

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of October 26, 2011

Members Present: Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, Peter Pippin, Chuck Riggott (Alternate) and Martha Paluch (Alternate)

Others Present: WPCF Superintendent E. Arthur Enderle III, WPCA Attorney Vincent Purnhagen, Selectman Richard Pippin, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate

Chuck Riggott acted as a voting member until Tom Davis arrived at 7:15 p.m.

II. Added Agenda Items

There were items to be added.

III. Acceptance of Minutes of September 28, 2011

Motion: To accept the minutes of September 28, 2011.
Barton/Riggott
Passed unanimously

****Mr. Davis and Attorney Purnhagen arrived at 7:15 p.m.***

IV. Payment of Bills

Motion: To authorize the payment of the October 2011 bill sheet in the amount of \$37,658.18
Davis/Tyler
Discussion: Mr. Anderson went over the bill sheet outlining any unusual bills and reporting that all were within the planned budget. There was lengthy discussion regarding the plant maintenance line.
Passed unanimously

V. Visitors

There were no scheduled visitors.

VI. Public Participation

There was no public participation.

VII. Receipt of Applications

There were no new applications.

VIII. Approval of Applications

There were no applications to be approved.

IX. Legal

Attorney Purnhagen asked if there were any legal items; there were none.

X. Unfinished Business

Prospect Hill Road Assessments

Mr. Anderson explained that assessment policy didn't sit well with Mr. Barton; the assessments were looked at using different percentages. One spreadsheet showed the assessments using 33.33/33.33/33.33 and 60/30/10 for calculations. Mr. Barton explained that he felt the assessments should be commensurate with the benefit derived. The assessment policy that has been used in the past doesn't always fit. Some of the properties have more buildings, others more frontage; he felt they should rely more heavily on the assessed value. This would make the assessments more accurate as there were wide variations within this project. Mr. Barton also had a problem with the time it has taken to do the assessments. He feels it is important to levy the assessments at the time of the project. Mr. Anderson explained that there would always be a time delay. They would not have the accurate assessed value at the time of the project.

Motion: To suspend the meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.
Tyler/Davis
Passed unanimously

XI. Public Hearing Scheduled for 7:30 p.m.

Motion: To open the public hearing for KROS East Windsor LLC, 44 & 54 Prospect Hill Rd.
Tyler/Davis
Passed unanimously

There was no one present for KROS East Windsor LLC, 44 & 54 Prospect Hill Rd. Mr. Enderle explained that this is the "big box" store; a new commercial building and none of the FCC has been paid.

Motion: To close the public hearing for KROS East Windsor LLC, 44 & 54 Prospect Hill Rd.
Davis/Tyler
Passed unanimously

Motion: To resume the regular meeting.
Tyler/Davis
Passed unanimously

XII. Action of Facility Connection Charges

Motion: To impose the Facility Connection Charge for KROS East Windsor LLC, 44 & 54 Prospect Hill Rd as published.
Tyler/Davis
Passed unanimously

Unfinished Business – continued

Prospect Hill Road Assessments – continued

Mr. Tyler questioned why they were putting such a high level on frontage, maybe they should look at less. Mr. Barton suggested a 20/70/10 formula (20% front footage/70% assessed value/10% building charge). Mr. Barton felt they need to change the process in the future and consider different criteria for each project. Mr. Tyler thought they would need to do this before the project to be fair. Mr. Anderson went around the table and asked each member if they had a problem with using the 20/70/10 formula; no one had a problem. Attorney Purnhagen said this was fine; they could adopt the policy and fill in the numbers after.

Motion: To adopt the Prospect Hill Road Benefit Assessment Policy as presented using the formula of 20% front footage, 70% assessed value and 10% building charge.
Tyler/Pippin
Passed unanimously

North Road Sewer Extension Phase II

Mr. Anderson explained he, Mr. Enderle and Mr. Alibozek attended the Board of Selectmen and the Board of Finance meetings regarding extending the sewer line as far as they can reach with the funds that had already been allocated. There will be a Town Meeting on November 1st.

North Road Sewer Extension Phase III

Mr. Anderson reported that the USDA has more funds available. They are looking to extend the North Rd sewer to Melrose Rd, maybe to Yosky Rd, down Wells Rd to the airport or to the last house on Rolocut Rd. This would all be gravity and within the Sewer Service Area.

XIII. New Business

Three Year Review

This is in process.

Adoption of 2012 Meeting Schedule

Motion: To adopt the Calendar Year 2012 Meeting Schedule as presented.
Davis/Tyler
Passed unanimously

Superintendent's Report

Mr. Enderle reported that there were copies of certificates that employees had received. Jon Ference received his Class I Operators License, Steve Bednarz Jr received his Class II Operators License, Ed Alibozek received his second Associates Degree in GIS and Steve Bednarz Jr received a GIS Certificate of Achievement. These are great achievements. Mr. Tyler felt the employees should be congratulated.

Motion: To congratulate and recognize the achievement and hard work put forth by Jon Ference, Steve Bednarz Jr and Ed Alibozek.
Tyler/Davis
Passed unanimously

Mr. Enderle explained that they had data from part of the Energy Analysis. Jen Muir put meters in the electric panels for a month to monitor usage. She also came in with a gentleman from CL&P to look at the lighting. They are getting an idea of the areas to focus on.

XIV. Adjournment

Motion: To adjourn the meeting at 8:14 p.m.
Tyler/Pippin

Respectfully submitted,

Laura Michael
Recording Secretary