

**Historic Preservation Commission**

Town of East Windsor

11 Rye Street, East Windsor, CT 06016

**Minutes of Special Meeting**

**Thursday, October 9<sup>th</sup>, 2014 at 6:30 PM**

These minutes are not official until approved at a subsequent meeting.

Members Present: Barbara Smigiel, Kirk Montstream, and Jessica Bottomley.

Members Absent: Karla Bagdikian and Scott Morgan.

Others: None.

Chairperson Barbara Smigiel called the meeting to order at 6:30 PM.

**I. Establish a Quorum**

A quorum was established.

**II. Approval of Minutes**

Minutes were reviewed of the meeting on September 11<sup>th</sup>, 2014.

The following correctios were noted: Section VI, subsection a, change "maintain" to "prepare", and Section V, subsection b, change "Shepleigh-Brown" to "Shapleigh-Brown".

It was **MOVED** (Montstream) and **SECONDED** (Bottomley) and **PASSED** (U) that the minutes from September 11<sup>th</sup>, 2014 be accepted with corrections.

**III. Correspondence:**

- a. Preservation Magazine Fall 2014

**IV. Public Participation:** None

**V. Added Agenda Items:** None

- a. **Annual Report:** Chairperson Smigiel stated that she received notice from the town hall to submit information for the Annual Report. Chair Smigiel drafted a submission and the commission reviewed it. The write-up was e-mailed to K. Lord during the meeting.

**VI. Old Business**

- a. **District 12 Schoolhouse:** No further developments at this time.
- b. **Melrose Historic District:** No further developments at this time.
- c. **Driving Tour:** Jessica Bottomley requested a PDF map of the town from the Planning Department. However, she has not received any response. Chair Smigiel suggested e-mailing Ms. Whitten.
- d. **Demolition Requests:** Kirk Montstream stated that he went to the Town's Building Department and inquired about the demolition requests for the structures on 49 Phelps Road (2 requests) and 22 Wagner Lane (1 request). He presented copies of all 3 requests. The permit for 49 Phelps Road indicated that the barn was not demolished but was being reconstructed elsewhere. Mr. Montstream also stated that the Building Department indicated that they had attempted to call Chair Smigiel in regards to the requests, however, Chair Smigiel states that she received no calls in regards to 49 Phelps Road. She received a call in regards to 22 Wagner Road from the property owner, but not the Building Department.
- e. **Community Day:** Jessica Bottomley reported that Community Day went well and many people inquired about the Melrose Historic District and took informational flyers.

**VII. New Business**

- a. **Future Projects:** Chair Smigiel stated that she met with the Town Planner to discuss what recommendations she had for future projects that the Commission should focus on. The Town Planner stated that projects of importance should include Scenic Roads, a Broad Brook Historic District, a Warehouse Point Historic District, and placing buildings on the State and/or National Historic Registers. Chair Smigiel suggested focusing on a single project and Jessica Bottomley stated that multiple projects could be accomplished if organized properly. Discussion will develop further at the next meeting with greater input from other commission members.

**VIII. Adjournment**

It was **MOVED** (Bottomley) and **SECONDED** (Montstream) and **PASSED** (U) that the Historic Preservation Commission adjourns the October 9<sup>th</sup>, 2014 meeting at 7:25 PM.