

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of November 30, 2011**

**Members Present:** Paul Anderson, Tom Davis, Jim Barton, Dave Tyler and Chuck Riggott (Alternate)

**Members Absent:** Peter Pippin and Martha Paluch (Alternate)

**Others Present:** WPCF Superintendent E. Arthur Enderle III, WPCF Chief Operator Edward Alibozek, WPCA Attorney Vincent Purnhagen, and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

**I. Designate Alternate**

Mr. Riggott acted as a voting member for Mr. Pippin.

**II. Added Agenda Items**

**Motion:** To change the agenda order to have Payment of Bills follow the Superintendent's Report.  
Davis/Tyler  
Passed unanimously

**III. Acceptance of Minutes of October 26, 2011**

**Motion:** To accept the minutes of October 26, 2011.  
Barton/Tyler  
Passed unanimously

**IV. Visitors**

There were no scheduled visitors.

**V. Public Participation**

There was no public participation.

**VI. Receipt of Applications**

There were no new applications.

**VII. Approval of Applications**

There were no applications to be approved.

***\*Attorney Purnhagen arrived at 7:24 p.m.***

### **VIII. Unfinished Business**

#### **Jen Muir and Tim Schneider, Energy Audit**

Jen Muir introduced herself to the Board and explained that she is a process engineer. She has started the energy evaluation with the help of the staff. At this point she is focusing on the lighting; CL&P is providing funding. Ms. Muir introduced Tim Schneider, Earthlight Technologies, who provided an evaluation at no cost to the WPCA. This evaluation identified the lighting fixtures to be retrofitted and the value of the incentive rebate. Mr. Schneider explained that the T12 light bulbs the plant is currently using will be banned next year and the bulbs will be unavailable. Mr. Anderson asked if they had installed monitoring equipment, Ms. Muir explained that they had used data logger for several weeks to get a baseline. Mr. Schneider explained how the incentive program works. There is no out of pocket expense. The cost of the project minus the incentive leaves an amount that will be spread over three years and deducted from the savings so there will be no out of pocket expense. After the three years the WPCA will benefit the savings. Mr. Alibozek reported that CL&P sent two gentlemen to the plant to take reading to verify the accuracy of the evaluation. Mr. Schneider explained that they will change out a couple of lights to begin with to be sure the staff will be happy with the new lighting.

**Motion:** To authorize Chairman Anderson to sign the agreement to begin the energy conservation program.  
Tyler/Riggott  
Passed unanimously

### **IX. Legal**

Attorney Purnhagen reported that he is moving forward with the collection case.

***\*Attorney Purnhagen left the meeting at 8:57 p.m.***

#### **Unfinished Business** - continued

##### **Prospect Hill Road Assessments**

The public hearing will be scheduled for January 25, 2012 at 8 p.m. at the Town Hall Annex.

##### **North Road Sewer Extension Phase II**

Approval to extend the sewer line as far as can with the grant money was approved at Town Meeting.

##### **North Road Sewer Extension Phase III**

The engineering data has been submitted to the USDA.

##### **Three Year Review**

This is in process.

### **X. New Business**

#### **Perri Lane Transfer**

**Motion:** To transfer \$2282.82 from the Perri Lane Operating Account (2-11-30-0210-9-920) \$1493.29 to the Pump Station Maintenance Account (1-11-30-0210-4-438) and \$789.53 to the Gas Account (1-11-30-0210-5-549).  
Davis/Riggott  
Passed unanimously

## RT 140 Transfers

**Motion:** To transfer \$574.99 from the Canyon Ridge Operating Account (2-11-30-0210-6-613) \$484.99 to the Contracted Services Account (1-11-30-0210-3-395) and \$90 to the Pump Station Maintenance Account (1-11-30-0210-4-438).  
Davis/Riggott  
Passed unanimously

## Superintendent's Report

Mr. Enderle reported that the operator's worked around the clock during Storm Alfred. He gave Mr. Alibozek and the guys all the credit for a job well done. They fared well because of the dedication of the staff and the maintenance that has been done. The pump stations were without power and ran off generators for nine days. Generator service had been done the week before the storm. Mr. Tyler asked if we have a portable generator. Mr. Enderle reported that he is looking into buying one. Mr. Tyler suggested including a portable generator and couplers in the next budget year. Mr. Enderle explained that Mr. Alibozek has been working with FEMA for reimbursement from Storm Irene. The WPCA has made it to the subcategory which is good news.

## XI. Payment of Bills

**Motion:** To authorize the payment of the November 2011 bill sheet in the amount of \$63,641.19.  
Davis/Tyler  
Discussion: Mr. Enderle went over the bill sheet outlining any unusual bills.  
Passed unanimously

## XII. Adjournment

**Motion:** To adjourn the meeting at 8:59 p.m.  
Riggott/Tyler

Respectfully submitted,

Laura Michael  
Recording Secretary