



TOWN OF EAST WINDSOR

PLANNING & DEVELOPMENT DEPARTMENT

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TOWN PLANNER LAURIE WHITTEN, CZEO, AICP

ZONING ENFORCEMENT OFFICER, ROBIN NEWTON

MEMORANDUM

TO: Joanne Slater - Town Clerk
FROM: Laurie Whitten, CZEO, AICP – Town Planner
DATE: December 5, 2013
SUBJECT: **Cancellation of EDC Regular Meeting – December 9, 2013**
Scheduling of Special Meeting – December 16, 2013

Please be advised that the Economic Development Commission Regular Meeting scheduled for **Monday, December 9, 2013** has been cancelled.

There will be a **Special Meeting on Monday, December 16, 2013** at the Town Hall, starting at 6:00 p.m. An agenda will be sent next week.

cc: Economic Development Commission Members
Denise Menard, First Selectman