Bills

Motion: To authorize payment of the October 27, 2004, bill sheet in the amount of \$28,462.10.
Bancroft/Tyler
Discussion: Mr. Leslie explained several of the bills including a bill from Automa Tech Inc. for an excel reporter package for the new plant software, a bill from Environmental Instrument for repairing all instrumentation problems, a bill from Introl for the bi-annual calibration of DO meters in the oxidation ditch, and a bill from Standby Power for annual maintenance and the repair of a breakdown at the North Road pump station.
Passed unanimously.

Attorney Vincent Purnhagen arrived at this time.

IV. Visitors – none

V. Receipt of Applications - none

VI. Approval of Applications – nothing pending

VII. Legal

Mr. Leslie asked Attorney Purnhagen what would need to be done for 3-year FCC reviews that would result in additional payment of EDU's. If they are currently on a payment plan would they be re-liened and re-billed? Mr. Leslie explained that he didn't need an answer tonight.

VIII. 3-Year FCC Review

Malin, 131 South Main Street

Mr. Leslie explained that this is a 2-unit property, one commercial and one apartment. They paid for 2 units and are using 2 units.

Motion: To accept the three-year review of 131 South Main St, Malin, finding no change.
Tyler/Bancroft
Passed unanimously.

CT Children's Place, 19/36 Gardner Street

Mr. Leslie explained that this is a state facility, they do not receive CO's, the application date was 1996, they were using 32 units at that time of the expansion. The flow for the following three years was looked at and it was determined there was no change.

Motion: To accept the three-year review of 19/36 Gardner Street, CT Children's Place finding no change within guidelines.
Tyler/Henry
Passed unanimously.

EW Ltd/Ingram, 96 Newberry Rd

Mr. Leslie explained that they were using 6 units at the time of application and used 6 units during each year of the three-year review period. There is no change.

Motion: To accept the three-year review of 96 Newberry Rd, EW Ltd/Ingram, finding no change.
Tyler/Bancroft
Passed unanimously.

National Amusements, 105 Prospect Hill Road

Mr. Leslie explained that this was a new construction; they received their CO in 1994. They paid for 13 units and used 12 units each year during the three-year review period. There is no change.

Motion: To accept the three-year review of 105 Prospect Hill Rd, National Amusements, finding no change within guidelines.
Tyler/Bancroft
Passed unanimously.

F&G Realty, 9 Shoham Road

Mr. Leslie explained that this was an existing building on a septic system. The septic system was crushed and they had to connect to the sewer system. They paid for 1 unit at the time of connection and during the 3-year review period they used 10, 10 and 11 units. There appears to be an increase.

Motion: To bring 9 Shoham Road, F&G Realty to public hearing at the next scheduled meeting on November 17, 2004.
Tyler/Henry
Passed unanimously.

Southern Auto/Recon Addition, 161 South Main Street

Mr. Leslie explained that at the time of the addition Southern Auto was using 63 units; they paid for one additional unit. During the 3-year review period they used 63, 63 and 82 units. There appears to be an increase.

Motion: To bring 161 South Main Street, Southern Auto/Recon Addition to public hearing at the next scheduled meeting on November 17, 2004.
Tyler/Henry
Passed unanimously.

LCC Partnership/Tribble, 186 South Main Street

Mr. Leslie explained that this was a change of use property. At the time of application they were using 2 units and during the 3-year review period they were using 2 units each year. There is no change.

Motion: To accept the three-year review of 186 South Main Street, LCC Partnership/Tribble finding no change.
Tyler/Bancroft
Passed unanimously.

LCC Partnership/Tribble, 205 South Main Street

Mr. Leslie explained that this was a new connection. They paid for 1 unit at the time of connection. During the 3-year review period they used 1, 1 and 8 units. This will need to be looked at further.

Motion: To bring 205 South Main Street, LCC Partnership/Tribble to public hearing at the next scheduled meeting on November 17, 2004.
Tyler/Bancroft
Passed unanimously.

Lanotte Restaurant, 17 Thompson Road

Mr. Leslie explained that this was an existing building with an addition. They were using 8 units and paid for an additional 2 units. During the 3-year review period they used 11, 13 and 17 units. There appears to be an increase.

Motion: To bring 17 Thompson Road, LaNotte Restaurant, to public hearing at the next scheduled meeting on November 17th, 2004.
Tyler/Henry
Passed unanimously.

IX. Public Hearing Scheduled at 7:30 p.m.

Motion: To suspend the regular meeting for the purpose of holding the public hearing at 7:30 p.m.
Bancroft/Henry
Passed unanimously.

Motion: To open the public hearing as published in the legal notice for 53 Prospect Hill Rd LLC, 53 Prospect Hill Rd, Wingate Inn through The Depot LLC, 35 Hillside Farms Dr.
Tyler/Bancroft
Passed unanimously.

There was no one present for 53 Prospect Hill Rd LLC, 53 Prospect Hill Rd, Wingate Inn. Mr. Leslie explained that this is a new hotel with a FCC of 25 EDU's. None of the FCC has been paid.

There was no one present for Rejean Realty, 8A-F Reggie Way, Norton Glen. Mr. Leslie stated that these are six condo units in a new building and one-half of the FCC has been paid.

There was no one present for Benson Enterprises Inc., 20B Pasco Dr. Mr. Leslie stated that this is a residential unit and one-half of the FCC has been paid.

There was no one present for Benson Enterprises Inc., 22B Pasco Dr. Mr. Leslie stated that this is a residential unit and one-half of the FCC has been paid.

There was no one present for The Depot LLC, 35 Hillside Farms Dr. Mr. Leslie stated that this is a single-family property in an active adult community and one-half of the FCC has been paid.

Motion: To close the public hearing.
Bancroft/Henry
Passed unanimously.

Motion: To return to the regular meeting.
Bancroft/Henry
Passed unanimously.

X. Action on Facility Connection Charges

Motion: To impose the Facility Connection Charges, for 53 Prospect Hill Rd LLC, 53 Prospect Hill Rd, Wingate Inn through The Depot LLC, 35 Hillside Farms Dr., in the amounts published.
Tyler/Bancroft
Passed unanimously.

XI. Unfinished Business

Prospect Hill Road Sewer

Mr. Leslie explained that there has been another delay in the start of the project. When the water main was marked, it was found to be on the north side of the road and not the south, as the plans showed. The connection will be moved and it will be less urgent to get the line deep, going through rock. The plans are being redesigned and a price adjustment will be asked for.

Attorney Purnhagen left at this time

Plant Computer System Upgrade

The upgrade is 80-90% done. The software is mostly complete and they are now working on reports.

XII. New Business

Discussion of Superintendent's Report

Mr. Leslie explained that the FCC for Al's Beverage had been overlooked. A letter was sent to Al's Beverage and they have sent a check.

The plant water line broke and had to be repaired. The whole line was replaced. The bill has not been received yet.

The generator at the North Rd pump station failed and had to be repaired. It was agreed that the pump station should not be replaced until there is a better feel for how things are progressing.

Mr. Leslie reported that they are meeting the requirements for the new permit. A study of flow meters will be needed and will cost between four and five thousand dollars.

The CIP presentation was discussed. It was felt that North Rd pump station should be put off for now. A gravity line from Prospect Hill to Newberry Rd would eliminate the Prospect Hill pump station.

Amendment of Residential Application Fee

Mr. Leslie explained the need to raise the residential sewer application fee from \$65 to \$125. The increase would cover the cost of processing the application, setting up and entering the account into the system, the paperwork for the payment plan, scheduling a sewer inspection and advertising the public hearing.

Motion: To increase the residential application fee from the existing \$65 to \$125.
Tyler/Bancroft
Passed unanimously.

Adopt the 2005 Meeting Schedule

The meeting dates were looked over and discussed.

Motion: To adopt the 2005 meeting schedule as presented.
Henry/Bancroft
Passed unanimously.

XIII. Adjournment

Motion: To adjourn the meeting at 8:05 pm.
Tyler/Bancroft
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary