

TOWN OF EAST WINDSOR
BOARD OF FINANCE SPECIAL MEETING MINUTES
DECEMBER 29, 2009

Meeting was called to order at 6: 02 pm at the East Windsor Town Hall, 11 Rye Street.

In Attendance:

Jack Mannette, Chairman
Marie DeSousa
Danelle Godeck
Robert Little
Kathy Pippin
Jaime Daniels, Alternate

Unable to attend: Tom Baker and Jason Bowsza

Also in attendance; Cathy Cabral, Treasurer
Denise Menard, First Selectman

I. Appointment of Alternates:

Jamie Daniels appointed as full member for Jason Bowsza

II. Review and discuss budget transfers resulting from clerical and Police Department contract agreements as recommended by the Board of Selectman from their December 15, 2009 meeting.

Motion was made by Mr. Little to table the discussion on the transfer until the next meeting so that the Board can get the figures that we requested. Motion was not seconded. Motion failed. Discussion proceeded.

**Motion made by Ms. DeSousa to accept transfers recommended by the Board of Selectman, Seconded by Ms. Daniels (Exhibit A-C)
4-Favor
1- Opposed (Little)
Motion Carried**

A discussion ensued on the motion as follows:

Mr. Mannette stated that he agrees with Mr. Little and proceeded to question why the

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Town Clerk's salary increase is in the transfer and she has since resigned and the Town should be hiring someone at a lesser rate.

Ms. Menard stated that a Town Clerk is still needed. The salary was set by the Board of Selectman and if it the Board of Finance feels it needs to be adjusted than it has to be brought to the BOS. It is a competitive salary.

Mr. Mannette discussed he felt it was more appropriate that this money come out of contingency because it would leave more money.

Mr. Little stated that if the clerical transfer were to be accepted he has objection because he needs to see details.

Mr. Mannette stated that he was unaware of the Public Works transfer or that they required this money, \$8,481.

Mr. Mannette mentioned that supervisor received a 3.5% increases in their salary this fiscal year and they can't justify that . He stated they have to make sure no retroactive raises go into the contract this year.

Ms. Cabral stated that it was not for supervisor. It needs to go into retirement money and accrued time.

Mr. Mannette stated this retirement money should come out of contingency not contingency 2. If they do what he suggested earlier about taking the money from contingency, it will still leave enough of a balance for these retirements.

Ms. Cabral stated that contingency 2 is for salary related things.

DeSousa reviewed and read an email sent from Jason.

Ms. Menard questioned why the person that was hired as the Treasurer to make recommendations is now constantly being queried about the recommendations she makes about where the money is being taken from and put into.

D. Menard stated that it is not appropriate having discussion about future appropriations.

Ms. Godeck stated that there are two accounts that have money and if that's how she handles her books than she does not see an issue that.

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Mr. Little stated that he sees an issue with inconsistency particularly with the Clerical. A transfer that was approved in June was rounded to the nearest \$1. He continued to say that the recommended transfer is rounded to the penny. It is inconsistent and I he doesn't understand it. It should be going to the nearest dollar. We don't have the year-to-end statement yet, the final for June 2009. The auditor is not done yet. That's why we should table this.

Ms. Cabral asked how that will affect the transfers.

Ms. DeSousa stated that it has always been the practice to round to the nearest \$1

Mr. Little stated that the total was rounded to the nearest dollar not the each individual one and that he has doubts whether the numbers are right.

Ms. Godeck stated that they have auditors that should be picking this up. She feels that the BOF is acting as an auditor. She thought her purpose was to understand where the money is going and that they are not auditors. We are nickel and dimming and I don't think we should go that route.

Ms. DeSousa stated that she does not feel there is anything wrong in the Treasurers office or the folks in there.

Mr. Mannette if the amount requested is not enough then we are in trouble.

III. Recommend appropriate transfers to be presented for approval to a town meeting.

Motion made by Ms. DeSousa to recommend appropriate transfers for approval to the Town Meeting

Seconded by Ms. Pippin

4 -Favor

1- Opposed (Little)

Motion Carried

IV. Adjournment

Motion made by Ms. DeSousa to adjourn meeting at 6:33pm

Seconded by Mr. Little

All in Favor. Motion Carried